

# **BUSINESS LICENSES, SEWER RATES, CITY TAXES**

## **CITY SEWER SERVICES**

### **DEPOSITS:**

A deposit of fifty (\$50.00) is required before water services to your residence or place of business can be established. If proof of twelve (12) consecutive months of good recent payment history is provided from another utility company, the deposit fee may be waived. Fax # 417-678-6599.

Sewer bills are mailed monthly and are due upon receipt and penalized if not paid in full and received at City Hall by 4:45 p.m. on the seventh (7<sup>th</sup>) day of the following month. A 10 % penalty will then be assessed to the bill and a yellow delinquent bill shall be issued stating that all bills for service that remain past due and unpaid for a period of thirty (30) days will be subject to disconnection.

### **SEWER RATES:**

Sewer Service Charge: minimum charge of five (\$5.00) dollars per meter per month, plus a total Unit Charge equals three (\$3.00) per thousand (1,000) gallons.

Residential users shall be billed based upon the average monthly usage during the months of December, January and February. The average monthly usage determined each April would apply until the following year. Customers without historic data of usage will be billed for an amount equal to the average usage of that class of customer until the next usage determination period.

Commercial Accounts will be billed on actual usage per month.

### **SERVICE INTERRUPTIONS FOR NON-PAYMENT WILL REQUIRE:**

Account must be brought to current status and paid in full in **CASH** including all fees associated with reconnection.

### **PAYMENT METHODS:**

Payments can be made in person at City Hall, by mail or by placing payment in the brown drop box after hours that is located on the southeast corner of the drive through area of the parking lot. Automated Bill Pay (ACH) is available by signing up at City Hall. Please make checks payable to the "City of Aurora". If service is interrupted for non-payment, then account will be placed on a cash/money order only status.

### **INSUFFICIENT FUNDS CHECK FEE:**

A \$25.00 fee will be assessed for any check/ACH that is returned and the account will then be placed on a cash only status for six (6) months.

### **CITY TAXES:**

City taxes are released/mailed for payment in November of each year. City taxes are due and payable upon receipt and can be paid at City Hall, by phone @ 417-678-5121 x22, by mail or by drop box. All taxes that remain delinquent after the 31<sup>st</sup> of December will have a penalty of 2% per month added to your taxes up to 18% each year.

## **BUSINESS LICENSES**

Licenses may be obtained at Aurora City Hall, Monday through Friday, 8:00 A.M. to 4:45 P.M., in the Collector's office.

As municipal code states, before any business shall be entitled to engage in any activities within the City Limits, such business shall pay a license fee of twenty-five dollars (\$25.00). This license will be valid for one (1) year beginning July 1 through June 30 of the following year. A complete application and supporting documents must be submitted, along with the \$25.00 license fee before a license will be issued.

### **Requirements and Procedures for a Merchant/Contractor License**

**CONTRACTORS:** any business that deals with construction (new/remodel/repair) (but not landscaping/lawn mowing businesses)

- Sole Owner, Partnerships, or Corporation with no employees: not required to have Workers Compensation Insurance. However, if they don't, then must have a signed & **notarized** "Affidavit of Exemption for Workers' Compensation Insurance" from the Missouri Division of Workers' Compensation
- 1 or more W-2 employees – Workers Compensation Insurance REQUIRED
- Copy of Owner's driver's license
- Sub-Contractors (1099 recipients) are subject to the same rules
- **IF** contractor sells any products at retail, then must submit a copy of their Missouri Sales Tax Certificate, and a Certificate of No Tax Due

### **MERCHANTS**

- Copy of Missouri Sales Tax Certificate "registered inside the city limits of Aurora in the county of Lawrence"
- Certificate of No Tax Due from the Missouri Department of Revenue
- Workers Compensation Insurance required for Businesses with 5 or more employees
- Copy of Owner's driver's license
- Proper zoning must be approved by Planning & Zoning official