

AGENDA
JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

REGULAR SESSION
CITY HALL COUNCIL CHAMBERS
WEDNESDAY
MAY 17, 2017 5:30 P.M.

- I. CALL TO ORDER:*
- II. ROLL CALL:*
- | | |
|------------------|-------------------------|
| Chairman: | Darrin Barton (2019) |
| Vice Chairman: | Darold Farless (2017) |
| Board Member: | Ike McRoberts (2017) |
| Board Member: | Richard Werner (2018) |
| Board Member: | Don Francisco (2018) |
| Board Member: | Rita Engeldinger (2019) |
| Board Member: | Jamie Holder (2018) |
| FBO: | Justin Richmond |
| Council Liaison: | Dawn Oplinger |
- III. APPROVAL OF MEETING MINUTES*
- A. Consideration of the Meeting Minutes of March 13, 2017
- IV. OLD BUSINESS*
- A. Update On Obstruction Removal Project 16-091B-1
- V. NEW BUSINESS*
- A. Consideration of Lochner Invoice #C00010869-C04 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
- B. Consideration of Lochner Invoice #C00010869-C05 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
- C. Review Board Membership and Make Recommendation to City Council
- D. Nominate and Elect Chairman
- E. Nominate and Elect Vice Chairman
- VI. Staff Reports*
- A. Revenue and Expense Report
- B. FBO Report
- VII. Correspondence*
- None
- VIII. Audience Participation*
- IX. Adjournment*

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Administrator Donna Reed May 17, 2017

SUBJECT: Meeting Minutes

AGENDA NO. III.

AGENDA ITEM DESCRIPTION

A. Consideration of the Meeting Minutes of March 13, 2017

AGENDA
JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

REGULAR SESSION MINUTES
CITY HALL COUNCIL CHAMBERS
WEDNESDAY
MARCH 15, 2017 5:30 P.M.

I. CALL TO ORDER:

Vice Chairman Farless called the meeting to order. Time noted was approximately 5:30 p.m.

II. ROLL CALL:

Chairman:	Darrin Barton –noted absent
Vice Chairman:	Darold Farless
Board Member:	Ike McRoberts
Board Member:	Richard Werner
Board Member:	Don Francisco
Board Member:	Rita Engeldinger

Board Member: Jamie Holder

Others in Attendance: FBO Justin Richmond, Council Liaison Rosemary Henderson, City Manager Mike Randall and Airport Administrator Donna Reed

III. APPROVAL OF MEETING MINUTES

A. Approval of the Meeting Minutes of January 25, 2017

Board Member McRoberts made a motion to approve the minutes as submitted. Board Member Werner seconded the motion. Board Member Holder, Board Member Engeldinger, Vice Chairman Farless, Board Member McRoberts and Board Member Werner voted in favor of the motion. Board Member Francisco abstained from voting since he was not present at the meeting.

IV. OLD BUSINESS

A. Update On Obstruction Removal Project 16-091B-1

FBO Richmond noted that the trees were down, the fence was installed and they were currently hydroseeding.

B. Discussion of Terminal Building Flooring

City Manager explained that this was not a budgeted item and suggested that the Board budget for this in 2018. FBO Richmond advised the Board that he had paid to have the tile and carpet replaced in the restrooms and lobby through Ozark Carpet Company. He requested that the Board budget the carpeting for the offices and meeting room next year, which would run about \$1,600. Board Member McRoberts made a motion to budget for carpeting for the meeting room and offices for 2018. Board Member Holder seconded the motion. All Members present voted in favor of the motion.

V. NEW BUSINESS

A. Consideration of Lochner Invoice #10869-7 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council

Board Member Engeldinger made a motion to make a recommendation to City Council to approve payment of Lochner Invoice #10869-7. Board Member Holder seconded the motion.

All Members present voted in favor of the motion

- B. Consideration of Lochner Invoice #10869-8 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member Holder made a motion to make a recommendation to City Council to approve payment of Lochner Invoice #10869-8. Board Member Francisco seconded the motion. All Members present voted in favor of the motion
- C. Consideration of Lochner Retainage Invoice 10869 Design Phase (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member McRoberts made a motion to make a recommendation to City Council to approve payment of Lochner Retainage Invoice #10869. Board Member Francisco seconded the motion. All Members present voted in favor of the motion
- D. Consideration of Lochner Invoice #C00010869-C02 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member Francisco made a motion to make a recommendation to City Council to approve payment of Lochner Invoice #10869-C02. Board Member Holder seconded the motion. All Members present voted in favor of the motion
- E. Consideration of Lochner Invoice #C00010869-C03 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member McRoberts made a motion to make a recommendation to City Council to approve payment of Lochner Invoice #10869-C03. Board Member Engeldinger seconded the motion. All Members present voted in favor of the motion
- F. Consideration of Change Order 1 for Young's General Contracting Inc. (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member Francisco made a motion to make a recommendation to City Council to approve Change Order 1 for Young's General Contracting Inc. Board Member McRoberts seconded the motion. All Members present voted in favor of the motion
- G. Consideration of Young's General Contracting Inc. Invoice #1 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member McRoberts made a motion to make a recommendation to City Council to approve payment of Young's General Contracting Inc. Invoice #1. Board Member Holder seconded the motion. All Members present voted in favor of the motion
- H. Consideration of Young's General Contracting Inc. Invoice #2 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
Board Member McRoberts made a motion to make a recommendation to City Council to approve payment of Young's General Contracting Inc. Invoice #2. Board Member Francisco seconded the motion. All Members present voted in favor of the motion

VI. Staff Reports

- A. Revenue and Expense Report
No Discussion was held on this item

B. FBO Report

FBO Richmond reported that the obstruction removal project has made a world of difference. It has definitely raised awareness and he receives about 6 calls a day about the project. He noted that he, his wife and friends had painted the lobby and bathrooms. He invited the Board Members out to look at the new improvements. He planned to set up a lounge area for pilots in the meeting room. Board Member McRoberts expressed his appreciation for all of FBO Richmond's efforts. Board Member Engeldinger commented on the steady increase of sales over the past years.

VII. *Correspondence*

None

VIII. *Audience Participation*

None

IX. *Adjournment*

Board Member Francisco made a motion to adjourn. Board Member McRoberts seconded the motion. All Members present voted in favor of the motion. Time noted was approximately 5:56 p.m.

Airport Administrator Donna Reed

Airport Vice Chairman Darold Farless

Approved: _____

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Administrator Donna Reed May 17, 2017

SUBJECT: Obstruction Removal

AGENDA NO. IV.

AGENDA ITEM DESCRIPTION

A. Update On Obstruction Removal Project 16-091B-1

LOCHNER

16105 W 113th Street
Sulte 107
Lenexa, KS 66219
816-945-5840

April 19th, 2017

Kyle Young
Young's General Contracting, Inc.
5100 Highway PP
Poplar Bluff, MO 63901

Re: Jerry Sumners Sr. Aurora Municipal Airport
Obstruction (Tree) Removal
MoDOT Project No. 16-091B-1
Lochner No. 000010869

Dear Kyle:

Based on visual observation and the results obtained from acceptance tests, the project was found to be in substantial compliance with the contract requirements on April 11th, 2017. The one-year warranty for defects in material and workmanship begins this date and will expire on April 11th, 2018.

A final inspection was conducted for the subject project on April 11th, 2017. Attendees were:

Donna Reed	City of Aurora	Darrel Goth	MoDOT
Trent White	City of Aurora	Brian Boehmer	MoDOT
Chris Flageolle	Lochner	Joey Young	Young's General Contracting

The party toured the entire project. The following "punch list" items were identified:

1. Haul Road ruts need to be addressed along west side of airport and at pavement at north end of project.
2. Entire project clearing limits need to be walked again as several areas still have rocks and sticks that need to be cleaned up.
3. Clearing area in southwest corner of airport (Cedar Glen) needs to be raked and smoothed with a bobcat.
4. Across the highway (Hospital) 1 T-post needs to be added at the temporary access point to deter general public from cutting the fence in the same location. Also, need to tie-in the new fence to the old fence at both ends along the highway ROW
5. Grass has yet to be established in all disturbed areas.

If you have any questions or comments, please do not hesitate to contact us.

Sincerely,

LOCHNER



Chris Flageolle, P.E.
Project Manager
Aviation

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Donna Reed Airport Administrator

May 17, 2017

SUBJECT: Invoice Approval

AGENDA NO. V.

AGENDA ITEM DESCRIPTION

- A. Consideration of Lochner Invoice #C00010869-C04 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
 - B. Consideration of Lochner Invoice #C00010869-C05 (Obstruction Removal 16-091B-1) and Make Recommendation to City Council
-

LOCHNER

16105 West 113th Street
 Suite 107
 Lenexa, KS 66219
 816.945.5840

April 06, 2017
 Invoice No: C00010869 - C04

Ms. Donna Elery
 Court Clerk/Airport Administrator
 City of Aurora, Missouri
 PO Box 30
 Aurora, MO 65605

Aurora, Missouri
 Runway 18-36 Obstruction Removal
 Project No. 16-091B-1
 Agreement Dated 08-09-16
 Supplemental Agreement Dated 09-13-16

Professional Services From March 04, 2017 Through March 31, 2017

Design Billed 100%

Phase	02CON	Construction Phase			
Task	00050	Project Administration			
			Hours	Rate	Amount
		Flageolle, Christopher	12.00	49.28	591.36
		Rich, Kenneth	3.00	36.15	108.45
		Totals	15.00		699.81
		Total Labor		2.792 times	699.81
					1,953.87

Additional Fees

Profit - 15% of Labor & Overhead		293.08	
Total Additional Fees		293.08	293.08
	Total this Task		\$2,246.95

Task	00060	Construction Observation			
			Hours	Rate	Amount
		Wright, Ian	6.75	25.72	173.61
		Totals	6.75		173.61
		Total Labor		2.792 times	173.61
					484.72

Additional Fees

Profit - 15% of Labor & Overhead		72.71	
Total Additional Fees		72.71	72.71
	Total this Task		\$557.43

Task	00070	Project Closeout			
			Hours	Rate	Amount
		Wright, Ian	2.00	25.72	51.44
		Totals	2.00		51.44
		Total Labor		2.792 times	51.44
					143.62

Additional Fees

Profit - 15% of Labor & Overhead		21.54	
Total Additional Fees		21.54	21.54
	Total this Task		\$165.16
	Total this Phase		\$2,969.54

LOCHNER

16105 West 113th Street
 Suite 107
 Lenexa, KS 66219
 816.945.5840

April 30, 2017
 Invoice No: C00010869 - C05

Ms. Donna Elery
 Court Clerk/Airport Administrator
 City of Aurora, Missouri
 PO Box 30
 Aurora, MO 65605

Aurora, Missouri
 Runway 18-36 Obstruction Removal
 Project No. 16-091B-1
 Agreement Dated 08-09-16
 Supplemental Agreement Dated 09-13-16
 Design Billed 100%

Professional Services From April 01, 2017 Through April 28, 2017

Phase	02CON	Construction Phase			
Task	00050	Project Administration			
Professional Personnel					
			Hours	Rate	Amount
	Conley, Patricia		.50	29.46	14.73
	Totals		.50		14.73
	Total Labor			2.792 times	14.73
					41.13
Additional Fees					
	Profit - 15% of Labor & Overhead				6.17
	Total Additional Fees				6.17
				Total this Task	\$47.30

Task	00060	Construction Observation			
Professional Personnel					
			Hours	Rate	Amount
	Flageolle, Christopher		12.00	49.28	591.36
	Totals		12.00		591.36
	Total Labor			2.792 times	591.36
					1,651.08
Additional Fees					
	Profit - 15% of Labor & Overhead				247.66
	Total Additional Fees				247.66
				Total this Task	\$1,898.74

Task	00070	Project Closeout Professional Personnel			
			Hours	Rate	Amount
	Wright, Ian		.50	25.72	12.86
	Totals		.50		12.86
	Total Labor			2.792 times	12.86
					35.91

Additional Fees

Profit - 15% of Labor & Overhead		5.39	
Total Additional Fees		5.39	5.39
	Total this Task		\$41.30
	Total this Phase		\$1,987.34

Phase	ZEXPS	Expenses Phase
Task	EXP20	Construction Expenses

Reimbursable Expenses

Meals			
3/6/2017	Flageolle, Christopher	Partial Per Diem	20.00
4/11/2017	Flageolle, Christopher	Partial Per Diem	20.00
	Total Reimbursables		40.00

Unit Billing

2017 Mileage Rate-Leased			
4/11/2017		200.0 Miles @ 0.535	107.00
	Total Units		107.00
		Total this Task	\$147.00
		Total this Phase	\$147.00

Billing Limits

	Current	Prior	To-Date
Total Billings	2,134.34	18,171.57	20,305.91
Limit			24,750.00
Remaining			4,444.09

Retainage

Current Retainage	42.69 (2.00 % of 2,134.34)	-42.69
Prior Retainage	363.43	
Retainage-To-Date	406.12	

TOTAL THIS INVOICE \$2,091.65

Outstanding Invoices

Number	Date	Balance	Retainage	Now Due
C02	2/9/2017	8,959.58	-179.19	8,780.39
C03	3/8/2017	5,499.78	-110.00	5,389.78
C04	4/6/2017	3,183.54	-63.67	3,119.87
Total		17,642.90	-352.86	17,290.04

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Donna Reed Airport Administrator

May 17, 2017

SUBJECT: Board Membership

AGENDA NO. V.

AGENDA ITEM DESCRIPTION

C. Review Board Membership and Make Recommendation to City Council

Darold Farless (2017)
Ike McRoberts (2017)

Jamie Holder (2018)
Richard Werner (2018)
Don Francisco (2018)
Rita Engeldinger (2019)
Darrin Barton (2019)

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Donna Reed Airport Administrator

May 17, 2017

SUBJECT: Board Membership

AGENDA NO. v.

AGENDA ITEM DESCRIPTION

D. Nominate and Elect Board Chairman

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Donna Reed Airport Administrator

May 17, 2017

SUBJECT: Board Membership

AGENDA NO. v.

AGENDA ITEM DESCRIPTION

D. Nominate and Elect Board Vice Chairman

JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

PRESENTED BY: Administrator Donna Reed May 17, 2017

SUBJECT: Revenue & Expense Report

AGENDA NO. VI.

AGENDA ITEM DESCRIPTION

A. Revenue and Expense Report
