

**AGENDA**  
**JERRY SUMNERS SR.**  
**AURORA MUNICIPAL AIRPORT**

**REGULAR SESSION MINUTES**  
***CITY HALL COUNCIL CHAMBERS***  
**WEDNESDAY**  
***APRIL 18, 2018 5:30 P.M.***

*I. CALL TO ORDER:*

Vice Chairman Barton called the meeting to order. Time noted was approximately 5:30 pm

- II. ROLL CALL:*
- |                |                               |
|----------------|-------------------------------|
| Chairman:      | Darold Farless - noted absent |
| Vice Chairman: | Darren Barton                 |
| Board Member:  | Richard Werner                |
| Board Member:  | Don Francisco                 |
| Board Member:  | Rita Engeldinger              |
| Board Member:  | Jamie Holder                  |

Other in Attendance: FBO Justin Richmond, Council Liaison Doyle Ferguson, Mike Davis, City Manager Jon Holmes and Administrator Donna Reed

*III. APPROVAL OF MEETING MINUTES*

A. Consideration of the Meeting Minutes of July 26, 2017

A quorum of members present at the July 26<sup>th</sup> meeting was not available. Minutes tabled until the next meeting

B. Consideration of the Meeting Minutes of November 8, 2017

Board Member Engeldinger made a motion to approve the minutes as submitted. Board Member Werner seconded the motion. All Members present voted in favor of the motion

*IV. OLD BUSINESS*

A. Review ALP/AGIS and Make a Recommendation to City Council

Board Member Francisco made a motion to approve the amended ALP/AGIS and request a joint session with City Council for a presentation of the Master Plan to be given by Lochner. Board Member Holder seconded the motion. All Members present voted in favor of the motion.

B. Capital Improvement Plan

Board Member Holder made a motion to approve the CIP as submitted. Board Member Werner seconded the motion. All Members present voted in favor of the motion

C. Non-Primary Entitlement Funds Report

Board Member Holder made a motion to approve the NPE report. Board Member Engeldinger seconded the motion. All Members present voted in favor of the motion.

V. *NEW BUSINESS*

- A. Review Amendment to State Block Grant Agreement #13-091B-2 to Allow for Additional Time to Complete Project and Make Recommendation to City Council  
Board Member Francisco made a motion to make a recommendation to City Council to approve the amendment to State Block Grant Agreement #13-091B-2 to allow for additional time to complete the project. Board Member Holder seconded the motion. All Members present voted in favor of the motion.
- B. Interview Candidates to Fill the Vacant Airport Board Seat with a Term to Expire 5-31-2020 and Make Recommendation to City Council  
The Board interviewed candidate Mike Davis to fill the vacant seat of Ike McRoberts. Board Member Francisco made a motion to make a recommendation to City Council to appoint Mike Davis to the Airport Board with a term to expire 5-31-2020. Board Member Werner seconded the motion. All Members present voted in favor of the motion.
- C. Review Current Board Membership Terms and Make Recommendation for Renewal to City Council  
Administrator Reed advised that the terms for Board Members Werner, Francisco and Holder were set to expire on 5-31-2018. Board Member Engledinger made a motion to make a recommendation to reappoint Richard Werner to the Airport Board with a term to expire 5-31-20, Don Francisco with a term to expire 5-31-21 and Jamie Holder with a term to expire 5-31-20. Board Member Francisco seconded the motion. All Members present voted in favor of the motion.
- D. Nominate and Elect Chairman  
Vice Chairman Barton nominated Darold Farless to serve a Chairman. Nominations ceased. Board Member Francisco made a motion to appoint Darold Farless as Airport Board Chairman. Board Member Werner seconded the motion. All Members present voted in favor of the motion.
- E. Nominate and Elect Vice Chairman  
Board Member Francisco nominated Darren Barton as Vice Chairman. Nominations ceased. Board member Francisco made a motion to appoint Darren Barton as Vice Chairman of the Airport Board. Board Member Holder seconded the motion. All Members Present voted in favor of the motion.

VI. *Staff Reports*

- A. Revenue and Expense Report  
Administrator Reed reported that there was currently \$450,000 in entitlement funds for future projects. No motions were made. No votes were taken.
- B. FBO Report  
FBO Richmond provided an activity recap for 2017. This report is attached hereto, incorporated herein, in reference by as "Exhibit A". Additionally, he compiled a Revenue and Expense recap of the past 10 years with the financial information being obtained from the City Treasurer.

VII. *Correspondence*

- A. MoDNR No Exposure Certification  
Administrator Reed explained that she had worked with DNR to obtain the No Exposure Certification which allows the Airport to operate the without a storm water permit which will eliminate required reporting. The certification will need to be renewed by January 31, 2023



*VIII. Audience Participation*

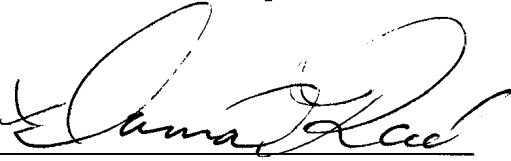
Council Liaison Ferguson questioned FBO Richmond about airport funding and operations.

City Manager Holmes spoke briefly about a ½ cent sales tax to generation revenue for capital improvement projects through the transportation fund.

*IX. Adjournment*

Board Member Holder made a motion to adjourn. Board Member Francisco seconded the motion.

All Members present voted in favor of the motion. Time noted was approximately 6:26 pm.



Administrator Donna Reed



Vice Chairman Barten

Approved: 8.1.18

**AURORA AVIATION - ACTIVITY RECAP THRU 12/31/17**

	<b>FUEL DISPENSED (GALLONS)</b>	<b>HOURS FLOWN (RENTED AIRCRAFT)</b>	<b>BASED AIRCRAFT (NUMBER)</b>	<b>CITY PAYMENTS (DOLLARS)</b>
<u>2001</u>	10,262.2	936.8	24	1874.12
<u>2002</u>	26,444.0	1594.1	28	4124.45
<u>2003</u>	26,849.8	1674.6	26	3588.81
<u>2004</u>	22,965.1	1643.7	31	2847.96
<u>2005</u>	20,782.4	1142.6	29	2252.58
<u>2006</u>	15,002.4	883.7	30	2983.61
<u>2007</u>	20,190.1	778.3	33	3045.50
<u>2008</u>	16,744.3	880.3	31	2693.17
<u>2009</u>	14,630.3	619.5	33	2265.66
<u>2010</u>	13,059.6	536.2	31	2116.12
<u>2011</u>	13,265.7	529.9	24	2035.87
<u>2012</u>	10,452.4	753.2	27	2130.48
<u>2013</u>	9,881.0	553.3	28	2114.08
<u>2014</u>	10,520.8	534.2	26	2088.19
<u>2015</u>	11,743.8	598.7	26	2196.49
<u>2016</u>	13,885.0	963.4	24	2210.50
<u>2017</u>	13,170.8	1030.2	26	2343.07
<u>2018</u>				
<b>TOTAL</b>	<b>269,849.7</b>	<b>15,652.7</b>	<b>26</b>	<b>42,910.66</b>

# ***AURORA AVIATION LLC***

*Totals as of December 31<sup>st</sup>, 2017*

## **Gross Sales History**

<u>Year</u>	<u>Jan - June</u>	<u>July - Dec</u>	<u>Total Sales</u>	
2002	31.20	86.30	\$ 117,458.63	
2003	90.60	95.65	\$ 186,236.24	+ 58.5 %
2004	83.52	116.40	\$ 199,940.43	+ 7.4 %
2005	132.00	87.80	\$ 219,756.65	+ 9.9 %
2006	132.48	198.01	\$ 330,498.73	+ 50.4 %
2007	195.09	214.30	\$ 409,396.71	+ 23.9 %
2008	212.74	182.26	\$ 394,999.23	- 3.5 %
2009	153.38	178.61	\$ 331,983.10	- 15.6 %
2010	145.34	181.28	\$ 326,662.84	- 1.6 %
2011	97.46	152.38	\$ 249,844.72	- 23.5 %
2012	*** Computer Crash ***		\$ 334,620.94	+ 33.9 %
2013	75.51	97.60	\$ 173,108.15	- 48.3 %
2014	112.56	179.07	\$ 291,625.84	+ 68.5 %
2015	146.89	158.87	\$ 305,767.92	+ 4.9 %
2016	145.89	216.46	\$ 362,378.12	+ 18.5 %
2017	140.52	185.23	\$ 325,743.23	- 10.1 %
2018				
2019				
2020				

# REVENUE & EXPENSE 10 YEAR RECAP

FOR

## AURORA MUNICIPAL AIRPORT (2H2) 1526 E Highland Aurora, MO 65605

<u>Fiscal Year</u>	<u>Revenue</u>	<u>Expense</u>	<u>Net Total Expenses</u>
2008	192,407.17	209,457.70	17,050.53 *
2009	892,372.60	960,207.45	67,834.85 (Land Acquisition)
2010	27,042.88	40,963.40	13,920.52
2011	187,786.12	203,595.17	15,809.05
2012	13,992.70	20,023.25	6,030.55
2013	96,018.28	105,985.77	9,967.49
2014	102,022.19	118,048.59	16,026.40
2015	111,199.49	126,661.40	15,461.91
2016	173,766.50	199,018.79	25,252.29
<u>2017</u>	<u>209,984.07</u>	<u>239,863.50</u>	<u>29,879.43</u>
Totals	2,006,592.00	2,223,825.02	217,233.02

**Average Net Expense Per Year = \$21,723.30**

*Over this 10 year report period the airport has completed \$2,130,170.83 in improvement projects and future planning documents. That included \$1,997,871.00 in grant funding that is only available to the City of Aurora if it is used for airport improvement projects. This money is collected thru Airline ticket taxes, Aircraft fuel taxes, etc, and is earmarked by the federal and state government for these projects only.*

*In summary, the Airport operates on less than \$22,000.00 per year on average, including improvement projects. As these projects progress to include more hangars and updated fuel facilities the revenue for the city will increase and make the operations more self supporting going forward as is the goal of the airport board and the operator/FBO.*

*\* Calculations for 2008 omitted a FEMA chargeback of \$71,843.77 that was a general fund item.*