

PARK BOARD MEETING

Pettit Law Office

200 S. Elliott, Aurora, MO

Monday, February 1, 2016 at 7:00p.m.

1. **Call to Order – The meeting was called to order at 7 PM**
2. **Roll Call**

President: /Secretary	Theresa Pettit (2016)- present
Vice President	Mona Thach (2018)- present
Board member:	Open (2016)- present
Board member:	Mitch Forrester (2018)- present
Board Member:	Jessica Fleetwood (2018)- absent
Board member:	DeeJay Floyd (2016)- present
Board member:	Ginni Swaim (2017) present
Board member:	Jennifer Gautney (2017)- present
Board member:	Harv Welch - (2017)- present
Councilman:	Steve Ramirez -present

Others in attendance: None

****Approve the recommendations of any of the following items:**

3. **Approval of minutes**
November 9, 2015 – Regular meeting –Jennifer Gautney made the motion to approve the minutes as presented. Mona Thach second the motion. All board members present voted in favor. Motion passed.
December 14, 2015 – Regular meeting –Jennifer Gautney made the motion to approve the minutes as amended. Mona Thach the motion. All board members present voted in favor. Motion passed
4. **Board Membership**
 - a. Review applications for board position. None presented
5. **Trails –**
 1. Trails Committee report – A wine & dessert fund raiser is set for Feb 27. Tickets prices are \$20 a person. The trail committee expressed they were in favor of only doing concrete on phase II of the trail where necessary. They are aware to concrete the entire path would cost and extra \$50K.
 2. Receive update on completion of Phase I – Reviewed letter stating Phase I is now considered closed. There is no more expected financial obligation to Phase I. The City of Aurora did not get any response from Great River while trying to close out the grant.
 3. Receive update on Phase II –
 1. Bid opening Feb 16 The bid will be opened at 2 PM. There will be a special park board meeting at 5:30 that evening to approve the bid award. City Council also meets that night. Steve Ramirez said he would request approval of the bid award on the Council agenda to be able to move the project along.
 2. Relocation of 4 light poles Jennifer Gautney made the motion when Empire relocates the poles along the ditch to move them as close as possible to the trail bench locations.. DeeJay Floyd the motion. All board members present voted in favor. Motion passed.
 3. Suggested pedestal for electric by underpass – Jennifer Gautney made the motion to request Empire to put street lights on the electric poles on either side of the new culvert under Carnation and to not put lights inside the culvert. Mona Thach the motion. All board members present voted in favor. Motion passed
 4. The board reviewed the estimate of the city match of the trail if they follow the Trail Committee’s recommendation. The current match if the bids are received in the projected amount would be \$128,175.67. Mr. Keeton reports approximately \$8000 has already been paid as part of the engineering fee leaving \$120,175.67 yet to pay. Fund balances were reviewed. The board saved \$50K in the 2015 budget for this project and budget reflects \$60,000 from the 2016 budget year. The trails committee will fund \$15K. No motion was made to alter the 2016 budget for this project. Everyone is encouraged to participate in the Trails fund raiser Feb 27.
6. **Park Improvements - Review**
 - a. Flood damage report- The flood damaged most of the retention wall by the legion field and newly laid dirt on that field. The new stem wall on the South side of the Legion field greatly helped to divert water off of the field. Mitch stated the wall would be rebuilt which would go to the South Corner of where the trail meets the side walk. The water damaged fencing on the Softball field which is being repaired. Community service workers could be used to remove debris along the remaining chain link fencing.

- b. Baseball/ softball in White Park & Baldwin Park –
 - 1. The board was informed the Aurora Schools are considering building a baseball field which would be ready in 2017. Grant Baker will let Theresa know what the school board decides in about one more week. The installation of the fence is tabled until further notice from the school
 - 2. Discussed repairing the bleachers on Field 1 and the Legion Field. The cost of converting the existing structure to current code would be between \$33-\$34K if done at the same time. Field one by itself is approx \$15K and the Legion by itself would be approx \$24K. Baseball practice starts March 1. Jennifer Gautney made the motion to give authority to Ginny Swaim & Mitch Forrester to bid out for the removal and replacement of the current Legion bleachers with a new set to accommodate approx 150-200 spectators. It will include an area for wheelchairs. Authority is given to purchase the bleachers if the bid comes in below \$25K. Harv Welch second the motion. All board members voted in favor with motion passing.
 - c. Oak Park improvements-The retaining sidewalk needs one more pour of concrete. Bids for the playground mulch are still coming in. Mitch Forrester made the motion to purchase mulch from the lowest bidder up to \$3000. Ginny Swaim second the motion. All board members voted in favor with motion passing.
 - d. Trees-
 - 1. removal update in White Park –Bids reviewed for the removal of the large oak tree along Lewis Shaw. The lowest bid was B & H Tree Service which qualifies for the previously approved amount. Tree removal is scheduled for next week.
 - 2. Causementum maples trees planted –It was reported five of the 7 maples trees have been planted North of the trail, North of the Legion Field. Ginny Swaim made a motion to plant the remaining 2 maple trees between the parking lot and the trail East of the tennis court. Mona Thach second the motion. All board members present voted in favor with motion passing.
 - 3. Accepting donation of additional Trees –Ginny Swaim made a motion of accepting the donation of 7 Kwanzan Cherry trees planted along the trail West of the Skate Park. Mitch Forrester second the motion. All board members voted in favor with motion passing.
 - e. Review bids to move scoreboard from Legion Field to Softball field in White Park None presented
 - f. Playgrounds – review prices for new equipment- Mitch Forrester made the motion for Mona to select a new playground structure for Baldwin Park, one companion swing for Oak Park. She has been authority to spend up to \$17K. DeeJay Floyd second the motion. All board members voted in favor with motion passing.
 - g. Parking lot improvement update-The board tabled any future renovations to the parking lot at the tennis courts.
7. Budget & Financials-Betty Baum –
- a. Review expenditures presented, expected expenses and fund balances – Theresa notes the 2015 year end and the Jan 2016 financials were not available until this morning. Theresa brought to the board's attention the price of the trees were slightly higher due to buying 4 inch instead of the 3 inch. Jennifer Gautney made the motion to accept the expenditures as presented. Mitch Forrester second the motion. All board members voted in favor with motion passing.
*Mitch Forrester left at 8:01 PM
 - b. Review Budget approved by Council for 2016-The budget approved by Council was reviewed along with the letter from Mike Randall. The funds from the sales tax would not be available until at least April. The sale tax funds are controlled by Council with input only from the Park Board. Harv Welch made the motion to utilize the budgeted funds from the Park Fund (property tax) previously delegated to playgrounds and the pool, to fund the Legion Field bleacher replacement project due to their condition. Ginny Swaim seconded the motion. All board members voted in favor with motion passing. The board instructed Mona to continue her search for playground equipment as previously stated. That purchase would need to come from the sales tax fund.
 - c. Review bids for benches at Basketball court –It was announced the CFO awarded the Park Board \$600 as requested for 2 benches at the basketball courts. The lowest estimate presented was \$655.18 which would cost the Park Board \$55.18 from the 7002. Ginny Swaim made the motion to accept the lowest bid. DeeJay Floyd seconded the motion. All board members voted in favor with motion passing.
8. City Council recommendations: Judge George informed a board member of a need to send people to fulfill their community service work hours. The parks last year utilized several hundred hours of community service workers. There are several projects that can be done with community service people to save city funds for the extra help they need. The board requested Councilman Steve Ramirez to put on the future City Council agenda to discuss how this can be best coordinated.
9. Adjourn – Jennifer Gautney made the motion to adjourn. Ginny Swaim second the motion. All board members voted in favor with motion passing. Meeting ended at 8:27 PM

Submitted by: Theresa Pettit Feb 2, 2016 at 11 AM

Approved March 14, 2016

