

**"Improving the quality of life for Aurora!"**

**AURORA CITY COUNCIL TENTATIVE AGENDA**  
**Aurora City Hall, Council Chambers**  
**Tuesday, April 26, 2016 at 6:30 p.m.**

**I. CALL TO ORDER:**

**II. PLEDGE AND PRAYER:**

**III. ROLL CALL:** Mayor Rick Boyer  
Chairman Pro Tem Dawn Oplinger  
Councilman Steve Ramirez  
Councilwoman Linda Barton  
Councilwoman Rosemary Henderson

**IV. APPROVAL OF MINUTES**

*Special Session minutes held on April 12, 2016 at 6:00 p.m.*  
*Regular Session minutes held on April 12, 2016 at 6:30 p.m.*

**V. APPROVAL OF APPROPRIATIONS for April**

**VI. PUBLIC COMMENT**

**VII. COUNCIL FORUM**

**VIII. OLD BUSINESS**

- A. *Second and Final Reading of Ordinance No. 2016-3069 making Ordinance No. 2016-3069*  
*An Ordinance of the City of Aurora, Missouri amending Title VII, 'Public Utilities' Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.500 "Monthly Service Charge" Subsection E "Rate Schedule" of the Municipal Code of Ordinances*
- B. *Second and Final Reading of Bill No. 2016-3071 making Ordinance No. 2016-3071*  
*An Ordinance of the City of Aurora, Missouri amending Title VII "Public Utilities" Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.471 "Deposit" of the Municipal Code of Ordinances*
- C. *Second and Final Reading of Bill No. 2016-3072 making Ordinance No. 2016-3072*  
*An Ordinance of the City of Aurora, Missouri amending Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.475 "Refunds" of the Municipal Code of Ordinances*

**IX. NEW BUSINESS**

- A. *Resolution No. 2016-1467*  
*A Resolution appointing membership to the Planning and Zoning Commission (Bradley)*

# "Improving the quality of life for Aurora"

- B. *Resolution No. 2016-1468*  
*A Resolution appointing membership to the Planning and Zoning Commission (Godwin)*
  
- C. *Resolution No. 2016-1469*  
*A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute a contract with Computer Recycling Center for Electronic Recycling Services*

## **X. REPORTS**

- A. *Board Liaison Reports*
- B. *City Attorney Report*
- C. *City Manager Report*

## **XI. ADJOURNMENT**

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Approval of Minutes

Agenda No. IV

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## AGENDA ITEM DESCRIPTION

### APPROVAL OF MINUTES

Special Session minutes held on April 12, 2016 at 6:00 p.m.  
Regular Session minutes held on April 12, 2016 at 6:30 p.m.

### NOTES:

# Aurora City Council Tentative Agenda

*SPECIAL SESSION MINUTES  
Aurora City Hall, Council Chambers  
Tuesday, April 12, 2016 at 6:00 p.m.*

- I. *CALL TO ORDER:* Mayor Marks called the meeting to order at 6:00 p.m.
- II. *PLEDGE AND PRAYER:* Chairman Pro Tem Boyer led the council in prayer and the Pledge of Allegiance.
- III. *ROLL CALL:*  
*Mayor David L. Marks*  
*Chairman Pro Tem Rick Boyer*  
*Councilman Steve Ramirez*  
*Councilwoman Linda Barton*  
*Councilwoman Rosemary Henderson*

All council members were noted present.

IV. *OLD BUSINESS*

- A. *Approval of Minutes*  
*Regular Session held on March 22, 2016 at 6:30 p.m.*

Councilwoman Henderson moved to approve the minutes from the regular session held on March 22, 2016. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:  
AYES: Barton, Ramirez, Boyer, Henderson, Marks  
NAYES:

- B. *First Reading of Bill No. 2016-3068*  
*An Ordinance declaring results of the Municipal General Election held in the City of Aurora, Missouri on April 5, 2016*

Councilman Ramirez moved to approve the first reading of Bill No. 2016-3068. Chairman Pro Tem Boyer seconded the motion. Motion passed with the following council members voting aye:  
AYES: Marks, Barton, Boyer, Ramirez, Henderson  
NAYES:

- C. *Second Reading of Bill No. 2016-3068*      *Making Ordinance No. 2016-3068*  
*An Ordinance declaring results of the Municipal General Election held in the City of Aurora, Missouri on April 5, 2016*

Councilwoman Barton moved to approve the second and final reading of Bill No. 2016-3068 which will now be known as Ordinance No. 2016-3068. Councilman Ramirez seconded the motion. Motion passed with the following council members voting aye:  
AYES: Henderson, Barton, Marks, Ramirez, Boyer  
NAYES:

# Aurora City Council Tentative Agenda

*D. Presentation of Certificates:*

*David L. Marks – First Term & Mayor (April 2014 – April 2016),*

*Rick Boyer – Chairman Pro Tem (April 2015 – April 2016)*

Mayor Marks presented Chairman Pro Tem Boyer with his certificate of appreciation for his service as Chairman Pro Tem. Chairman Pro Tem Boyer presented Mayor Marks with his certificate of appreciation for service on the council and as Mayor from April 2014 thru April 2016.

*E. ADJOURNMENT*

Councilman Ramirez moved to adjourn the meeting at 6:07 p.m. Councilwoman Henderson seconded the motion. Motion passed with all members voting aye.

*V. CONVENING OF THE NEW BOARD*

*A. Call to Order*

Chairman Pro Tem Boyer called the meeting to order at 6:08 p.m.

*B. Oath of Office for newly elected City Official's*

City Clerk Needham administered the Oath of Office to newly elected official Dawn Oplinger.

*C. Election of Mayor*

Councilwoman Barton moved to appoint Rick Boyer as Mayor for the 2016-2017 term. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Barton, Henderson, Oplinger, Boyer, Ramirez

*D. Election of Chairman Pro-Tem*

Mayor Boyer moved to appoint Councilman Ramirez as Chairman Pro Tem. Motion died from lack of a second.

Councilwoman Barton moved to appoint Councilwoman Oplinger as Chairman Pro Tem for the term of 2016-2017. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Ramirez, Boyer, Oplinger, Barton, Henderson

*E. Resolution No. 2016-1456*

*A Resolution appointing membership to the Planning and Zoning Commission*

Councilman Ramirez moved to approve Resolution No. 2016-1456 appointing Rick Boyer as liaison to the Planning and Zoning Commission. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Oplinger, Barton, Henderson, Boyer, Ramirez

NAYES:

## Aurora City Council Tentative Agenda

F. *Resolution No. 2016-1457*

*A Resolution of the City of Aurora, Missouri appointing a Representative to serve on the Southwest Solid Waste Management District Board*

Councilwoman Henderson moved to approve Resolution No. 2016-1457 appointing Councilwoman Barton as liaison to the Solid Waste Management District Board with Mike Randall as the alternate. Mayor Boyer seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Oplinger, Henderson, Barton, Ramirez

NAYES:

G. *Resolution No. 2016-1458*

*A Resolution of the City of Aurora, Missouri appointing a Representative to the Southwest Solid Waste Management District Executive Board*

Councilwoman Henderson moved to approve Resolution No. 2016-1458 appointing Linda Barton as liaison to the Solid Waste Management District Executive Board with Mike Randall as the alternate. Mayor Boyer seconded the motion. Motion passed with the following council members voting aye:

AYES: Ramirez, Boyer, Oplinger, Barton, Henderson

NAYES:

H. *Resolution No. 2016-1459*

*A Resolution appointing a Council Liaison to the Aurora Municipal Airport Board*

Councilwoman Barton moved to approve Resolution No. 2016-1459 appointing Councilwoman Henderson as liaison to the Aurora Municipal Airport Board. Mayor Boyer seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Ramirez, Boyer, Oplinger, Barton

NAYES:

I. *Resolution No. 2016-1460*

*A Resolution appointing a Council Liaison to the Aurora Park Board*

Councilman Ramirez moved to approve Resolution No. 2016-1460 appointing Dawn Oplinger as liaison to the Aurora Park Board. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Ramirez, Boyer, Barton, Oplinger

NAYES:

J. *Resolution No. 2016-1461*

*A Resolution appointing membership to the Aurora Mercy Hospital Board*

Mayor Boyer moved to approve Resolution No. 2016-1461 appointing Councilwoman Barton as liaison to the Aurora Mercy Hospital Board. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Barton, Henderson, Oplinger, Ramirez

NAYES:

## Aurora City Council Tentative Agenda

K. Resolution No. 2016-1462

*A Resolution appointing the Mayor to serve on the Bright Future Board of Trustees*

Councilwoman Barton moved to approve Resolution No. 2016-1462 which appoints Mayor Boyer to the Bright Futures Board. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Barton, Henderson, Oplinger, Ramirez, Boyer

NAYES:

### VI. ADJOURNMENT

Councilwoman Barton moved to adjourn the meeting time noted 6:14 p.m. Councilman Ramirez seconded the motion. Motion passed with all council members voting aye.

### APPROVED:

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Rick Boyer, Mayor

### ATTEST:

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Kathie Needham, City Clerk, MMC/MPCC

**"Improving the quality of life for Aurora"**

**AURORA CITY COUNCIL MINUTES**

*Aurora City Hall, Council Chambers*

*Tuesday, April 12, 2016 at 6:30 p.m.*

- I. CALL TO ORDER:** Mayor Boyer called the meeting to order at 6:30 p.m.
- II. PLEDGE AND PRAYER:** Prayer and the Pledge of Allegiance were done in first council session.
- III. ROLL CALL:** Mayor Rick Boyer  
Chairman Pro Tem Dawn Oplinger  
Councilman Steve Ramirez  
Councilwoman Linda Barton  
Councilwoman Rosemary Henderson

**IV. APPROVAL OF MINUTES**  
None

- V. APPROVAL OF APPROPRIATIONS for March/April**  
Councilman Ramirez moved to approve the appropriations for March/April minus the invoice from PC Alliance. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:  
AYES: Henderson, Ramirez, Boyer  
NAYES:  
ABSTAIN: Barton (Invoice in bill list)

**VI. PUBLIC COMMENT**  
None

- VII. COUNCIL FORUM**  
Councilwoman Barton mentioned that the Methodist Church Youth were looking for community service projects for this summer. Interested parties can contact Vince Osiel.

In addition, there is a tree in the middle of the driveway into the community center that Councilwoman Barton felt needed to be removed. Shannon Walker, Chamber of Commerce Executive Director stated that she had spoken with MoDOT on the project and she stated they would be agreeable to move the drive another foot to the East. However, when the engineer came to start the project they denied having any knowledge of that agreement and placed the driveway in according to their plans. Shannon stated the board had not discussed the removal of the tree but would in the near future.

Mayor Boyer also inquired why the school was not going to use the city fields in the future. Councilman Ramirez replied that the school was looking into building their own facilities due to travel and safety matters for their students.

Councilman Ramirez thanked the Chamber for providing refreshments during the break.

# "Improving the quality of life for Aurora"

## VIII. OLD BUSINESS

None

## IX. NEW BUSINESS

### A. *First Reading of Ordinance No. 2016-3069*

*An Ordinance of the City of Aurora, Missouri amending Title VII, 'Public Utilities' Chapter 705 'Sewers', Article III 'Charges and Rates' Section 705.500 'Monthly Service Charge' Subsection E 'Rate Schedule' of the Municipal Code of Ordinances*

Councilwoman Henderson moved to approve the first reading of Bill No. 2016-3069. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Henderson, Barton, Oplinger

NAYES: Ramirez

### B. *First Reading of Bill No. 2016-3070*

*An Ordinance of the City of Aurora, Missouri amending Schedule I "Speed Limits", Subsection A*

Mayor Boyer stated that he had brought up changing the speed limit on Carnation to 25 M.P.H. at the last meeting. He apologized and stated he had changed his mind because he had tried to drive down the road at that speed and it just wasn't feasible. He asked for his request to be withdrawn. City Attorney Reynolds stated the board would just need to vote to withdraw the motion.

Councilman Ramirez moved to withdraw the motion for approval. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Ramirez, Boyer, Barton, Oplinger, Henderson

NAYES:

### C. *First Reading of Bill No. 2016-3071*

*An Ordinance of the City of Aurora, Missouri amending Title VII "Public Utilities" Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.471 "Deposit" of the Municipal Code of Ordinances*

Chairman Pro Tem Oplinger moved to approve the first reading of Bill No. 2016-3071. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Ramirez, Boyer, Oplinger, Barton

NAYES:

### D. *Resolution No. 2016-1463*

*A Resolution of the City of aurora, Missouri authorizing the Fire Department to locate the 911 Memorial Metal in an enclosure at Maple Park Cemetery*

Councilwoman Henderson moved to approve Resolution No. 2016-1463. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Barton, Oplinger, Ramirez, Henderson, Boyer

NAYES:

## "Improving the quality of life for Aurora"

*E. Discussion/ Vote on paying bill to PC Alliance for installing a new computer in the Planning and Zoning Office*

Patrick Holland of PC Alliance addressed city council in regards to the invoice and work he performed on the repair and installation of a new computer in the planning and zoning office. Mr. Holland stated he had listened to the tape of the previous council meeting and he wanted to clear up some serious misrepresentation from what City Manager Randall had reported.

Mr. Holland started with reading a prepared statement rebutting allegations about the work he had been asked to perform. He stated it was his and Trent White, Building Inspectors opinion that the computer needed to be replaced and that had been related to City Manager Randall from the beginning. He stated he was never given the directive to replace the hard drive. City Manager Randall replied Patrick had dropped the computer which created the need for the hard drive to be replaced and from that point forward had never had any further communications from Patrick regarding the computer.

Patrick stated that he had spent time on the pc but never charged any labor for that. He stated he had never gone beyond what requested of him. Several allegations were reported by Patrick from what the City Manager had reported from the previous meeting that he declared were untrue. City Manager Randall stated that he should have been in contact with him about the repairs before he proceeded with anything. Patrick replied that he had spoken openly to Trent, in front of his secretary, about the prevailing problems on her pc. He also stated that during the last meeting the City Manager stated reasons why he didn't trust him. Patrick stated that those statements were outright lies. He continued working on the repairs because the City Manager was insistent on not replacing the computer.

City Manager Randall made the analogy that it was like taking your car in for repair and coming back to find out that they had done more repair than you were initially informed of and the bill was much higher than anticipated. He stated he was trying to save the city money. Other options had been available before replacement of a new computer. There was no money in the planning and zoning budget for a new computer. His hope was that Patrick could assess the problem and repair it. Patrick replied that he had been in constant contact with Trent and Trent had given approval for replacement. He handed out emails between himself and Trent proving he was given authority for replacement.

Councilman Ramirez commented that he had asked City Manager Randall at the last meeting if he had any conversation with Patrick except initially and he stated he had not. He asked why then on the invoice did it state that he had contact with him on two other occasions about the pc.

Chairman Pro Tem Oplinger stated it was clear Patrick had done the work and should be paid for his time. Councilwoman Barton stated there was a lot of miscommunication and proper procedure had not been followed. Chairman Pro Tem Oplinger stated in the future one person should be in control communicating with the City Manager.

## "Improving the quality of life for Aurora"

Chairman Pro Tem Oplinger moved to pay the invoice to PC Alliance. Councilman Ramirez seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Boyer, Barton, Ramirez, Oplinger

NAYES:

- F. *First Reading of Bill No. 2016-3072*  
*An Ordinance of the City of Aurora, Missouri amending Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.475 "Refunds" of the Municipal Code of Ordinances*

Councilman Ramirez moved to approve the first reading of Bill No. 2016-3072. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Ramirez, Oplinger, Boyer, Barton

NAYES:

- G. *Resolution No. 2016-1464*  
*A Resolution appointing membership to the Aurora Municipal Airport Board (Engeldinger)*

Councilwoman Henderson moved to approve Resolution No. 2016-1464 which appoints Rita Engeldinger to the Aurora Municipal Airport Board. Councilman Ramirez seconded the motion. Motion passed with the following council members voting aye:

AYES: Barton, Boyer, Ramirez, Oplinger, Henderson

NAYES:

- H. *Resolution No. 2016-1465*  
*A Resolution appointing membership to the Aurora Municipal Airport Board (Holder)*

Councilwoman Henderson moved to approve Resolution No. 2016-1465 which appoints Jamie Holder to the Aurora Municipal Airport. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Barton, Henderson, Ramirez, Oplinger, Boyer

NAYES:

- I. *Resolution No. 2016-1466*  
*A Resolution directing and authorizing the Mayor of the City of Aurora to execute an agreement with Lochner for Airport Consulting Services*

Councilwoman Barton moved to approve Resolution No. 2016-1466 authorizing the Mayor to enter into a contract with Lochner for Airport Consulting Services. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Henderson, Oplinger, Ramirez, Barton

NAYES:

### **X. REPORTS**

#### **A. Board Liaison Reports**

##### Park Board

The meeting scheduled for last night was canceled due to lack of a quorum.

## "Improving the quality of life for Aurora"

### Airport Board

The board made recommendations to city council to approve membership for Rite Engeldinger and Jamie Holder. The board also reviewed their solicitation for an engineer to provide Airport Consulting Services. Three proposals had been submitted. The board recommended continuing working with Lochner.

### P&Z

To date no meeting has been scheduled.

### SWMD

The board met today and discussed how to get more grant funding. When there is no landfill in your district there is not much funding available. Branson handed out information on their Midwest Glass Recycling Project.

The city was awarded an electronic recycling grant. The board voted to recommend the contract for recycling services to DNR for approval. The anticipated date for the spring event was May 21<sup>st</sup>. However, that date may need to be pushed back in order to get prior approval for the event. Once the contract is approved by DNR it will be sent back to the SWMD board for approval then back to the city for city council approval.

### *B. City Attorney Report*

No report was given.

### *C. City Manager Report*

City Manager Randall reported on the following items:

- People have been driving the wrong way in several locations in the city. Police Chief Witthuhn and Public Works Superintendent, Steve Woods, drew a diagram of those locations showing if wider arrows and longer stripes were painted it would show up much better.
- The First Baptist Church landscaped in front of their property on the cities right away. A permit was never applied for prior to the landscaping. Problems are persisting with not only the pavers but with the concrete stops they have put on the street to keep the cars from hitting the pavers. This has created a hazard when backing out of the spots because of the shorter distance from the back side of the car to the cars parked on the other side of the street. The city would not normally have allowed this to have been done. Chairman Pro Tem Oplinger offered to attend a meeting with all parties
- Five years of actual budget numbers was presented by City Manager Randall showing the city's financial standing.
- Carnation Street will be closed north of College between College and Pleasant Street for removal and installation of a new culvert for Phase II of the walking trail.
- A bid opening will be held on April 26<sup>th</sup> for pumps at the wastewater plant.

### ***XI. CLOSED SESSION pursuant to 610.021 (2)***

*Leasing, purchase or sale of real estate by a public governmental body where knowledge of the transaction might adversely affect the legal consideration therefor*

Councilwoman Henderson moved to go into Closed Session pursuant to 610.021 (2), Time note 7:25 p.m. Councilwoman Barton seconded the motion. Motion passed by a roll call vote with the following council members voting aye:

**"Improving the quality of life for Aurora!"**

AYES: Oplinger, Ramirez, Henderson, Barton, Boyer  
NAYES:

Councilman Ramirez moved to come back into open session time note. 7:40 p.m.  
Councilwoman Barton seconded the motion. . Motion passed by a roll call vote with the following council members voting aye:

AYES: Oplinger, Ramirez, Henderson, Barton, Boyer  
NAYES:

***XII. ADJOURNMENT***

Councilman Ramirez moved to adjourn the meeting at 7:41 p.m. Councilwoman Henderson seconded the motion. Motion passed with all members voting aye.

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

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Kathie Needham, City Clerk, MMC/MPCC

*Posted by City Clerk Kathie Needham, April 8, 2016*

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Approval of Appropriations

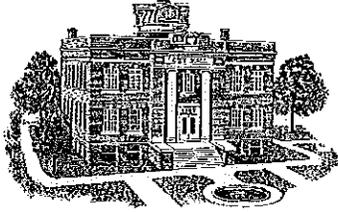
Agenda No. V

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## AGENDA ITEM DESCRIPTION

APPROVAL OF APPROPRIATIONS

**NOTES:**



*City of Aurora*

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FOR 4/26/16 COUNCIL MEETING

**EXPENSES FOR  
APPROVAL**

**APR 2016**

| INVOICE#  | LINE | DUE DATE | INVOICE DATE | REFERENCE  | PAYMENT AMOUNT | DIST | GL ACCOUNT                              | CK SQ |
|-----------|------|----------|--------------|--|----------------|------|---|-------|
| -----     |      |          |              |  |                |      |   |       |
|           |      |          |              | OPERATING 1010   |                |      |   |       |
| 041216    | 1    | 4/27/16  | 4/12/16      | 54 ADVANCE MAGDALENO PEST CONTROL<br>PEST CONTROL          | 15.00          | 10   | 10-51-6560                              | 1     |
|           | 2    |          |              | PEST CONTROL   | 20.00          | 35   | PROFESSIONAL SERVICES<br>35-40-6560     | 1     |
|           | 3    |          |              | PEST CONTROL   | 45.00          | 61   | PROFESSIONAL SERVICES<br>61-21-6606     | 1     |
|           | 4    |          |              | PEST CONTROL   | 50.00          | 61   | REPAIR & MAINT-BLDG & GRD<br>61-22-6560 | 1     |
|           | 5    |          |              | PEST CONTROL   | 50.00          | 10   | PROFESSIONAL SERVICES<br>10-13-6560     | 1     |
|           | 6    |          |              | PEST CONTROL   | 55.00          | 10   | PROFESSIONAL SERVICES<br>10-13-6560     | 1     |
|           |      |          |              | INVOICE TOTAL  | 235.00         |      |   |       |
|           |      |          |              | VENDOR TOTAL   | 235.00         |      |   |       |
| IN-219768 | 1    | 4/27/16  | 4/15/16      | 3 BARCO MUNICIPAL PRODUCTS INC<br>FLUORESCENT ORANGE SPRAY | 117.90         | 25   | 25-31-6446                              | 1     |
|           | 2    |          |              | SHIPPING   | 32.52          | 25   | MATERIALS-SIGNS<br>25-31-6560           | 1     |
|           |      |          |              | INVOICE TOTAL  | 150.42         |      | PROFESSIONAL SERVICES                   |       |
|           |      |          |              | VENDOR TOTAL   | 150.42         |      |   |       |
| 040916    | 1    | 4/27/16  | 4/09/16      | 68 CENTURYLINK<br>PHONE EXPENSE                            | 80.75          | 10   | 10-25-6070                              | 1     |
|           | 2    |          |              | PHONE EXPENSE  | 80.73          | 10   | COMMUNICATIONS<br>10-11-6070            | 1     |
|           | 3    |          |              | PHONE EXPENSE  | 80.73          | 10   | COMMUNICATIONS<br>10-12-6070            | 1     |
|           | 4    |          |              | PHONE EXPENSE  | 80.73          | 10   | COMMUNICATIONS<br>10-14-6070            | 1     |
|           | 5    |          |              | PHONE EXPENSE  | 80.73          | 10   | COMMUNICATIONS<br>10-15-6070            | 1     |
|           | 6    |          |              | PHONE EXPENSE  | 219.51         | 30   | COMMUNICATIONS<br>30-30-6070            | 1     |
|           | 7    |          |              | PHONE EXPENSE  | 110.11         | 25   | COMMUNICATIONS<br>25-31-6070            | 1     |
|           | 8    |          |              | PHONE EXPENSE  | 120.18         | 10   | COMMUNICATIONS<br>10-51-6070            | 1     |
|           | 9    |          |              | PHONE EXPENSE  | 184.80         | 61   | COMMUNICATIONS<br>61-22-6070            | 1     |
|           | 10   |          |              | PHONE EXPENSE  | 23.28          | 35   | COMMUNICATIONS<br>35-43-6070            | 1     |
|           | 11   |          |              | PHONE EXPENSE  | 105.31         | 35   | COMMUNICATIONS<br>35-40-6070            | 1     |
|           | 12   |          |              | PHONE EXPENSE  | 897.12         | 61   | COMMUNICATIONS<br>61-21-6070            | 1     |
|           |      |          |              | INVOICE TOTAL  | 2,063.98       |      | COMMUNICATIONS                          |       |

| INVOICE#  | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST | GL ACCOUNT                                 | CK SQ |
|-----------|------|----------|--------------|---|----------------|------|--|-------|
|           |      |          |              | VENDOR TOTAL  | 2,063.98       |      |  |       |
| 57774     | 1    | 4/27/16  | 3/18/16      | 165 CHEMICAL BROKERS INC<br>WASP SPRAY                      | 108.56         | 30   | 30-30-6060<br>CHEMICALS                    | 1     |
|           |      |          |              | INVOICE TOTAL   | 108.56         |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 108.56         |      |  |       |
| MO-16003  | 1    | 4/27/16  | 3/09/16      | 492 CHILDREN'S SPECIALTIES INC<br>WOODCHIPS                 | 2,772.00       | 40   | 40-20-7003<br>CAPITAL - OTHER              | 1     |
|           |      |          |              | INVOICE TOTAL   | 2,772.00       |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 2,772.00       |      |  |       |
| 042016    | 1    | 4/27/16  | 4/20/16      | 69 CITY COLLECTOR<br>ADMINISTRATIVE TRANSFER                | 2,333.34       | 25   | 25-90-6857<br>TRANSFER OUT                 | 1     |
|           | 2    |          |              | ADMINISTRATIVE TRANSFER                                     | 6,416.66       | 30   | 30-90-6857<br>TRANSFER OUT                 | 1     |
|           |      |          |              | INVOICE TOTAL   | 8,750.00       |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 8,750.00       |      |  |       |
| 15709     | 1    | 4/27/16  | 4/01/16      | 119 ROMULUS INC<br>TESTING                                  | 543.00         | 30   | 30-30-6560<br>PROFESSIONAL SERVICES        | 1     |
|           |      |          |              | INVOICE TOTAL   | 543.00         |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 543.00         |      |  |       |
| 89875     | 1    | 4/27/16  | 3/31/16      | 71 CUNNINGHAM, VOGEL & ROST P.C.<br>MERCY HOSPITAL PHASE II | 279.50         | 30   | 30-30-7001<br>CAPITAL-INTERCEPTOR PHASE II | 1     |
|           |      |          |              | INVOICE TOTAL   | 279.50         |      |  |       |
| 89897     | 1    | 4/27/16  | 3/31/16      | AURORA VS CENTURYLINK                                       | 952.15         | 10   | 10-12-6560<br>PROFESSIONAL SERVICES        | 1     |
|           |      |          |              | INVOICE TOTAL   | 952.15         |      |  |       |
| 89905     | 1    | 4/27/16  | 3/31/16      | CENTURYLINK TAX PROTESTS                                    | 190.40         | 10   | 10-12-6560<br>PROFESSIONAL SERVICES        | 1     |
|           |      |          |              | INVOICE TOTAL   | 190.40         |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 1,422.05       |      |  |       |
| 005136965 | 1    | 4/27/16  | 3/29/16      | 305 GALLS<br>2-16" CONTOUR CONSOLES                         | 713.82         | 10   | 10-21-6608<br>REPAIR & MAINT-EQUIPMENT     | 1     |
|           |      |          |              | INVOICE TOTAL   | 713.82         |      |  |       |
|           |      |          |              | VENDOR TOTAL  | 713.82         |      |  |       |

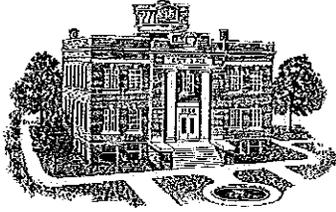
| INVOICE#  | LINE | DUE DATE | INVOICE DATE | REFERENCE  | PAYMENT AMOUNT | DIST | GL ACCOUNT                             | CK SQ |
|-----------|------|----------|--------------|--|----------------|------|--|-------|
| 8973      | 1    | 4/27/16  | 3/25/16      | 319 GARY WOOD CHRYSLER DODGE<br>AIR FILTER VENT COVER    | 75.70          | 35   | 35-40-6610<br>REPAIR & MAINT-VEHICLE   | 1     |
|           |      |          |              | INVOICE TOTAL  | 75.70          |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 75.70          |      |  |       |
| 9194      | 1    | 4/27/16  | 4/11/16      | 133 HELLER HEAT & AIR INC<br>SERVICE-SPRING CHECK        | 688.50         | 10   | 10-13-6560<br>PROFESSIONAL SERVICES    | 1     |
|           |      |          |              | INVOICE TOTAL  | 688.50         |      |  |       |
| 9195      | 1    | 4/27/16  | 4/11/16      | REPAIR COUNCIL CHAMBERS<br>UNIT                          | 205.50         | 10   | 10-13-6560<br>PROFESSIONAL SERVICES    | 1     |
|           |      |          |              | INVOICE TOTAL  | 205.50         |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 894.00         |      |  |       |
| 6011      | 1    | 4/27/16  | 3/31/16      | 10 HUTCHENS CONSTRUCTION CO<br>COLD MIX                  | 376.20         | 25   | 25-31-6425<br>MATERIALS - ASPHALT-COLD | 1     |
|           |      |          |              | INVOICE TOTAL  | 376.20         |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 376.20         |      |  |       |
| 949265294 | 1    | 4/27/16  | 4/01/16      | 76 KONE, INC<br>ELEVATOR MAINT.                          | 145.32         | 10   | 10-13-6560<br>PROFESSIONAL SERVICES    | 1     |
|           |      |          |              | INVOICE TOTAL  | 145.32         |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 145.32         |      |  |       |
| KC112372  | 1    | 4/27/16  | 4/05/16      | 869 KUBOTA OF THE OZARKS LLC<br>FUEL PUMP FOR SKID LOADE | 88.35          | 25   | 25-31-6608<br>REPAIR & MAINT-EQUIPMENT | 1     |
|           | 2    |          |              | FREIGHT  | 10.00          | 25   | 25-31-6560<br>PROFESSIONAL SERVICES    | 1     |
|           |      |          |              | INVOICE TOTAL  | 98.35          |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 98.35          |      |  |       |
| 33116     | 1    | 4/27/16  | 4/11/16      | 452 LAWRENCE COUNTY ASSESSORS<br>1ST QTR REASSESSMENT    | 446.24         | 10   | 10-11-6602<br>REASSESSMENT             | 1     |
|           | 2    |          |              | 1ST QTR REASSESSMENT                                     | 173.54         | 40   | 40-11-6602<br>REASSESSMENT             | 1     |
|           |      |          |              | INVOICE TOTAL  | 619.78         |      |  |       |
|           |      |          |              | VENDOR TOTAL   | 619.78         |      |  |       |
| 040416    | 1    | 4/27/16  | 4/04/16      | 845 MERCY HOSPITAL AURORA<br>NEW HIRE DRUG SCREENS       | 40.00          | 10   | 10-23-6230<br>HUMAN RESOURCE EXPENSE   | 1     |
|           | 2    |          |              | NEW HIRE DRUG SCREENS                                    | 40.00          | 10   | 10-51-6230                             | 1     |

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE  | PAYMENT AMOUNT | DIST | GL ACCOUNT                                    | CK SQ |
|----------|------|----------|--------------|--|----------------|------|---|-------|
|          | 3    |          |              | NEW HIRE DRUG SCREENS                                | 40.00          | 10   | HUMAN RESOURCES EXPENSE<br>10-22-6230         | 1     |
|          | 4    |          |              | NEW HIRE DRUG SCREENS                                | 40.00          | 35   | HUMAN RESOURCES EXPENSE<br>35-40-6230         | 1     |
|          |      |          |              | INVOICE TOTAL  | 160.00         |      | HUMAN RESOURCES EXPENSE                       |       |
|          |      |          |              | VENDOR TOTAL   | 160.00         |      |   |       |
| 033116   |      |          |              | 80 MFA OIL COMPANY                                   |                |      |   |       |
|          | 1    | 4/27/16  | 3/31/16      | FUEL   | 375.55         | 35   | 35-40-6220<br>FUEL                            | 1     |
|          | 2    |          |              | FUEL   | 640.20         | 10   | 10-22-6220<br>FUEL                            | 1     |
|          | 3    |          |              | FUEL   | 147.95         | 30   | 30-30-6220<br>FUEL                            | 1     |
|          | 4    |          |              | FUEL   | 1,582.57       | 10   | 10-21-6220<br>FUEL                            | 1     |
|          | 5    |          |              | FUEL   | 143.42         | 10   | 10-51-6220<br>FUEL                            | 1     |
|          | 6    |          |              | FUEL   | 34.75          | 10   | 10-14-6220<br>FUEL                            | 1     |
|          |      |          |              | INVOICE TOTAL  | 2,924.44       |      |   |       |
|          |      |          |              | VENDOR TOTAL   | 2,924.44       |      |   |       |
| 042116   |      |          |              | 346 MO DEPT OF REVENUE                               |                |      |   |       |
|          | 1    | 4/27/16  | 4/21/16      | TITLE FEE-1987 FORD TRUC<br>FROM DEPT OF CONSERVATIO | 11.00          | 10   | 10-22-6530<br>PERMITS, LICENSES, FEES-GENERAL | 1     |
|          |      |          |              | INVOICE TOTAL  | 11.00          |      |   |       |
|          |      |          |              | VENDOR TOTAL   | 11.00          |      |   |       |
| 041516   |      |          |              | 81 MO GAS ENERGY                                     |                |      |   |       |
|          | 1    | 4/27/16  | 4/15/16      | GAS BILL   | 129.96         | 10   | 10-13-6871<br>UTILITIES - GAS                 | 1     |
|          | 2    |          |              | GAS BILL   | 37.59          | 40   | 40-11-6871<br>UTILITIES - GAS                 | 1     |
|          | 3    |          |              | GAS BILL   | 37.59          | 25   | 25-31-6871<br>UTILITIES - GAS                 | 1     |
|          | 4    |          |              | GAS BILL   | 44.53          | 61   | 61-22-6871<br>UTILITIES - GAS                 | 1     |
|          | 5    |          |              | GAS BILL   | 89.01          | 10   | 10-51-6871<br>UTILITIES - GAS                 | 1     |
|          | 6    |          |              | GAS BILL   | 126.30         | 61   | 61-21-6871<br>UTILITIES - GAS                 | 1     |
|          |      |          |              | INVOICE TOTAL  | 464.98         |      |   |       |
|          |      |          |              | VENDOR TOTAL   | 464.98         |      |   |       |
| 3541     |      |          |              | 176 MO POLICE CHIEFS ASSOC                           |                |      |   |       |
|          | 1    | 4/27/16  | 4/05/16      | MEMBERSHIP DUES                                      | 200.00         | 10   | 10-21-6120<br>DUES & SUBSCRIPTIONS            | 1     |
|          |      |          |              | INVOICE TOTAL  | 200.00         |      |   |       |

| INVOICE#      | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST | GL ACCOUNT                                  | CK SQ |
|---------------|------|----------|--------------|---|----------------|------|---|-------|
| VENDOR TOTAL  |      |          |              |   | 200.00         |      |   |       |
| 041916        | 1    | 4/27/16  | 4/19/16      | 720 MWC SW SECTION<br>CONFERENCE-ORVIL,STEVE,A<br>LANCE | 140.00         | 30   | 30-30-6680<br>SCHOOLS & TRAINING            | 1     |
| INVOICE TOTAL |      |          |              |   | 140.00         |      |   |       |
| VENDOR TOTAL  |      |          |              |   | 140.00         |      |   |       |
| 8328348450    | 1    | 4/27/16  | 4/05/16      | 295 OFFICE DEPOT<br>FILE FOLDERS                        | 39.95          | 10   | 10-21-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 2    |          |              | SINGLE POCKET WALL FILES                                | 47.96          | 10   | 10-21-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 3    |          |              | 3 TIER RACK   | 35.58          | 10   | 10-21-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 4    |          |              | COUNTERTOP LEAFLET RACK                                 | 25.58          | 10   | 10-21-6700<br>SUPPLIES - OFFICE             | 1     |
| INVOICE TOTAL |      |          |              |   | 149.07         |      |   |       |
| VENDOR TOTAL  |      |          |              |   | 149.07         |      |   |       |
| 8333751570    | 1    | 4/27/16  | 4/08/16      | 1044 OFFICE DEPOT 2<br>COPY PAPER                       | 24.99          | 30   | 30-30-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 2    |          |              | COPY PAPER  | 99.96          | 10   | 10-15-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 3    |          |              | STAPLER   | 15.69          | 10   | 10-15-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 4    |          |              | CLEANING DUSTER   | 11.98          | 10   | 10-15-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 5    |          |              | CLASP ENVELOPES   | 46.97          | 10   | 10-15-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 6    |          |              | POST IT POP UP NOTES                                    | 17.99          | 10   | 10-25-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 7    |          |              | CORRECTION TAPE   | 10.99          | 10   | 10-25-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 8    |          |              | CARD STOCK  | 15.99          | 10   | 10-14-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 9    |          |              | COPY PAPER  | 15.99          | 10   | 10-14-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 10   |          |              | TAB DIVIDERS  | 6.19           | 10   | 10-14-6700<br>SUPPLIES - OFFICE             | 1     |
|               | 11   |          |              | ADDRESS LABELS  | 11.49          | 10   | 10-25-6700<br>SUPPLIES - OFFICE             | 1     |
| INVOICE TOTAL |      |          |              |   | 278.23         |      |   |       |
| VENDOR TOTAL  |      |          |              |   | 278.23         |      |   |       |
| 031616        | 1    | 4/27/16  | 3/16/16      | 704 RANDEE S. STEMMONS<br>MUNICIPAL JUDGE-MAR           | 700.00         | 10   | 10-25-6560<br>PROFESSIONAL SERVICES-GENERAL | 1     |
| INVOICE TOTAL |      |          |              |   | 700.00         |      |   |       |

| INVOICE#   | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST | GL ACCOUNT                                  | CK SQ |
|------------|------|----------|--------------|---|----------------|------|---|-------|
| 041916     | 1    | 4/27/16  | 4/19/16      | MUNICIPAL JUDGE-APR   | 700.00         | 10   | 10-25-6560<br>PROFESSIONAL SERVICES-GENERAL | 1     |
|            |      |          |              | INVOICE TOTAL   | 700.00         |      |   |       |
|            |      |          |              | VENDOR TOTAL  | 1,400.00       |      |   |       |
| 16-40011   | 1    | 4/27/16  | 3/31/16      | 884 REYNOLDS, GOLD & GROSSER P.C.<br>FEB ATTORNEY/PROSECUTOR          | 1,800.00       | 10   | 10-12-6560<br>PROFESSIONAL SERVICES         | 1     |
|            |      |          |              | INVOICE TOTAL   | 1,800.00       |      |   |       |
|            |      |          |              | VENDOR TOTAL  | 1,800.00       |      |   |       |
| 61511      | 1    | 4/27/16  | 3/30/16      | 1040 ROBERT BROOK & ASSOC<br>BOTTOM HINGE ASSEMBLY                    | 32.00          | 61   | 61-21-6606<br>REPAIR & MAINT-BLDG & GRD     | 1     |
|            | 2    |          |              | TOP HINGE ASSEMBLY  | 50.00          | 61   | 61-21-6606<br>REPAIR & MAINT-BLDG & GRD     | 1     |
|            | 3    |          |              | SHIPPING  | 13.67          | 61   | 61-21-6606<br>REPAIR & MAINT-BLDG & GRD     | 1     |
|            |      |          |              | INVOICE TOTAL   | 95.67          |      |   |       |
|            |      |          |              | VENDOR TOTAL  | 95.67          |      |   |       |
| 032216     | 1    | 4/27/16  | 3/22/16      | 1043 S&A PLUMBING COMPANY LLC<br>CLEAR BLOCKAGE IN STOOL<br>JAIL CELL | 112.00         | 61   | 61-21-6620<br>BLDG EQUIP/SYSTEMS REPAIR     | 1     |
|            |      |          |              | INVOICE TOTAL   | 112.00         |      |   |       |
|            |      |          |              | VENDOR TOTAL  | 112.00         |      |   |       |
| 24635      | 1    | 4/27/16  | 3/30/16      | 627 SPOTLIGHT PRINTING &<br>SHUTOFF NOTICE HANG CARD                  | 365.81         | 30   | 30-30-6710<br>SUPPLIES - OPERATING          | 1     |
|            | 2    |          |              | ARTOWRK CHARGE  | 15.00          | 30   | 30-30-6710<br>SUPPLIES - OPERATING          | 1     |
|            |      |          |              | INVOICE TOTAL   | 380.81         |      |   |       |
|            |      |          |              | VENDOR TOTAL  | 380.81         |      |   |       |
| 9763468570 | 1    | 4/27/16  | 4/09/16      | 151 VERIZON WIRELESS<br>CELL EXPENSE                                  | 35.29          | 10   | 10-14-6070<br>COMMUNICATIONS                | 1     |
|            | 2    |          |              | CELL EXPENSE  | 51.73          | 10   | 10-11-6070<br>COMMUNICATIONS                | 1     |
|            | 3    |          |              | CELL EXPENSE  | 49.73          | 30   | 30-30-6070<br>COMMUNICATIONS                | 1     |
|            | 4    |          |              | CELL EXPENSE  | 52.07          | 30   | 30-30-6070<br>COMMUNICATIONS                | 1     |
|            | 5    |          |              | CELL EXPENSE  | 49.73          | 10   | 10-22-6070<br>COMMUNICATIONS                | 1     |
|            | 6    |          |              | CELL EXPENSE  | 49.73          | 25   | 25-31-6070<br>COMMUNICATIONS                | 1     |
|            | 7    |          |              | CELL EXPENSE  | 30.29          | 35   | 35-40-6070                                  | 1     |

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE            | PAYMENT AMOUNT | DIST | GL ACCOUNT                   | CK SQ |
|----------|------|----------|--------------|----------------------|----------------|------|------------------------------|-------|
|          | 8    |          |              | CELL EXPENSE         | 30.29          | 10   | COMMUNICATIONS<br>10-51-6070 | 1     |
|          | 9    |          |              | AIR CARD             | 40.01          | 10   | COMMUNICATIONS<br>10-21-6070 | 1     |
|          | 10   |          |              | AIR CARD             | 40.01          | 10   | COMMUNICATIONS<br>10-21-6070 | 1     |
|          | 11   |          |              | CELL EXPENSE         | 52.07          | 10   | COMMUNICATIONS<br>10-21-6070 | 1     |
|          | 12   |          |              | CELL EXPENSE         | 30.29          | 25   | COMMUNICATIONS<br>25-31-6070 | 1     |
|          | 13   |          |              | CELL EXPENSE         | 32.22          | 10   | COMMUNICATIONS<br>10-21-6015 | 1     |
|          |      |          |              | INVOICE TOTAL        | 543.46         |      | ANIMAL CONTROL EXPENSE       |       |
|          |      |          |              | VENDOR TOTAL         | 543.46         |      |                              |       |
|          |      |          |              | OPERATING 1010 TOTAL | 27,627.84      |      |                              |       |
|          |      |          |              | TOTAL MANUAL CHECKS  | .00            |      |                              |       |
|          |      |          |              | TOTAL E-PAYMENTS     | .00            |      |                              |       |
|          |      |          |              | TOTAL PURCH CARDS    | .00            |      |                              |       |
|          |      |          |              | TOTAL ACH PAYMENTS   | .00            |      |                              |       |
|          |      |          |              | TOTAL OPEN PAYMENTS  | 27,627.84      |      |                              |       |
|          |      |          |              | GRAND TOTALS         | 27,627.84      |      |                              |       |



*City of Aurora*

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FOR 4/26/16 COUNCIL MEETING

**PAID EXPENSES**  
**APRIL 2016**

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST | GL ACCOUNT                             | CK SQ |
|----------|------|----------|--------------|---|----------------|------|--|-------|
| -----    |      |          |              |   |                |      |  |       |
| 030416   | 1    | 4/18/16  | 3/04/16      | OPERATING 1010<br>289 CARD SERVICES<br>27" COMPUTER MONITOR | 187.59         | 10   | 10-11-6075<br>COMPUTER & SOFTWARE      | 1     |
|          |      |          |              | INVOICE TOTAL   | 187.59         |      |  |       |
| 030916   | 1    | 4/18/16  | 3/09/16      | MEALS-SPRING INSTITUTE<br>K NEEDHAM                         | 70.48          | 10   | 10-11-6850<br>TRAVEL                   | 1     |
|          |      |          |              | INVOICE TOTAL   | 70.48          |      |  |       |
| 031116   | 1    | 4/18/16  | 3/11/16      | NOTARY FEE  | 26.25          | 10   | 10-14-6120<br>DUES & SUBSCRIPTIONS     | 1     |
|          |      |          |              | INVOICE TOTAL   | 26.25          |      |  |       |
| 031816   | 1    | 4/18/16  | 3/18/16      | 2 SPALDING ACRYLIC 54"<br>BASKETBALL BACKBOARD & R          | 647.08         | 40   | 40-11-7016<br>CAP IMP-WHT PARK         | 1     |
|          |      |          |              | INVOICE TOTAL   | 647.08         |      |  |       |
| 032116   | 1    | 4/18/16  | 3/21/16      | NOTARY JOURNAL  | 21.90          | 10   | 10-14-6120<br>DUES & SUBSCRIPTIONS     | 1     |
|          |      |          |              | INVOICE TOTAL   | 21.90          |      |  |       |
| 032216   | 1    | 4/18/16  | 3/22/16      | NOTARY BOND & STAMP   | 55.00          | 10   | 10-14-6120<br>DUES & SUBSCRIPTIONS     | 1     |
|          |      |          |              | INVOICE TOTAL   | 55.00          |      |  |       |
| 033016   | 1    | 4/18/16  | 3/30/16      | BATTERY   | 9.99           | 10   | 10-22-6608<br>REPAIR & MAINT-EQUIPMENT | 1     |
|          | 2    |          |              | MAGNIFYING GLASSES  | 9.99           | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          |      |          |              | INVOICE TOTAL   | 19.98          |      |  |       |
| 040716   | 1    | 4/18/16  | 4/07/16      | RUNWAY LIGHTS   | 293.14         | 25   | 25-32-6608<br>REPAIR & MAINT-EQUIPMENT | 1     |
|          | 2    |          |              | RUNWAY LIGHT LENS   | 153.89         | 25   | 25-32-6608<br>REPAIR & MAINT-EQUIPMENT | 1     |
|          |      |          |              | INVOICE TOTAL   | 447.03         |      |  |       |
| 08838    | 1    | 4/18/16  | 3/16/16      | WATER/POP FOR MEETING                                       | 7.84           | 10   | 10-11-6710<br>SUPPLIES - OPERATING     | 1     |
|          |      |          |              | INVOICE TOTAL   | 7.84           |      |  |       |
| 095341   | 1    | 4/18/16  | 3/11/16      | FLUX WELDER   | 81.84          | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 2    |          |              | WELDING HELMET  | 39.99          | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 3    |          |              | MIG WELDING TIPS  | 7.99           | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 4    |          |              | CART  | 34.99          | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 5    |          |              | WELDING WIRE  | 19.99          | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 6    |          |              | SLEEVES   | 7.99           | 10   | 10-22-6825<br>TOOLS                    | 1     |

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST | GL ACCOUNT                             | CK SQ |
|----------|------|----------|--------------|---|----------------|------|--|-------|
|          | 7    |          |              | PLIERS  | 8.99           | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 8    |          |              | MINI MAGNETS  | 5.49           | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          | 9    |          |              | SHOP TOWELS   | 9.00           | 10   | 10-22-6825<br>TOOLS                    | 1     |
|          |      |          |              | INVOICE TOTAL   | 216.27         |      |  |       |
| 6409     | 1    | 4/18/16  | 3/11/16      | NOZZLE-HIGH FLOW  | 31.27          | 10   | 10-22-6608<br>REPAIR & MAINT-EQUIPMENT | 1     |
|          |      |          |              | INVOICE TOTAL   | 31.27          |      |  |       |
|          |      |          |              | VENDOR TOTAL  | 1,730.69       |      |  |       |
| 123500   | 1    | 4/18/16  | 3/25/16      | 1019 CEDAR GLEN MHP<br>REFUND CREDIT BALANCE ON<br>SEWER ACCOUNTS | 685.74         | 30   | 30-30-4981<br>SEWER SERVICE CHARGE     | 1     |
|          |      |          |              | INVOICE TOTAL   | 685.74         |      |  |       |
|          |      |          |              | VENDOR TOTAL  | 685.74         |      |  |       |
| 041416   | 1    | 4/18/16  | 4/14/16      | 106 FAMILY SUPPORT PAYMENT CENTER<br>CHILD SUPPORT                | 251.50         | 1051 | 10-02-2151<br>ACCRUED CHILD SUPPORT    | 1     |
|          | 2    |          |              | CHILD SUPPORT   | 250.00         | 2551 | 25-02-2151<br>ACCRUED CHILD SUPPORT    | 1     |
|          | 3    |          |              | CHILD SUPPORT   | 327.75         | 3551 | 35-02-2151<br>ACCRUED CHILD SUPPORT    | 1     |
|          |      |          |              | INVOICE TOTAL   | 829.25         |      |  |       |
|          |      |          |              | VENDOR TOTAL  | 829.25         |      |  |       |
| 041416   | 1    | 4/18/16  | 4/14/16      | 155 GREENE COUNTY CIRCUIT CLERK<br>GARNISHMENT                    | 254.58         | 1052 | 10-02-2152<br>ACCRUED GARNISHMENTS     | 1     |
|          |      |          |              | INVOICE TOTAL   | 254.58         |      |  |       |
|          |      |          |              | VENDOR TOTAL  | 254.58         |      |  |       |
| 2929     | 1    | 4/18/16  | 4/14/16      | 79 LAWRENCE COUNTY ASSOC COURT<br>CASH BOND                       | 400.00         | 10   | 10-02-2189<br>MUNI COURT BONDS         | 1     |
|          |      |          |              | INVOICE TOTAL   | 400.00         |      |  |       |
| 2930     | 1    | 4/18/16  | 4/14/16      | CASH BOND   | 50.00          | 10   | 10-02-2189<br>MUNI COURT BONDS         | 2     |
|          |      |          |              | INVOICE TOTAL   | 50.00          |      |  |       |
|          |      |          |              | VENDOR TOTAL  | 450.00         |      |  |       |
| 041516   | 1    | 4/18/16  | 4/15/16      | 187 RECORDER OF DEEDS<br>LIEN FEE-RADIO SHACK                     | 27.00          | 15   | 15-11-6560<br>PROFESSIONAL SERVICES    | 1     |
|          |      |          |              | INVOICE TOTAL   | 27.00          |      |  |       |

HKMESSAGE  
10.30.14

Mon Apr 18, 2016 11:31 AM

\*\*\* CITY OF AURORA MO \*\*\*  
SCHEDULED CLAIMS LIST

OPER: BJB

PAGE 3

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT       | DIST GL ACCOUNT | CK SQ    |
|----------|------|----------|--------------|-----------|----------------------|-----------------|----------|
|          |      |          |              |           | VENDOR TOTAL         |                 | 27.00    |
|          |      |          |              |           | OPERATING 1010 TOTAL |                 | 3,977.26 |
|          |      |          |              |           | TOTAL MANUAL CHECKS  |                 | .00      |
|          |      |          |              |           | TOTAL E-PAYMENTS     |                 | .00      |
|          |      |          |              |           | TOTAL PURCH CARDS    |                 | .00      |
|          |      |          |              |           | TOTAL ACH PAYMENTS   |                 | .00      |
|          |      |          |              |           | TOTAL OPEN PAYMENTS  |                 | 3,977.26 |
|          |      |          |              |           | GRAND TOTALS         |                 | 3,977.26 |

**COMMUNICATION PAGE**

Date: April 26, 2016

Presented By: Mayor

Agenda Item: Public Comment

Agenda No. VI

**AGENDA ITEM DESCRIPTION**

PUBLIC COMMENT

**NOTES:**

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Council Forum

Agenda No. VII

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## AGENDA ITEM DESCRIPTION

COUNCIL FORUM

**NOTES:**

# COMMUNICATION PAGE

Date: April 26, 2016

Presented By: Mayor

Agenda Item: Second and Final Reading of Bill No. 2016-3069

Agenda No. VIII (A)

OLD BUSINESS

## AGENDA ITEM DESCRIPTION

Second and Final Reading of Ordinance No. 2016-3069 making Ordinance No. 2016-3069  
An Ordinance of the City of Aurora, Missouri amending Title VII, 'Public Utilities' Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.500 "Monthly Service Charge" Subsection E "Rate Schedule" of the Municipal Code of Ordinances

## NOTES:

Bill No. 2016-3069

Ordinance No. 2016-3069

**AN ORDINANCE OF THE CITY OF AURORA, MISSOURI AMENDING TITLE VII "PUBLIC UTILITIES" CHAPTER 705 "SEWERS", ARTICLE III "CHARGES AND RATES" SECTION 705.500 "MONTHLY SERVICE CHARGE" SUBSECTION E "RATE SCHEDULE" OF THE MUNICIPAL CODE OF ORDINANCES**

*WHEREAS*, the City of Aurora, Missouri (the "City"), is a city of the third class and political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the constitution and laws of the State of Missouri; and

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF AND FOR THE CITY OF AURORA, MISSOURI, AS FOLLOWS:**

**SECTION ONE:** That Chapter 705 "Sewers" Article III "Charges & Rates" Section 705.500 "Monthly Service Charge" Subsection E "Rate Schedule" is hereby amended to read as follows:

E. Rate Schedule. The sewer service charge rates which shall be applied under this Section shall be as follows: Sewer service charge: base rate of ~~five dollars (\$5.00)~~ **[eight dollar and sixty-five cents (\$8.65)]** per meter per month; user fee of ~~three dollars (\$3.00)~~ **[five dollars fifty cents (\$5.50)]** per one thousand (1,000) gallons. **[The use rate will then be adjusted upward annually, on the January billing, an average of \$0.44 per one thousand gallon in order that the use rate of \$7.25 is in effect by the year 2020].**

**SECTION TWO:** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION THREE:** This ordinance shall be in full force and effect on July 1, 2016.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI ON THIS 26th DAY OF APRIL 2016.***

**APPROVED:**

---

Rick Boyer, Mayor

**ATTEST:**

---

Kathie Needham, City Clerk, MMC/MPCC

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Second and Final Reading of Bill No. 2016-3071

Agenda No. VIII (B) OLD BUSINESS

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## AGENDA ITEM DESCRIPTION

Second and Final Reading of Ordinance No. 2016-3071 making Ordinance No. 2016-3071

An Ordinance of the City of Aurora, Missouri amending Title VII "Public Utilities" Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.471 "Deposit" of the Municipal Code of Ordinances

## NOTES:

Bill No. 2016-3071

Ordinance No. 2016-3071

**AN ORDINANCE OF THE CITY OF AURORA, MISSOURI AMENDING TITLE VII "PUBLIC UTILITIES" CHAPTER 705 "SEWERS", ARTICLE III "CHARGES AND RATES" SECTION 705.471 "DEPOSIT" OF THE MUNICIPAL CODE OF ORDINANCES**

*WHEREAS*, the City of Aurora, Missouri (the "City"), is a city of the third class and political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the constitution and laws of the State of Missouri; and

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF AND FOR THE CITY OF AURORA, MISSOURI, AS FOLLOWS:**

**SECTION ONE:** That Chapter 705 "Sewers" Article III "Charges & Rates" Section 705.471 "Deposits" is hereby amended to read as follows:

**SECTION 705.471 DEPOSIT**

The City shall collect a deposit of ~~five~~ **one-hundred** and no/100 (~~\$50.00~~ **100.00**) dollars upon application for sewer service, either commercial or residential, and upon successful completion shall authorize the applicant to purchase and be connected to the Empire District Electric water distribution system. The amount of deposit may be adjusted by resolution of the City Council of Aurora without further amendment of this section.

A waiver from the deposit may be obtained with a referral from a Utility Company, Telephone Company or Cell Phone Company showing that the customer has had twelve (12) consecutive months of good payment history with no delinquencies.

After twelve consecutive months of no late payments a customer may request a refund on their deposit. Under no circumstance may a deposit be refunded unless twelve consecutive months of no late payment history has been met.

**Refunds will not be returned when the amount is \$4.99 or less. Any funds of \$4.99 or less may be retained by the city for the operation of the utility.**

**SECTION TWO:** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION THREE:** That this ordinance shall be in full force and effect on July 1, 2016.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI ON THIS 26th DAY OF APRIL 2016.***

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Second and Final Reading of Bill No. 2016-3072

Agenda No. VIII (C)

OLD BUSINESS

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## AGENDA ITEM DESCRIPTION

Second and Final Reading of Ordinance No. 2016-3072 making Ordinance No. 2016-3072

An Ordinance of the City of Aurora, Missouri amending Chapter 705 "Sewers", Article III "Charges and Rates" Section 705.475 "Refunds" of the Municipal Code of Ordinances

## NOTES:

Bill No. 2016-3072

Ordinance No. 2016-3072

**AN ORDINANCE OF THE CITY OF AURORA, MISSOURI AMENDING CHAPTER 705 "SEWERS", ARTICLE III "CHARGES AND RATES" SECTION 705.475 "REFUNDS", OF THE MUNICIPAL CODE OF ORDINANCES**

*WHEREAS*, the City of Aurora, Missouri (the "City"), is a city of the third class and political subdivision of the State of Missouri, duly created, organized and existing under and by virtue of the constitution and laws of the State of Missouri; and

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF AND FOR THE CITY OF AURORA, MISSOURI, AS FOLLOWS:**

**SECTION ONE:** That Chapter 705 "Sewers" Article III "Charges & Rates", Section 705.475 "Refunds" is hereby amended to read as follows:

**ARTICLE III. CHARGES AND RATES**

**SECTION 705.475 REFUNDS**

Upon verification by the contracting customer that city utility services are discontinued the City Collector shall promptly refund the deposit provided there are no charges for the city utility services owed. The deposit shall not be returned to the contracting customer if there are charges owed for city utility services but shall be applied to those charges and the balance. ~~if any, refunded.~~

**Refunds will not be returned when the overpayment is in the amount of \$4.99 or less. Any overpaid funds of \$4.99 or less may be retained by the city for the operation of the utility.**

Deposits shall be retained by the city in a non-interest bearing account at a local financial institution insured by FDIC.

**SECTION TWO:** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION THREE:** That this ordinance shall be in full force and effect on July 1, 2016.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI ON THIS 26th DAY OF APRIL 2016.***

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Planning & Zoning

Agenda Item: Resolution No. 2016-1467

Agenda No. IX (A)                      NEW BUSINESS

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## AGENDA ITEM DESCRIPTION

Resolution No. 2016-1467  
A Resolution appointing membership to the Planning and Zoning Commission  
(Bradley)

**NOTES:**

**RESOLUTION NO. 2016-1467**

**A RESOLUTION APPOINTING MEMBERSHIP TO THE  
PLANNING AND ZONING COMMISSION**

*WHEREAS*, the City of Aurora, Missouri, has established membership on the Planning & Zoning Commission by Section 405.020 "Established Membership" of the City Code of Ordinances; and

*WHEREAS*, on the 12<sup>th</sup> day of September, 2000 the City Council passed and approved Ordinance No. 2000-2444 establishing a nine (9) member board including the Mayor if the Mayor chooses to be a member, a member of the City Council selected by the council, if the Council choose to have a member serve on the Commission, & seven (7) citizens appointed to serve four (4) year staggered terms; and

*WHEREAS*, on April 14, 2016 at 6:30 p.m. the Planning & Zoning Commission voted unanimously recommending the appointment of Candida "Candi" Bradley to a four year term which will expire May, 2020.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, AS FOLLOWS:***

**SECTION ONE:** That Candida "Candi" Bradley, is hereby appointed to fill a four year term on the planning and zoning commission with the term expiring May, 2020.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA,  
MISSOURI THIS 26th DAY OF APRIL 2016.***

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Betty Baum, Deputy City Clerk

**AURORA PLANNING AND ZONING COMMISSION  
AGENDA**

**REGULAR SESSION  
AURORA CITY HALL, COUNCIL CHAMBERS  
Thursday, April 14, 2016 at 6:30 PM**

**I. Call to order**

Roll Call

|          |                    |                         |
|----------|--------------------|-------------------------|
| Present: | Chairperson:       | Regina Payne (2019)     |
|          | Vice Chairperson:  | Rita Engeldinger (2017) |
|          | Commission Member: | Rick Boyer (2016)       |
|          | Commission Member: | Leslie Horner (2017)    |
|          | Secretary:         | Jessica Shelton         |
| Absent:  | Commission Member: | Eddie Breeding (2018)   |
|          | Commission Member: | Doris Colwell (2016)    |
|          | Commission Member: | Darold Farless (2017)   |

Chairperson Regina Payne called the meeting to order at 6:30 p.m. on April 14, 2016.

**II. Approval of Minutes**

- A. Approval of minutes from meeting held on March 15, 2016 at 6:30 p.m.  
(Ref. II.A on file at City Hall).

Agenda item was tabled until the next meeting pending the presence of an applicable quorum.

**III. Old Business**

None.

**IV. New Business**

- A. Approve Resignations from Eddie Breeding and Doris Colwell.

Commissioner Rick Boyer moved to approve the resignations of Commissioner Eddie Breeding and Commissioner Doris Colwell. Commissioner Leslie Horner seconded the motion. Motion passed with the following votes recorded as:

AYES: 4

NAYES: 0

ABSTAIN:

B. Review Applications for Two Open Seats on the Planning and Zoning Commission and Approve Recommendations to City Council.

Candida "Candi" Bradley                    *(Ref. IV.B (1) on file at City Hall)*  
Gene Godwin                                    *(Ref. IV.B (2) on file at City Hall)*  
Martin Schwartz                              *(Ref. IV.B (3) on file at City Hall)*

City Manager Mike Randall introduced the agenda item and explained the selection process. Each applicant would be allowed to introduce themselves.

City Manager Mike Randall said Gene Godwin was not in attendance due to a prior commitment and the short notice of the meeting. Martin Schwartz and Candi Bradley were each provided time to share their background and reason for interest in serving on the City of Aurora Planning and Zoning Commission.

Commissioner Rita Engeldinger asked Mr. Schwartz what his plans were for remediating the condition of his property located at 24 W. Pearl Street. Mr. Schwartz responded that a portion of the property had been demolished in 2015. He recently reapplied for a permit to continue the demolition process with anticipated completion by May 2016.

Commissioner Rita Engeldinger moved to approve the nomination of Candida "Candi" Bradley to the Planning and Zoning Commission. Commissioner Boyer seconded the motion. Motion passed with the following votes recorded as:  
AYES: 4  
NAYES: 0  
ABSTAIN:

Commissioner Boyer moved to approve the nomination of Gene Godwin to the Planning and Zoning Commission. Commissioner Engeldinger seconded the motion. Motion passed with the following votes recorded as:  
AYES: 3  
NAYES: 1  
ABSTAIN:

Mr. Schwartz indicated he remained interested in pursuing other avenues of involvement with the City of Aurora as they become available.

C. Next Meeting – May 17, 2016 At 6:30 PM.

No discussion. Informational purposes only.

**IV. New Business**

None.

**V. Public Comment/Discussion**

None.

**VI. Department Report**

None.

**VII. Adjournment**

Chairperson Payne moved to adjourn the meeting at 6:50 p.m. Commissioner Boyer seconded the motion. All commissioners voted aye.

**APPROVED:**

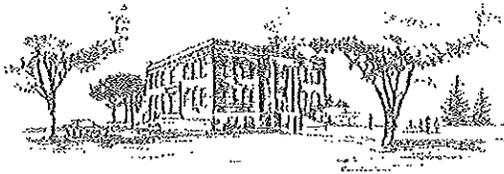
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Regina Payne, Chairperson

**ATTEST:**

---

Jessica Shelton, Administrative Assistant, Planning & Zoning



**City of Aurora  
Board and Commission Appointment  
Application Form**

|  |                                    |
|--|------------------------------------|
| Name: Martin Schwartz  | Date: 4/11/16                      |
| Home Address: 24 West Pearl Street   |                                    |
| E-Mail Address: martinschwartz@centrurylink.net  |                                    |
| Home Telephone: 417-429-6316   | Work Telephone: 417-831-7077       |
| Occupation: TSI Technology Solutions<br>Audio Video System Specialist/ Account Manager   | Best Time to Call: 7:30am – 5:30pm |
| Do you own commercial property and/or operate a business in Aurora? No   |                                    |
| Work/Business Name:  |                                    |
| Work/Business Address:   |                                    |
| Length of Residency in Aurora: 7 years   |                                    |
| Are you now, or have you ever served on a board, commission or committee for the City of Aurora or any other community?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                                    |
| If yes, please give name of board, commission and/or committee and dates served:<br>_____  |                                    |
| Have you ever resigned from a committee, if so what committee: _____ NO _____  |                                    |
| Have you ever been convicted of a felony or misdemeanor? If so for what _____ NO _____   |                                    |

(Application continued on back page)

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of Boards, Commissions and Committees (Please list no more than three boards, commissions or committees in order of preference)

1 Planning and Zoning Commission

2

3

Applicants for all city boards and commissions **cannot** be in arrears for any city taxes? Are you current on your city taxes?       Yes       No

**Narrative Statement.**

Hello, Sometime about 8 years ago my wife and I decided we wanted to live in Aurora. She lived here when she was a child, attending Roberson School and the High School which is now the Junior High. We lived in Springfield which is where I grew up. We have now been living in Aurora for 7 years.

Military: United State Air Force. 4yrs, E-5 Tech Sargent.

Education: Community College of the Air Force -Associates Degree in Industrial Technology

Profession: Electronic Systems Sales, Installation, Service, Audio Video Systems Specialst.

Travel: I have lived in 4 differnt states. At times my profession has dictated that I travel for extended lengths of time. I have worked in at least 19 different states and approximately 50 different cities, many of them multiple times.

I like Aurora and want to help make it the best it can be.

I understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the City Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record and that my application may be subject to a background check.

Applicant's Signature:



---

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. It is suggested that you regularly attend the Board or Commission meetings in which you are interested in applying for. The Board or Commission will have to interview each interested candidate before making their recommendation to the City Council.

- Mail or deliver your completed application to: City of Aurora, Attn: City Clerk, P.O. Box 30, Aurora, MO 65605

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE CITY OF AURORA**



**City of Aurora  
Board and Commission Appointment  
Application Form**

|  |  |                                   |
|--|--|-----------------------------------|
| Name: <u>Candida 'Candi' Bradley</u>   |  | Date: <u>4-1-16</u>               |
| Home Address: <u>1803 E Highland St. Aurora, MO 651605</u>   |  |                                   |
| E-Mail Address: <u>bcandi88@gmail.com</u>  |  |                                   |
| Home Telephone: <u>417.229.4486</u>  |  | Work Telephone: _____             |
| Occupation: <u>Bookkeeping</u>   |  | Best Time to Call: <u>am</u> (pm) |
| Do you own commercial property and/or operate a business in Aurora? <u>NO</u>  |  |                                   |
| Work/Business Name: <u>Ozark Portable Buildings</u>  |  |                                   |
| Work/Business Address: <u>6395 Lawrence 2110<br/>Stotts City, MO 65756</u>   |  |                                   |
| Length of Residency in Aurora: <u>35 yrs.</u>  |  |                                   |
| Are you now, or have you ever served on a board, commission or committee for the City of Aurora or any other community?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |  |                                   |
| If yes, please give name of board, commission and/or committee and dates served:<br>_____  |  |                                   |
| Have you ever resigned from a committee, if so what committee: _____   |  |                                   |
| Have you ever been convicted of a felony or misdemeanor? If so for what<br><u>NO</u>   |  |                                   |

(Application continued on back page)

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of Boards, Commissions and Committees (Please list no more than three boards, commissions or committees in order of preference)

|   |                   |   |  |   |  |
|---|-------------------|---|--|---|--|
| 1 | Planning & Zoning | 2 |  | 3 |  |
|---|-------------------|---|--|---|--|

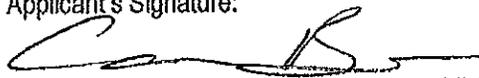
Applicants for all city boards and commissions cannot be in arrears for any city taxes? Are you current on your city taxes?  Yes  No

**Narrative Statement.** Please provide a brief statement indicating the basis for your desire to be appointed to this board or commission including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

I have lived here my whole life graduated in 98' then served 14 years in the Army National Guard with a 14-month deployment in Iraq. I have two children being raised here and would like the opportunity to participate more in the community as I have seen many changes over the years.

I understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the City Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record and that my application may be subject to a background check.

Applicant's Signature:

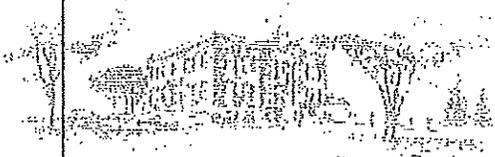


All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. It is suggested that you regularly attend the Board or Commission meetings in which you are interested in applying for. The Board or Commission will have to interview each interested candidate before making their recommendation to the City Council.

- Mail or deliver your completed application to: City of Aurora, Attn: City Clerk, P.O. Box 30, Aurora, MO 65605

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE CITY OF AURORA**



City of Aurora  
Board and Commission Appointment  
Application Form

|   |  |
|---|--|
| Name: <b>GENE GODWIN</b>  | Date: <b>3-18-16</b>                                       |
| Home Address: <b>405 E. GLENDALE</b>  |  |
| E-Mail Address: <b>godwingene340@YAHOO.COM</b>  |  |
| Home Telephone: <b>417-308-3201</b>   | Work Telephone: <b>417-880-2201</b><br><small>CELL</small> |
| Occupation: <b>RETIRED</b>  | Best Time to Call: <b>am/pm</b>                            |
| Do you own commercial property and/or operate a business in Aurora?   |  |
| Work/Business Name: <b>NO</b>   |  |
| Work/Business Address:  |  |
| Length of Residency in Aurora: <b>5 MONTHS</b>  |  |
| Are you now, or have you ever served on a board, commission or committee for the City of Aurora or any other community?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                            |  |
| If yes, please give name of board, commission and/or committee and dates served:<br><b>AURORA CHAMBER OF COMMERCE 2010 TO 2013 AND 1-16 CURRENT</b><br><b>AURORALIONS CLUB 8-13-10-14 BUCK PRARIE ROAD DIST 5-08-3-14</b> |  |
| Have you ever resigned from a committee, if so what committee:<br><b>AURORALIONS CLUB</b>   |  |
| Have you ever been convicted of a felony or misdemeanor? If so for what<br><b>NO</b>  |  |

(Application continued on back page)

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of Boards, Commissions and Committees (Please list no more than three boards, commissions or committees in order of preference)

|   |                      |   |  |   |  |
|---|----------------------|---|--|---|--|
| 1 | PLANNING &<br>ZONING | 2 |  | 3 |  |
|---|----------------------|---|--|---|--|

Applicants for all city boards and commissions cannot be in arrears for any city taxes? Are you current on your city taxes?  Yes  No

**Narrative Statement.** Please provide a brief statement indicating the basis for your desire to be appointed to this board or commission including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying. GENERAL MANAGER FOR A LARGE BAKERY, OWNER BUSINESS IN AURORA FOR 4 YEARS CURRENTLY ON BOARD OF AURORA CHAMBER OF COMMERCE AND AURORA LIONS CLUB. 6 YEAR ROAD COMMISSIONER FOR BUCK TRAIL IN MARIONVILLE HAVE GOOD KNOWLEDGE OF AURORA. GRADUATE FROM AURORA HIGH SCHOOL

I understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the City Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record and that my application may be subject to a background check.

Applicant's Signature:



All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. It is suggested that you regularly attend the Board or Commission meetings in which you are interested in applying for. The Board or Commission will have to interview each interested candidate before making their recommendation to the City Council.

- Mail or deliver your completed application to: City of Aurora, Attn: City Clerk, P.O. Box 30, Aurora, MO 65605

\* Application must be completely filled out in order to be considered \*

THANK YOU FOR YOUR INTEREST IN THE CITY OF AURORA

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Planning & Zoning

Agenda Item: Resolution No. 2016-1468

Agenda No. IX (B)                      NEW BUSINESS

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## AGENDA ITEM DESCRIPTION

Resolution No. 2016-1468  
A Resolution appointing membership to the Planning and Zoning Commission  
(Godwin)

**NOTES:**

**RESOLUTION NO. 2016-1468**

**A RESOLUTION APPOINTING MEMBERSHIP TO THE  
PLANNING AND ZONING COMMISSION**

*WHEREAS*, the City of Aurora, Missouri, has established membership on the Planning & Zoning Commission by Section 405.020 "Established Membership" of the City Code of Ordinances; and

*WHEREAS*, on the 12<sup>th</sup> day of September, 2000 the City Council passed and approved Ordinance No. 2000-2444 establishing a nine (9) member board including the Mayor if the Mayor chooses to be a member, a member of the City Council selected by the council, if the Council choose to have a member serve on the Commission, & seven (7) citizens appointed to serve four (4) year staggered terms; and

*WHEREAS*, on April 14, 2016 at 6:30 p.m. the Planning & Zoning Commission voted unanimously recommending the appointment of Gene Godwin to a four year term which will expire May, 2020.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, AS FOLLOWS:***

**SECTION ONE:** That Gene Godwin, is hereby appointed to fill a four year term on the planning and zoning commission with the term expiring May, 2020.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA,  
MISSOURI THIS 26th DAY OF APRIL 2016.***

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Betty Baum, Deputy City Clerk

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: Resolution No. 2016-1469

Agenda No. IX (C)                      NEW BUSINESS

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## AGENDA ITEM DESCRIPTION

Resolution No. 2016-1469

A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute a contract with Computer Recycling Center for Electronic Recycling Services

**NOTES:**

**RESOLUTION NO. 2016-1469**

**A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING THE CITY  
MANAGER TO EXECUTE A CONTRACT WITH COMPUTER RECYCLING CENTER  
FOR ELECTRONIC RECYCLING SERVICES**

**WHEREAS**, the City of Aurora applied for a grant through the Southwest Solid Waste Management District for funding to hold two electronic recycling events: and

**WHEREAS**, bids were solicited for Electronic Recycling Services with notifications and bid invitations specifically being sent to solicit women and minority owned businesses; and

**WHEREAS**, only one bid was received from the Computer Recycling Center for a total bid of \$5,200.00 Two recycling events will be held in the spring and the other in the fall each totaling \$2,600.00 each; and

**WHEREAS**, approval has been received from MDNR to proceed with awarding the grant; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI AS FOLLOWS:** City Manager Randall is hereby authorized to execute the contract with Computer Recycling Center for electronic recycling services in the amount of \$5,200.00 for two recycling events.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA,  
MISSOURI THIS 26<sup>TH</sup> DAY OF APRIL 2016.**

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Betty Baum, Deputy City Clerk

**2016 Spring and Fall E-Recycling Event  
City of Aurora**

**Spring Electronics Recycling Event**

**Computer Recycling Center** \$500.00

**Additional E-recycling**

|  |     |            |
|--|-----|------------|
| PCs  | 40  | \$0.00     |
| LCD Monitors   | 10  | \$0.00     |
| LCD TVs  | 10  | \$0.00     |
| CRT TVs  | 50  | \$1,000.00 |
| CRT Monitors   | 25  | \$500.00   |
| Microwaves   | 20  | \$100.00   |
| Printers   | 50  | \$0.00     |
| Refrigerators, Airconditioners & other refrigerant items | 100 | \$500.00   |

Donuts/drinks for volunteers \$50.00

|                                |    |          |
|--------------------------------|----|----------|
| Mailing                        |    |          |
| Postage-paid Envelopes (1,000) |    | \$600.00 |
| Paper                          |    | \$15.00  |
| Educational Flyers (350)       |    | \$400.00 |
|                                | 10 |          |

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**Total Cost** \$3,665.00

**Fall Electronics Recycling Event**

**Computer Recycling Center** \$500.00

**Additional E-recycling**

|                            |    |            |
|----------------------------|----|------------|
| PCs                        | 40 | \$0.00     |
| LCD Monitors               | 10 | \$0.00     |
| LCD TVs                    | 10 | \$0.00     |
| CRT (cathode ray tube) TVs | 50 | \$1,000.00 |

|  |     |            |
|--|-----|------------|
| CRT Monitors   | 25  | \$500.00   |
| Microwaves   | 20  | \$100.00   |
| Printers   | 50  | \$0.00     |
| Refrigerators, Airconditioners & other refrigerant items | 100 | \$500.00   |
| Donuts/drinks for volunteers                             |     | \$50.00    |
| Mailing  |     |            |
| Postage-paid Envelopes (1,000)                           |     | \$600.00   |
| Paper  |     | \$15.00    |
| <hr/>  |     |            |
| <b>Total Cost</b>  |     | \$3,265.00 |
| <b>Grand Total Cost</b>                                  |     | \$6,930.00 |



Outlook Mail

Search Mail and People

New | Reply | Delete | Archive | Junk | Sweep | Move to

Folders

- Inbox 2
- Junk Email 126
- Drafts 36
- Sent Items
- Deleted Items 109
- Advertiser
- Airport
- Attorney 2
- Audit
- BBOA 1
- Bids
- BOA
- Bond
- Building Insp. Postion
- Buy Board
- CCMI
- Census
- Ceridian
- Chamber 5
- City Clerk 1
- City Council 36
- City Manager 7
- City Manager Search 1
- Cobra
- Codification
- Company Nurse
- Connell Insurance
- Contracts
- County
- CVR
- DOR
- EAP
- Economic Development
- Education Committee 1
- EEZ
- Employee Benefits 11
- FEMA
- Fire Department
- First Nurse
- Go Daddy
- Hospital

Re: Contract Info



Natalie Moseley

To: Luke Westerman <luke@computerrecyclingcenter.org>

Reply |

2:21 PM

Thank you all - so much!!!!

**From:** Luke Westerman  
**Sent:** Friday, April 08, 2016 2:20 PM  
**To:** Kathie Needham  
**Cc:** Natalie Moseley ; Luke Westerman  
**Subject:** Re: Contract Info

:)  
Sorry

We will NOT exceed \$5,200.00 total for the two events if that is the requirement.

Luke Westerman

Computer Recycling Center  
 528 N Prince Lane  
 Springfield, MO 65802

O: 417 866 2588  
C: 417 861 6886

On Apr 8, 2016, at 2:36 PM, Kathie Needham <kathineedham@hotmail.com> wrote:

Luke

I think you forgot to put a not in front of exceed. If you would please reiterate the same sentence back to me with not in it we will be good. Thanks!

Thanks

Kathie Needham, City Clerk, MMC/MPCC  
 City of Aurora  
 417-678-5121 Ext. 23  
 Fax: 417-678-6599

---

**From:** Luke Westerman <luke@computerrecyclingcenter.org>  
**Sent:** Friday, April 8, 2016 1:00 PM  
**To:** Kathie Needham  
**Cc:** luke@computerrecyclingcenter.com; Natalie Mosley  
**Subject:** Re: Contract Info

We will exceed 5200 total for the two events if that is the requirement.

Thanks

Luke Westerman

## PRICING PAGE

Bidder must provide pricing information as specified below to provide electronics recycling services, in accordance with the terms and condition of the Request for Bid. Pricing must remain effective for each event quoted.

| Description   | Estimated Quantity | Unit Price      | Estimated Cost of Disposal for each item |
|---|--------------------|-----------------|--|
| PC's  | 40                 | \$ <u>0.00</u>  | \$ <u>0.00</u>                           |
| LCD Monitors  | 10                 | \$ <u>0.00</u>  | \$ <u>0.00</u>                           |
| LCD TV's  | 10                 | \$ <u>0.00</u>  | \$ <u>0.00</u>                           |
| CRT TV's  | 50                 | \$ <u>20.00</u> | \$ <u>1000.00</u>                        |
| CRT Monitors  | 25                 | \$ <u>20.00</u> | \$ <u>500.00</u>                         |
| Microwaves  | 20                 | \$ <u>10.00</u> | \$ <u>200.00</u>                         |
| Printers  | 50                 | \$ <u>0.00</u>  | \$ <u>0.00</u>                           |
| Refrigerators, Air conditioners & other refrigerant items | 100                | \$ <u>5.00</u>  | \$ <u>500.00</u>                         |
| <b>TOTAL COST FOR SPRING CLEANUP</b>                      |                    |                 | \$ <u>500 + 2200 = \$2700.00</u>         |
| <b>TOTAL COST FOR FALL CLEANUP</b>                        |                    |                 | \$ <u>500 + 2200 = \$2700.00</u>         |
| <b>GRAND TOTAL (both events)</b>                          |                    |                 | \$ <u>5400.00</u>                        |

\* \$500.00 = drive fee (includes travel, freight, labor, supplies)

**Bidders if you choose not to submit a bid please put an X on the line next to "No Bid" and return it by emailing it to [cityclerk@aurora-cityhall.org](mailto:cityclerk@aurora-cityhall.org) or faxing it to 417-678-6599 Attn: Kathie Needham. This is necessary to document any "No Bids".**

\_\_\_\_\_ "No Bid"  
Computer Recycling Center  
 Company Name  
3/29/16  
 Date

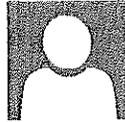
New Reply Delete Archive Junk Sweep Move

Search email

### RE: E-Recycling Bid Invitation

#### Folders

- Inbox 1
- Junk 143
- Drafts 33
- Sent
- Deleted
- Advertiser
- Airport
- Attorney 2
- Audit
- BBOA 1
- Bids
- BOA
- Bond
- Bright Futures
- Building Insp. Postion
- Buy Board
- CCMI
- Census
- Ceridian
- Chamber 5
- City Clerk 1
- City Council 36
- City Manager 7
- City Manager Search 1
- Cobra
- Codification



Stacy Runnels (stacy@allpointsrecycling.com)

To: 'Kathie Needham', luke@computerrecyclingc...

No bid from All Points Recycling.

Thank you and good luck with your event!

*Stacy Runnels*

*Office Manager*

*All Points Recycling*

*800 W. 10<sup>th</sup> Street*

*Cassville, MO 65625*

*417-847-4258 office*

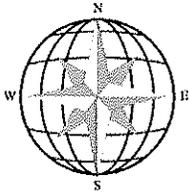
*913-579-1332 cell*

*417-847-4249 fax*

[www.allpointsrecycling.com](http://www.allpointsrecycling.com)

**From:** Kathie Needham  
[mailto:kathineedham@hotmail.com]

**Sent:** Monday, March 28, 2016 3:54 PM



# ALL POINTS RECYCLING

800 West 10th Street | Cassville, Missouri 65625  
Telephone 417-847-4258 | Fax 417-847-4249

*"RECYCLE TODAY FOR A BETTER TOMORROW"*

[HOME](#) | [ABOUT](#) | [EVENTS](#) | [CASSVILLE PLANT](#) | [BROKERAGE BUSINESS](#) | [CONTACT](#)

## CONTACT US

### Owner/Accounting

Opening All Points Recycling May 1st, 2006, owner and president Brenda Fletcher has worked in the recycling business since 2002.

Brenda oversees all the duties that are handled in the brokerage business and at the processing facility.

*Send Brenda an email*



### Purchasing / Sales



As the co-owner and vice-president, Leslie is in charge of purchasing and sales. Leslie has been involved in the recycling business since 2000 and will provide the best of service possible to our vendors and the best product possible to the mills purchasing the product from All Points Recycling. Leslie will do an

on site visit to any facility to inform them of the best way to set up a recycling program and help to lower the waste hauling bills in any way possible. She takes care of the sales for the brokerage business and the processing facility.

*Send Leslie an email*

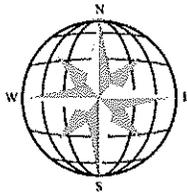


### Office Manager

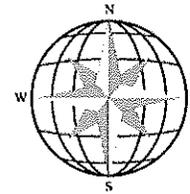
Stacy is the office manager. Her duties include accounts payable, accounts receivables, human resources coordinator, payroll, Department of Transportation Designated Employee Representative, updating spreadsheets, and any other office responsibilities. She can also help with the logistics of booking loads and scheduling trucking.

*Send Stacy an email*

[HOME](#) | [ABOUT](#) | [EVENTS](#) | [CASSVILLE PLANT](#) | [BROKERAGE BUSINESS](#) | [CONTACT](#)



All Points Recycling was the recipient of the  
**"2009 MISSOURI OUTSTANDING SMALL BUSINESS RECYCLER OF THE YEAR"**  
[Click for more Awards & Details](#)



### WE ARE MEMBERS OF THE FOLLOWING ORGANIZATIONS



**MCRA**  
MISSOURI RECYCLING ASSOCIATION



Women's Business Enterprise  
National Council



National Recycling Coalition

### CASSVILLE AREA CHAMBER OF COMMERCE

800 West 10th Street | Cassville, Missouri 65625

Telephone 417-847-4258 | Fax 417-847-4249

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## PRICING PAGE

Bidder must provide pricing information as specified below to provide electronics recycling services, in accordance with the terms and condition of the Request for Bid. Pricing must remain effective for each event quoted.

| Description  | Estimated<br>Quantity | Unit<br>Price<br>item | Estimated Cost<br>of Disposal for each<br>item |
|--|-----------------------|-----------------------|--|
| PC's   | 40                    | \$ _____              | \$ _____                                       |
| LCD Monitors   | 10                    | \$ _____              | \$ _____                                       |
| LCD TV's   | 10                    | \$ _____              | \$ _____                                       |
| CRT TV's   | 50                    | \$ _____              | \$ _____                                       |
| CRT Monitors   | 25                    | \$ _____              | \$ _____                                       |
| Microwaves   | 20                    | \$ _____              | \$ _____                                       |
| Printers   | 50                    | \$ _____              | \$ _____                                       |
| Refrigerators, Air conditioners<br>& other refrigerant items | 100                   | \$ _____              | \$ _____                                       |
| <b>TOTAL COST FOR SPRING CLEANUP</b>                         |                       |                       | \$ _____                                       |
| <b>TOTAL COST FOR FALL CLEANUP</b>                           |                       |                       | \$ _____                                       |
| <b>GRAND TOTAL (both events)</b>                             |                       |                       | \$ _____                                       |

**Bidders if you choose not to submit a bid please put an X on the line next to "No Bid" and return it by emailing it to [cityclerk@aurora-cityhall.org](mailto:cityclerk@aurora-cityhall.org) or faxing it to 417-678-6599 Attn: Kathie Needham. This is necessary to document any "No Bids".**

"No Bid"

candid, LLC (DBA candid marketing & communications)  
Company Name

4.4.16  
Date

## PRICING PAGE

Bidder must provide pricing information as specified below to provide electronics recycling services, in accordance with the terms and condition of the Request for Bid. Pricing must remain effective for each event quoted.

| Description  | Estimated<br>Quantity | Unit<br>Price<br>item | Estimated Cost<br>of Disposal for each<br>item |
|--|-----------------------|-----------------------|--|
| PC's   | 40                    | \$ _____              | \$ _____                                       |
| LCD Monitors   | 10                    | \$ _____              | \$ _____                                       |
| LCD TV's   | 10                    | \$ _____              | \$ _____                                       |
| CRT TV's   | 50                    | \$ _____              | \$ _____                                       |
| CRT Monitors   | 25                    | \$ _____              | \$ _____                                       |
| Microwaves   | 20                    | \$ _____              | \$ _____                                       |
| Printers   | 50                    | \$ _____              | \$ _____                                       |
| Refrigerators, Air conditioners<br>& other refrigerant items | 100                   | \$ _____              | \$ _____                                       |
| <b>TOTAL COST FOR SPRING CLEANUP</b>                         |                       |                       | \$ _____                                       |
| <b>TOTAL COST FOR FALL CLEANUP</b>                           |                       |                       | \$ _____                                       |
| <b>GRAND TOTAL (both events)</b>                             |                       |                       | \$ _____                                       |

**Bidders if you choose not to submit a bid please put an X on the line next to "No Bid" and return it by emailing it to [cityclerk@aurora-cityhall.org](mailto:cityclerk@aurora-cityhall.org) or faxing it to 417-678-6599 Attn: Kathie Needham. This is necessary to document any "No Bids".**

"No Bid"

candid, LLC (DBA candid marketing & communications)  
Company Name

4.4.16  
Date

## Kathie Needham

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**From:** Michael <michael@altecsales.com>  
**Sent:** Monday, April 11, 2016 7:01 PM  
**To:** 'Kathie Needham'  
**Subject:** RE: Recycling Services

No Bid for ALTEC, thanks for the opportunity.

---

**From:** Kathie Needham [<mailto:cityclerk@aurora-cityhall.org>]  
**Sent:** Monday, April 04, 2016 10:44 AM  
**To:** [Michael@altecsales.com](mailto:Michael@altecsales.com)  
**Subject:** Recycling Services

Michael

Recently the City of Aurora, Missouri sent you a bid invitation to bid on a recycling services project which you did not bid on. Even though you were not interested in bidding on the project it is vitally important that you fill out the "No Bid" on our pricing sheet and return it to us. This is a DNR Grant requirement that the city has to document all "No Bids".

We appreciate your time and know you are very busy however if you could please take a few minutes to mark the "No Bid" on our sheet and return it to me we would certainly appreciate it!

Let me know if you have any questions concerning my request.

Kathie Needham, City Clerk  
City of Aurora  
417-678-5121 Ext. 23  
FAX: 417-678-6599

**FROM:** City of Aurora  
City Clerk's Office  
2 W Pleasant  
P.O. Box30  
Aurora, MO 65605  
Facsimile: (417) 678-6599  
Telephone: (417) 678-5121 Ext. 23

Date: March 28, 2016

**Date and Time Returnable:**

Buyer: Mike Randall, City Manager  
Telephone: 417-678-5121

**Bids must be received in the City Clerk's Office by April 4th at 10:00**

**a.m.** Bids will be opened by the buyer at the location listed above. Bid will be awarded at a later date.

- Bids shall be submitted on the forms provided and must be manually signed by the individual authorized to legally bind the company.
- Bids shall be submitted with the Bid name clearly indicated on the outside of the mailing envelope.
- Bids received after the opening date and time will be rejected.

You are invited to submit your bid to furnish the materials and/or services described herein.

Please submit your prices/fees net of all discounts.

**DESCRIPTION**

**ELECTRONIC RECYCLING SERVICES**

*See attached Instructions, General Conditions, Specifications, and Bid Form for detailed information*

*The articles to be furnished hereunder shall be delivered with all transportation charges paid by the bidder to destination.*

It is the intent of the City that this Request for Bid promotes competitive bidding. It shall be the Vendor's responsibility to advise the City if any language, requirements, etc. any combination thereof, inadvertently restricts or limits the requirements stated in the Request for Bid to a single source. Such notification must be submitted in writing and must be received by the City not later than three (3) days prior to the bid opening date.

**The City reserves the right to accept or reject any or all bids.**

## **CITY OF AURORA INSTRUCTION TO BIDDERS**

- 01. Opening Location.** *Bids will be opened at the City of Aurora, City Clerk's Office, 2 W Pleasant, Aurora, Mo. 65605 in the presence of purchasing department official at the due date and time indicated on the RFB. All bidders or their representatives are invited to attend the opening of the RFB.*
- 02. RFB Delivery Requirements.** *Any Bids received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have their Bid delivered to the City Clerk's Office for receipt on or before the due date and time indicated. If a Bid is sent by U.S. mail, the bidder shall be responsible for its timely delivery to the City Clerk's Office. Bids delayed by mail shall not be considered, shall not be opened, and shall be rejected. Arrangements may be made for their return at the bidder's request and expense. Bids sent by email or fax will not be accepted.*
- 03. Sealed and Marked.** *If sent by mail or delivered, all bids must be delivered to: City of Aurora, City Clerk's Office, 2 W Pleasant, P.O. Box 30, Aurora, MO. 65605. Bids must be sealed and clearly marked on the outside of the envelope with the name of the Request for Bid.*
- 04. Legal Name and Signature.** *Bids shall clearly indicate the legal name, address, and telephone number of the bidder (company, firm, corporation, partnership, or individual). Bids shall be manually signed above the printed name and title of signer on the Pricing Page. The signer shall have the authority to bind the company to the submitted Bid. Failure to properly sign the Bid form shall invalidate same, and it shall not be considered for award.*
- 05. Corrections.** *No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the Bid.*
- 06. Clarification and Addenda.** *Each bidder shall examine all Request for Bid documents and shall judge all matters relating to the adequacy of such documents. Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the Request for Bid shall be made through the City Clerk's Office in writing or through email. The City Clerk's Office shall not be responsible for oral interpretations given by City employee, representatives, or others. The issuance of written addenda is the official method whereby interpretation, clarification, or additional information can be given. IT shall be the responsibility of each bidder, prior to submitting their Bid, to contact the City Clerk's Office at phone number 417-678-5121 Ext. 23, to determine if addenda were issued and to make such addenda a part of their Bid.*
- 07. RFB Expenses.** *All expenses for making Bids to the City are to be borne by the Bidder.*
- 08. Irrevocable Offer.** *Any Bid may be withdrawn in writing up until the due date and time set for opening of the RFB. Any Bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a minimum period of 90 days to sell to the City the goods and services set forth in the RFB, until one or more of the Bids have been duly accepted by the City.*
- 09. Responsive and Responsible Bidder.** *To be responsive, a bidder shall submit a Bid which conforms in all material respects to the requirements set forth in the Request for Bid. To be a responsible bidder, the bidder shall have the capability in all respects to perform fully the*

*contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment and credit which will ensure good faith performance. The lowest and best responsible bidder shall mean the bidder who make the lowest Bid to sell goods and services of a quality which conforms closest to the quality of goods or services set forth in the specifications or otherwise required by the City and who is known to be fit and capable to perform the Bid as made.*

**10. Reserved Rights.** *The City reserves the right to make such investigations as it deems necessary to make the determination of the bidder's responsiveness and responsibility. Such information may include, but shall not be limited to: current financial statement, verification of availability of equipment and personnel, and past performance records.*

**11. The Right to Audit.** *The bidder agrees to furnish supporting detail as may be required by the City to support charges or invoices, to make available for audit purposes all records covering charges pertinent to the purchase, and to make appropriate adjustments in the event discrepancies are found. The cost of any audit will be paid by the City. The City shall have the right to audit the bidder's records pertaining to the work/product for a period one (1) year after final payment.*

**12. Applicable Law.** *All applicable laws and regulations of the State of Missouri and the City will apply to any resulting agreement, contract, or purchase order.*

**13. Right to Protest.** *Protestors shall seek resolution of their complaints initially with the City Manager. Any protest shall state the basis upon which the solicitation or award is contested and shall be submitted within ten (10) calendar days after such aggrieved person knew or could have reasonably been expected to know of the facts giving rise thereto.*

**14. Collusion.** *By offering a submission to the Request for Bid, the bidder certifies the bidder has not divulged, discussed, or compared the Bid with other bidders and has not colluded with any other bidder or parties to the RFB whatsoever. Also, the bidder certifies, and in the case of a joint Bid, each party thereto certifies as to their own organization, that in connection with this RFB:*

*a. Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and/or costs data, with any other bidder or with any competitor.*

*b. Any prices and/or cost for this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor.*

*c. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.*

*d. The only person or person interested in the Bid, principal or principals are named therein and that no person other than therein mention has any interest in this Bid or in the contract to be entered into.*

*e. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or*

*contingent fee exempting bona fide employees or established commercial agencies maintained by the Purchaser for the purpose of doing business.*

**15. Contract Forms.** *Any agreement, contract, or purchase order resulting from the acceptance of a Bid shall be on forms either supplied by or approved by the City.*

**16. Liability and Indemnity.**

*a. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The Maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.*

*b. The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract there under (the Contractor hereby assuming full responsibility for relations with subcontractors), including but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to the Contractor.*

*c. The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorney's fees and cost in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.*

**17. RFB Forms, Variances, Alternates.** *Bids must be submitted on attached City RFB forms, although additional information maybe attached. Bidders must indicate any variances from the City requested specifications and/or terms and conditions, on the RFB Affidavit of Compliance. Otherwise, bidders must fully comply with the City requested specifications and terms and conditions. Alternate Bids may or may not be considered at the sole discretion of the City.*

**18. Bid Form.** *All blank spaces must be completed with the appropriate response. The bidder must state the price, written in ink, for what is proposed to complete each item of the project. Bidders shall insert the words "no bid" in the space provided for an item for which no bid is made. The bidder shall submit an executed Bid form, affidavit of compliance with other requested documents.*

**19. Modifications or Withdrawal of Bid.** *A modification for a Bid already received will be considered only if the modification is received prior to the time announced for opening of Bids. All modifications shall be made in writing, executed, and submitted on the same form and manner as the original Bid. Modifications submitted by telephone, fax, or email will not be considered.*

**20. Error in Bids.** *Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitted Bids; failure to do so will be at the bidder's own risk. Neither law nor regulations make allowance for errors wither of omission or commission on the part of bidders. In case of error of extension of prices in the Bid, the unit price shall govern.*

**21. Prices Bid.** Give unit price, extended total or both if applicable. Price must be stated in units of quantity specified in the bidding specifications. In case of discrepancy in computing the amount of the Bid, the unit price of the Bid will govern. All prices shall be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. If a bidder offers a discount on payment terms, the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified. Payment terms shall be Net 30 if not otherwise specified. Pre-payment terms are not acceptable.

**22. Discounts.** Any and all discounts except cash discounts for prompt payments must be incorporated as a reduction the Bid price and not shown separately. The price shown on the Bid shall be the price used in determining the award(s).

**23. Descriptive Information.** All equipment, materials, and articles incorporated in the product/work covered by the RFB are to be new and of suitable grade for the purpose intended. Brand or trade names referenced in specifications are for comparison purposes only. Bidders may submit Bids on items manufactured by other than the manufacturer specified when an "or equal" is stated.

**24. Deviations to Specifications and Requirements.** When bidding on an "or equal," Bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the Affidavit of Compliance form, at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the City may be grounds for rejection of the material and/or equipment when delivered.

**25. Samples (if required).** For certain types of procurements, samples may be required. If samples are required it will be stated in the RFB. The following conditions and requirements apply to all samples submitted.

a. The samples submitted by bidders on items for which they have received an award may be retained by the City until the delivery of contracted items is completed and accepted. Bidders whose samples are retained may remove them after delivery is accepted.

b. Samples not retained must be removed as soon as possible after award has been made on the item or items for which the samples have been submitted. The City will not be responsible for such samples not removed by the bidder within 30 days after the award has been made. The City reserves the right to consume any or all samples for testing purposes.

c. Bidders shall make all arrangements for delivery of samples to place designated as well as the removal of samples. Cost delivery and removal of samples shall be borne by the bidder.

d. All samples packages shall be marked "Sample for City Clerk" and each sample shall bear the name of the bidder, item number, Bid name, and shall be carefully tagged or

*marked in a substantial manner. Failure of the bidder to clearly identify samples as indicated must be considered sufficient reason for rejection of Bid.*

*e. Do not send samples unless requested to do so unless indicated on the RFB.*

**26. Quality Guaranty.** *If any product delivered does not meet applicable specifications or if the product will not produce the effect that the bidder represents to the City, the bidder shall pickup the product from the City at no expense. Also, the bidder shall refund to the City any money which has been paid for same. The bidder will be responsible for attorney fees in the event the bidder defaults and court action is required.*

**27. Quality Terms.** *The City reserves the right to reject any or all materials if, in its judgment the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.*

**28. Tax Exempt.** *The City is exempt from sales taxes and Federal Excise Taxes.*

**29. Awards.**

*a. Unless otherwise stated in the Request for Bid, cash discounts for prompt payment of invoices will not be considered in the evaluation of prices. However, such discounts are encouraged to motivate prompt payment.*

*b. As the best interest of the City may require, the right is reserved to make awards by item, group of items, all or non, or a combination thereof; to reject any and all Bids or waive any minor irregularity or technicality in Bids received.*

*c. Awards will be made to the Bidder whose Bid (1) meets the specifications and all other requirements of the Request for Bid (2) is the lowest and best Bid, considering price, delivery, responsibility of the bidder, and all other relevant factors.*

**30. Authorized Product Representation.** *The successful bidder(s) by virtue of submitting the name and specification of a manufacturer's product will be required to furnish the named manufacturer's product. By virtue of submission of the stated documents, it will be presumed by the City that the bidder(s) is legally authorized to submit and the successful bidder(s) will be legally bound to perform according to the documents.*

**31. Regulations.** *It shall be the responsibility of each bidder to assure compliance with OSHA, EPA, Federal and State of Missouri, and City rules, regulations, or other requirements, as each may apply.*

**32. Termination of Award.** *Any failure of the bidder to satisfy the requirements of the City shall be reason for termination of the award. Any bid may be rejected in whole or In part for good cause when in the best interest of the City.*

**33. Royalties and Patents.** *The successful bidder(s) shall pay all royalties and license fees for equipment or processes in conjunction with the equipment being furnished. Bidder shall defend all suits or claims for infringement of any patent right and shall hold the City harmless from loss on account or cost and attorney's fees incurred.*

**34. Equal Employment Opportunity Clause.** *The City of Aurora, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all*

*bidders that affirmatively ensure that in any contract entered into pursuant to this advertisement that minority businesses will be afforded full opportunity to submit Bids in response to this advertisement and will not be discriminated against on the grounds of race, color, or national origin in consideration for award.*

**35. Bid Tabulation.** *Bidders may request a copy of the bid tabulation of the Request for Bid through the City Clerk's Office.*

**36. Budgetary Constraints.** *The City reserves the right to reduce or increase the quantity, retract any item from the Bid, or upon notification, terminate entire agreement without any obligations or penalty based upon availability of funds.*

**37. Additional Purchase by Other Public Agencies.** *The bidder submitting a Bid authorizes other public agencies to "Piggy-Back" or purchase equipment and services being proposed in this Request for Bid unless otherwise noted on the Affidavit of Compliance Form.*

**38. Order of Precedence.** *Any and all Special/General Conditions and Specifications attached hereto, which varies from the instruction to bidders, shall take precedence.*

**39. Affidavit for Service Contracts.** *The Bidder represents, in accordance with RSMO 285.530.2 that they have not employed, or subcontracted with, unauthorized aliens in connection with the scope of work to be done under the RFB and agrees to provide an affidavit to the City of Aurora affirming that they have not, and will not in connection with the RFB, knowingly employ, or subcontract with, any person who is an unauthorized alien.*

**40. Inspection and Acceptance.** *No item(s) received by the City pursuant to this contract shall be deemed accepted until the City has had reasonable opportunity to inspect the item(s). Any item(s) which are discovered to be defective of which do not conform to any warranty of the Seller upon inspection may be returned at the seller's expense for full credit or replacement. If at a later time, the defects were not ascertainable upon the initial inspection may also be returned at the Seller's expense for full credit or replacement. The City's return of defective items shall not exclude any other legal, equitable or contractual remedies the City may have.*

**41. Sustainability.** *The City of Aurora encourages sustainable procurement to make sure that the products and services the City buys are sustainable as possible having the lowest environmental and most positive social impact.*

**General Terms and Conditions**  
**For Purchases Bid**  
**Exhibit 2**

1. **Scope of Work.** The City agrees to engage the work of the Seller and the Seller agrees to provide the commodities hereinafter set forth in the scope of work.
2. **Quantities.** The City of Aurora assumes no obligations for articles or materials shipped in excess in the quantity ordered. Any unauthorized quantity is subject to the City's rejection and returned at the Seller's expense.
3. **Delivery.** Time is of the essence of each order. If deliveries are not made within the time indicated in the bid documents, the City reserves the right to cancel or to purchase elsewhere and hold Seller liable for any re-procurement costs.
4. **Shipment. Deliveries shall be FOB: Destination** unless otherwise specified by the City.
5. **Invoices.** An original of the invoice shall be submitted and shall show the purchase order number and contain a full descriptive information of item or services furnished.
6. **Inspection and Acceptance.** No material received by the City pursuant to this contract shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein upon inspection, or at a later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at the Seller's expense for full credit or replacement. Such right to return offer to the City arising from the City's receipt of defective goods shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
7. **Warranty.** Seller expressly warrants that all articles, materials and work covered by this contract will conform to each and every specification, drawing, sample or other description on which is furnished to or is adopted by the City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. Such warranty shall not be deemed waived with by reason of the City's acceptance of said material or goods or by payment for them.
8. **Patents.** Seller guarantees that the sale or use of the articles described herein will not infringe upon any U.S. or foreign patent and Seller covenants that he will, at his own expense, defend every suit which may be brought against the City, or those selling or using City's product for any alleged infringement of any patent be reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.
9. **Bankruptcy or Insolvency.** In the event of any proceedings by or against either party, voluntary or involuntary, in bankruptcy or insolvency, or for the appointment of a receiver of trustee or an assignee for the benefit of creditors, of

the property or Seller, or in the event of breach of any of the terms hereof including in the warranties of the Seller, City may cancel this contract or affirm the contract and hold Seller responsible in damages.

10. **Compliance with Applicable Laws.** The Seller warrants it has complied with all Applicable laws, rules and ordinances of the United States, or any state, municipality or any other governmental authority or agency in the manufacture or sale of the items covered by this contract, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended.
11. **Interpretation of Contracts and Assignments.** The contract shall be construed according to the laws of the State of Missouri. Seller hereunder may not assign the contract, or any right, obligations or duties without City's written consent or any attempted assignment without such consent shall be void.
12. **Termination of Contract.** The City reserves the right to terminate the contract at any time if any of the provisions of the contract are violated by the Contractor or by any of his Subcontractors, in the sole judgment and discretion of the City. In the event of such termination, the Contractor shall be liable for any excess costs incurred by the City. If the contract is so terminated, the City may purchase upon such terms and ins such manner as the City Manager may deem appropriate, supplies or services similar to those so terminated, and that the Contractor will be liable for excess costs occasioned thereby.
13. **Non-Discrimination Employment.** The contractor agrees not to be discriminate against any client. Employee or applicant for employment or for services, because of race, color, religion, national origin, sex, military status, age, disability or any other characteristic protected by law with regard to, but not limited to, the following: employment upgrading; demotion or transfer, recruitment or recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection of training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.
14. **Provisions by Law Deemed Inserted.** Each and every provision of the law and clauses required by law to be inserted in this contract will be deemed to be inserted in this contract will be deemed to be inserted herein and will read and enforced as though it were included herein, and if through mistake, or otherwise any such provision is not inserted, then upon the application of either party the contract will be physically amended to make such insertion or correction.
15. **Tax-Exempt.** The City of Aurora is exempt from Sales Tax and Federal Excise Tax.
16. **Conflicts.** Any bidder or signer of this contract shall disclose any financial relationship (direct or indirect) to any salaried officer, employee of the City or member of the City Council in writing at the time of the execution of this contract. A violation of this provision renders the contract void. Any federal regulations, and applicable provisions in Section 105.450 et esq. RSMo. shall not be violated.

Service Provider covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of work to be performed under the contract. The Service Provider further covenants that in the performance of the contract no person having such interest shall be employed.

17. **Jurisdiction.** This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be litigated, venue shall be proper only in the Circuit Court of Lawrence, County, Missouri.
  
18. **Missouri Immigration Law Affidavit.** The bidder is informed pursuant to Section 285.530, of the Missouri Revised Statutes as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00) the successful bidder shall be sworn affidavit and provision of documentation, affirm the business entity is enrolled and participating in a federal work authorization program with respect to its employees who work in connection with the contracted services. TO that end, the bidder will furnish a signed affidavit (attached) affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
  
19. **Contact Information.**  
City of Aurora  
Attn: City Clerk's Office  
2 W Pleasant  
P.O. Box 30  
Aurora, Missouri 65605  
417-678-5121 Ext. 23  
Fax: 417-678-6599 Attn: City Clerk's Office

**PLEASE NOTE THAT ONCE THE BID IS AWARDED, A CONTRACT (IN TRIPLICATE) WILL BE MAILED TO THE VENDOR FOR SIGNATURE. VENDOR WILL RETURN TWO COPIES OF THE CONTRACT TO THE CITY CLERK'S OFFICE ALONG WITH A CURRENT COPY OF THEIR LIABILITY INSURANCE CERTIFICATE NAMING THE CITY OF AURORA AS AN ADDITIONAL INSURED IF APPLICABLE.**

STATE OF MISSOURI        )  
  ) ss  
COUNTY OF LAWRENCE    )

**AFFIDAVIT**

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

**EMPLOYEE:**

An person performing work or service of any kind or character for hire within the State of Missouri.

**FEDERAL WORK AUTHORIZATION PROGRAM:**

Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employee, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

**KNOWINGLY:**

A person acts knowingly or with knowledge,

- (a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or
- (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

**UNAUTHORIZED ALIEN:**

An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U. S. C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_  
\_\_\_\_\_ who being duly sworn, states on his oath or

affirmation as follows:

1. My name is \_\_\_\_\_ and I am currently the  
President of \_\_\_\_\_ (hereinafter  
"Contractor", whose business address is \_\_\_\_\_  
\_\_\_\_\_, and I am authorized to

make this Affidavit.

2. I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
3. Contractor is enrolled in and participates in a federal work authorization program and does not knowingly employ any person who is an unauthorized alien in connection with contracted services set forth.
4. Attached here is documentation affirming Contractor's enrollment and participation in a federal work authorization program.

Further, Affiant saith not.

\_\_\_\_\_  
(printed name), Affiant

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
State of Missouri

My Commission expires:

Commissioned in \_\_\_\_\_ County

Commission # \_\_\_\_\_

**PLEASE NOTE:**

Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding.

1. A valid, completed copy of the first page identifying the Contractor; and
2. A valid copy of the signature page completed and signed by the Contractor, and the Department of Homeland Security – Verification Division

## **SCOPE OF WORK**

### **Instruction to Bidders**

### **Exhibit 3**

**Purpose:** The City of Aurora is seeking a qualified electronics recycler to recycle, re-use or otherwise dispose of the City's used surplus electronics. The City encourages women and minority based businesses to apply.

**Tentative Dates:** Spring Recycling Event: May 21, 2016  
Fall Recycling Event: September 17, 2016

Bid pricing must be good for the time frame specified for each event from the date of submittal.

**Event Time: 9:00 a.m. to 11:30 a.m. on each date**

**No Bid:** If you have been solicited with a Request for Bid if you choose not to bid please mark "No Bid" on the Pricing Page and submit it back to us for verification you were solicited and chose not to bid on the project.

Bidders are encouraged to contact City Manager Mike Randall at 417-678-5121 Ext. 27 with questions.

The Contractor is responsible for obtaining all necessary permits, licenses and required inspections, meeting all applicable codes. The Contractor shall provide truck/trailer and collection containers for collection.

**Insurance:** Contractor must provide Comprehensive Liability minimum limit \$2,000,000 combined single limit for bodily injury and property damage per occurrence. Comprehensive Automobile Liability \$2,000,000 combined single limit. Employers Liability \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit. Insurance coverage shall include provision requiring notification to the City if coverage is terminated during the course of the project.

The City shall be named as an additional insured and certificate holder as part of the insurance requirements for the project.

The Contractor shall save and hold the City harmless from and against all liability, claims and demands on account of personal injuries (Including without limitation workmen's compensation and death claims) or property loss or damages of any kind whatsoever, which arise out of or be in any manner connected with, or are claimed to arise out of or be in any manner connected, with the performance of this contract, regardless of whether such injury, loss or damage shall be case by, or claimed to be caused by, the negligence or other fault of the Contractor, any subcontractor, agent or employee.

**Participation in Work Authorization Program:**

Bidder shall provide with the Bid Proposal an affidavit and documentation affirming that the business entity is enrolled and participates in the "E-Verify/Basic Pilot" and an affidavit affirming that the business entity does not knowingly employ illegal aliens.

**Miscellaneous Items:**

Certain items not specifically called for does not relieve the contractor from the responsibility of providing them for a complete and thorough job, meeting all codes, and all applicable ordinance and regulations.

The Contractor shall be responsible for the daily clean-up and safety of the collection area.

The work required under this proposal consists of furnishing all materials, accessories and equipment, and performing all operations necessary for the collections.

The City reserves the right to reject any and all bids, to accept other than the lowest bid and to waive any irregularities of informalities in bids received. No bids may be withdrawn for a period of thirty (30) days subsequent to the specified time for receipt of bids.

Contractor agrees to complete the work on the specified dates. In case of failure to complete the work within the time named herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the City shall withhold, from such sums as may be due under the terms of this contract, the costs set forth in the specification, which costs shall be considered and treated not as a penalty but as damages due the City from the undersigned by reason of inconvenience to the public, and other items which have caused an expenditure of public funds resulting, from the failure of the undersigned to complete the work within the time specified in the contract.

Contractor further agrees that the City may at any time during the progress of the work covered by this contract order other work or materials incidental thereto and that all such work and materials as do not appear in the proposal or contract as specified item and which are not included under the paid price for other items in this contract, shall be performed as extra work.

The Contractor further understands and agrees that payments will be made on a Unit Price bid basis for the work specified herein. Work is on an estimated amount of quantities and based on unit price, actual field quantities may vary or unforeseen circumstances may increase or decrease total quantities.

Contractor shall also submit with Bid Proposal copy of registration with DNR and EPA. (Current R2 or eSteward Certification)

Contractor shall submit on company letterhead a statement of qualifications with Bid Proposal and contact information for previous projects.

## PRICING PAGE

Bidder must provide pricing information as specified below to provide electronics recycling services, in accordance with the terms and condition of the Request for Bid. Pricing must remain effective for each event quoted.

| Description  | Estimated<br>Quantity | Unit<br>Price | Estimated Cost<br>of Disposal for each<br>item |
|--|-----------------------|---------------|--|
| PC's   | 40                    | \$ _____      | \$ _____                                       |
| LCD Monitors   | 10                    | \$ _____      | \$ _____                                       |
| LCD TV's   | 10                    | \$ _____      | \$ _____                                       |
| CRT TV's   | 50                    | \$ _____      | \$ _____                                       |
| CRT Monitors   | 25                    | \$ _____      | \$ _____                                       |
| Microwaves   | 20                    | \$ _____      | \$ _____                                       |
| Printers   | 50                    | \$ _____      | \$ _____                                       |
| Refrigerators, Air conditioners<br>& other refrigerant items | 100                   | \$ _____      | \$ _____                                       |
| <b>TOTAL COST FOR SPRING CLEANUP</b>                         |                       |               | \$ _____                                       |
| <b>TOTAL COST FOR FALL CLEANUP</b>                           |                       |               | \$ _____                                       |
| <b>GRAND TOTAL (both events)</b>                             |                       |               | \$ _____                                       |

**Bidders if you choose not to submit a bid please put an X on the line next to "No Bid" and return it by emailing it to [cityclerk@aurora-cityhall.org](mailto:cityclerk@aurora-cityhall.org) or faxing it to 417-678-6599 Attn: Kathie Needham. This is necessary to document any "No Bids".**

\_\_\_\_\_ "No Bid"

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

**SIGNATURE AND IDENTITY OF BIDDER:** The undersigned states that the correct legal name and address of (1) the individual bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the bidder and bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a (check one):

- Individual                       Partnership                       Joint Venture
- Corporation, incorporated under laws of the State of Missouri

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**COMPANY NAME/ADDRESS/PHONE NO.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone No.

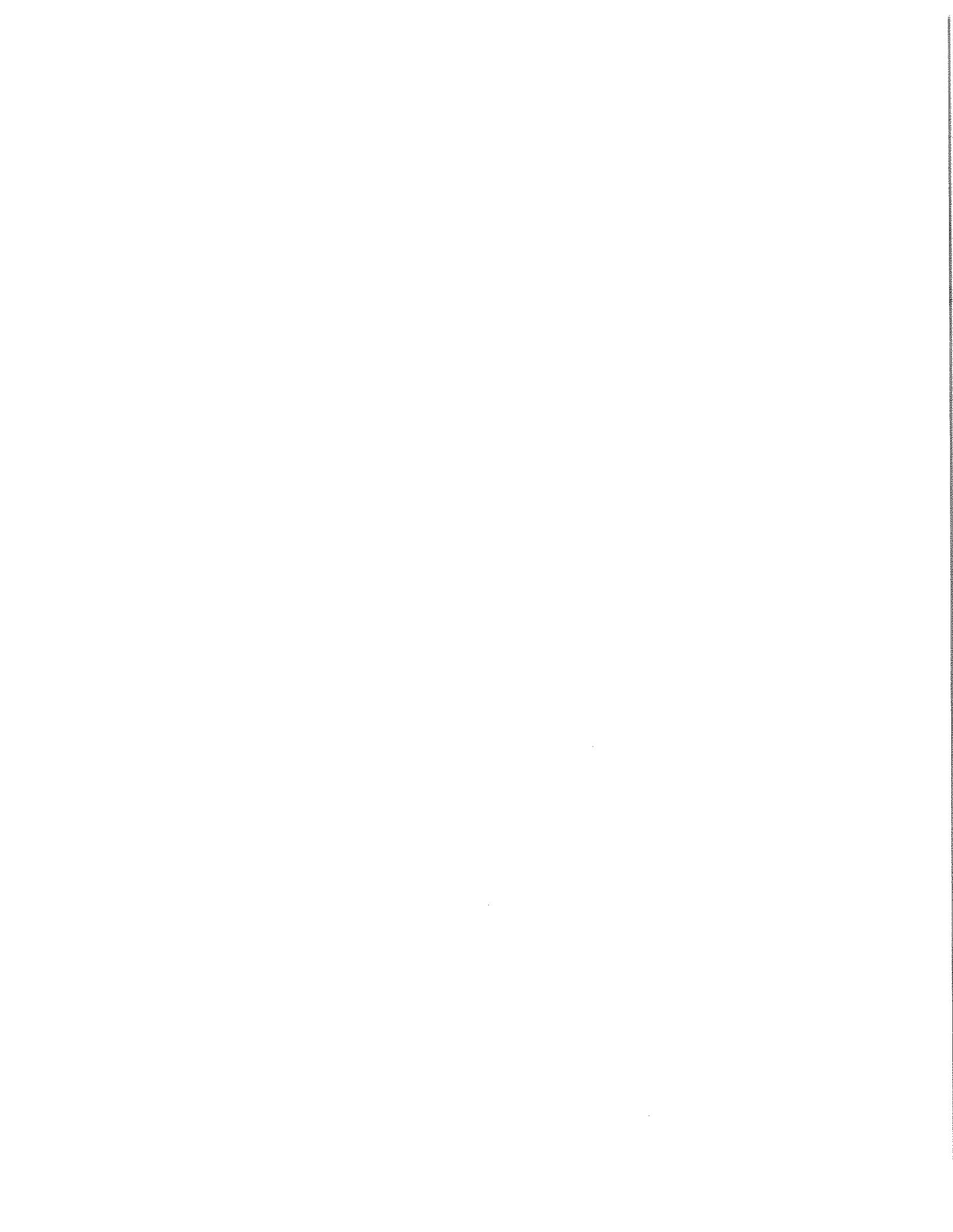
\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Tax ID No.

**CONTACT PERSON FOR BID:**

Printed Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_



**Bidders List:**

Computer Recycling Center  
Luke Westerman  
528 N Prince Lane  
Springfield, MO 65802  
luke@computerrecyclingcenter.com  
417-866-2588

MRC 1 Recycling  
Ryan Hall  
3751 Old Hwy N  
Imperial, MO 63052  
ryanhall@midwrc.net

Altec Solutions Group  
3045 E Chestnut Expressway  
Springfield, MO  
Michael@altecsales.com  
~~417~~-862-6161

Candid  
Becky Freetly-Graber  
400 SW Longview Blvd, Ste. 200  
Lee Summit, MO 64081  
becky@justbecandid.com

Surratt Enterprises  
Melvin Surratt  
6305 Marion  
Kansa City, MO 64133  
mel@surratt-enterprise.com

Angel Environmental  
Monica Baker  
25408 Haines Road  
Greenwood, MO 64034  
mbaker@angelenvironmental.com

All Points Recycling  
800 W. 10<sup>th</sup> Street  
Cassville, MO 65625  
[stacy@allpointsrecycling.com](mailto:stacy@allpointsrecycling.com)  
417-847-4258

# COMMUNICATION PAGE

Date: April 26, 2016

Presented By: Mayor

Agenda Item: REPORTS

Agenda No. X

## AGENDA ITEM DESCRIPTION

### REPORTS

- A. Board Liaison Reports
- B. City Attorney Report
- C. City Manager Report

### NOTES:

# COMMUNICATION PAGE

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Date: April 26, 2016

Presented By: Mayor

Agenda Item: ADJOURNMENT

Agenda No. XI

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## AGENDA ITEM DESCRIPTION

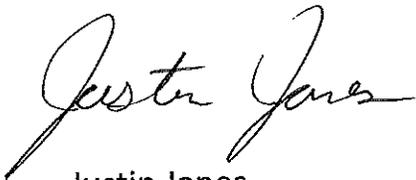
ADJOURNMENT

**NOTES:**

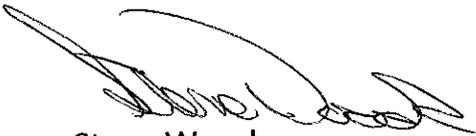
Parks Department Monthly Report  
March 2016

- Opened and cleaned bathrooms daily/as needed
- Made trash run daily
- Mulched leaves at White Park
- Spiked, screened, conditioned, and marked baseball/softball fields as needed
- Assisted Cemetery Dept. with digging graves or funerals as needed
- Worked on netting at Legion field with assistance of Street Dept.
- Assisted Street Dept. taking tree down at White Park
- Turned on water at Baldwin Park
- Assisted with repair of electric line at Baldwin Park. Cut asphalt for them.
- Put more dirt around retaining wall at Legion field and seeded it
- Sifted and took dirt to Oak Park and seeded areas
- Assisted Street Dept. with concrete project on Griffith St.
- Had assistance from Street Dept. spreading mulch at Oak Park
- Turned on water at Oak Park
- Had to cap a water fountain at Oak Park due to vandalism
- Cleaned debris from Culvert at Crosby
- Dug, set forms, prepped, and poured concrete sidewalk at Oak Park
- Made trip to Sutherlands for materials for sidewalk at Oak Park
- Trimmed trees at Oak Park
- Put up flag at Baldwin Park
- Put up plastic fencing around hole behind dugout at Baldwin
- Put water fountains up at Legion field and repaired one at Oak Park
- Fixed electric at Legion field
- Mowed White Park, Baldwin Park, North and South Tot lots, City Hall, Crosby, and Gun Range
- Weedeated parks
- Fixed flat on John Deere Mower
- Set port-a-potties at Soccer fields
- Set up tennis nets at White Park
- Cleaned up and fixed door at Baldwin Park from break-in

- Fixed valve on dog waterer at White Park



Justin Janes  
Parks Foreman/Asst. Cemetery Sexton



Steve Woods  
Public Works Superintendent

Cemetery Department Monthly Report  
March 2016

- Mowed Maple Park Cemetery- 5 days
- Mowed Old Cemetery
- Mowed Airport
- Mowed Little Cemetery
- Dug 3 graves and 1 cremation
- Worked 4 funerals
- Planted trees in cemetery
- Repaired dump truck brake line
- Repaired/serviced three mowers
- Picked up trash/limbs in Maple Park and Old Cemetery
- Removed flowers from graves
- Screened dirt for graves
- Hauled 5 loads of limbs and 4 loads of leaves from cemetery
- Back filled 15 graves with dirt
- Pulled up dead trees and refilled with dirt
- Returned 12 phone calls
- Worked on monthly report/paperwork
- Showed lots that are for sale
- Made fuel run/filled mobile tank
- Located 4 graves for Wommack for markers

Terry Ash  
Cemetery Sexton

*Terry Ash*

4-18-16

  
Steve Woods

Public Works Superintendent

## Public Works Report – March 2016

- 3 days – Planted trees in cemetery
- 3 days – Spread woodchips at Oak Park
- 10 days – Oak Park sidewalk on east side
- 2 days – Mowed Police /Fire Facility
- 1 day – All mowers at Baldwin Park
- 4 days – Spread dirt Oak Park
- 4 days – Patched Chug holes
- 2 days – Cleared drains from rain storm



Street Foreman, Daryl Jones



Public Works Supt., Steve Woods

Mechanic Maintenance Report  
March 2016

- Assisted Parks Dept. with wood chips at Oak Park
- Assisted with concrete pours at Oak Park
- Assisted Parks Dept. with rolling ballfields at White Park
- Assisted Parks Dept. mowing White Park
- Assisted with street prep work in north town
- Repaired Polaris and Yamaha ATVs (Adjusted valves and changed plug on Polaris. Changed plug on Yamaha.)
- Serviced John Deere 6330 tractor and batwing brushhog
- Serviced Case C80 tractor and brushhog
- Looked into idle issue with #43 truck. Found bad IAC sensor and broken filter housing. (Leitlie's had IAC but had to order housing from Gary Wood)
- Serviced 2 Grasshopper mowers and repaired leaking grommet in hydraulic tank
- Repaired leaking air valve on Caterpillar Grader
- Checked Gehl Skid Steer rough running issue. Found defective fuel pump. (Had to order from Kubota of the Ozarks)
- Made 6 trips to Leitlie's, 1 to O'Reilly's, 2 to Gary Wood
- Made/received 15 phone calls
- Prepared specs for Grasshopper mower for cemetery
- Prepared monthly report for February
- Daily update vehicle mileage sheets



Kendall Haley  
Mechanic/Maintenance Tech 3

4-18-2016



Steve Woods  
Public Works Superintendent

## CITY OF AURORA FIRE DEPARTMENT MONTHLY REPORT

INCIDENT REPORT FOR: February 2016

TOTAL RESPONSES FOR MONTH: 97

|  |    |        |
|--|----|--------|
| 1. Helicopter Stand-by                                     |    | 3      |
| 2. Fires:  |    | 21     |
| a) Structure:  | 2  |        |
| b) Vehicle:  | 0  |        |
| c) Trash/Rubbish (dumpster, ect.)                          | 0  |        |
| d) Grass/Woods   | 4  |        |
| e) Improper burning (after hrs, open ground, ect)          | 15 |        |
| 3. Investigation (smoke odor, unknown odor)                |    | 2      |
| 4. M.V.A.'S  |    | 9      |
| a) Clean-up  | 1  |        |
| b) Rescue  | 8  |        |
| 5. Mutual Aid:   |    | 0      |
| a) Fire/Haz-Mat  | 0  |        |
| b) Rescue  | 0  |        |
| 6. Hazardous Incidents:<br>(downed power lines, gas odors) |    | 1      |
| 7. Public Assist: (CO alarm, lifting, ect)                 |    | 1      |
| 8. Medical 1 <sup>st</sup> Response:                       |    | 56     |
| 9. False Calls, False Automatic Alarms:                    |    | 2      |
| 10. Storm Stand-by   |    | 0      |
| 11. Haz-Mat Incident:                                      |    | 0      |
| 12. Misc.<br>(lost Person, assist P.D., ect.)              |    | 2      |
|  |    |        |
| Fire Prevention/Tours/Public Education:                    |    | Yes    |
| Inspections:   |    | Yes    |
| Training Man/Hrs.  |    | mn/hrs |

ROBERT R. WARD, FIRE CHIEF

!!!!CHECK MILEAGE!!!!

**AURORA FIRE DEPARTMENT**  
**HEADQUARTERS**  
AURORA, MISSOURI 65605

BUSINESS PHONE: (417) 678-5303  
(417) 678-2111  
FAX: (417) 678-0603

MONTH/YEAR: Febuary, 2016

**MONTHLY MILEAGE REPORT**

| TRUCK#  | BEGIN MILEAGE | END MILEAGE | TOTAL MILEAGE | GASOLINE | DIESEL |
|---------|---------------|-------------|---------------|----------|--------|
| 2311    | 95349         | 95404       | 55            |          | 13.59  |
| 2312    | 40871         | 40904       | 33            |          | 14.84  |
| 2321    | 30496         | 30662       | 166           |          | 30.00  |
| 2322    | 3096          | 3107        | 11            |          | 16.92  |
| 2315    | 18385         | 18428       | 43            |          | 11.01  |
| 2325    | 48065         | 48097       | 32            |          | 0.00   |
| 2316    | 37227         | 37270       | 43            |          | 9.49   |
| 2326    | 76005         | 76105       | 100           |          | 17.79  |
| 2318    | 45691         | 46070       | 379           | 19.01    |        |
| 2328    | 55500         | 55876       | 376           | 65.54    |        |
| 2335    | 123803        | 124063      | 260           | 40.94    |        |
| 2338    | 82948         | 82948       | 0             | 0.00     |        |
| 2348    | 4597          | 4659        | 62            |          | 18.61  |
| Gas Can |               |             |               | 7.23     |        |

**TOTAL MILEAGE: 1560**  
**TOTAL GASOLINE: 132.72**  
**TOTAL DIESEL: 132.25**

ROBERT R. WARD,  
FIRE CHIEF

**STOP FIRES....THEY HURT, THEY COST, THEY KILL!**

# CITY OF AURORA FIRE DEPARTMENT MONTHLY REPORT

INCIDENT REPORT FOR: March 2016

TOTAL RESPONSES FOR MONTH: 74

|  |   |        |
|--|---|--------|
| 1. Helicopter Stand-by                                     |   | 3      |
| 2. Fires:  |   | 13     |
| a) Structure:  | 4 |        |
| b) Vehicle:  | 0 |        |
| c) Trash/Rubbish (dumpster, ect.)                          | 0 |        |
| d) Grass/Woods   | 3 |        |
| e) Improper burning (after hrs, open ground, ect)          | 6 |        |
| 3. Investigation (smoke odor, unknown odor)                |   | 2      |
| 4. M.V.A.'S  |   | 5      |
| a) Clean-up  | 2 |        |
| b) Rescue  | 3 |        |
| 5. Mutual Aid:   |   | 2      |
| a) Fire/Haz-Mat  | 2 |        |
| b) Rescue  | 0 |        |
| 6. Hazardous Incidents:<br>(downed power lines, gas odors) |   | 0      |
| 7. Public Assist: (CO alarm, lifting, ect)                 |   | 5      |
| 8. Medical 1 <sup>st</sup> Response:                       |   | 44     |
| 9. False Calls, False Automatic Alarms:                    |   | 0      |
| 10. Storm Stand-by   |   | 0      |
| 11. Haz-Mat Incident:                                      |   | 0      |
| 12. Misc.<br>(lost Person, assist P.D., ect.)              |   | 0      |
|  |   |        |
| Fire Prevention/Tours/Public Education:                    |   | Yes    |
| Inspections:   |   | Yes    |
| Training Man/Hrs.  |   | mn/hrs |

ROBERT R. WARD, FIRE CHIEF

# AURORA FIRE DEPARTMENT

HEADQUARTERS

AURORA, MO 65605

BUSINESS PHONE: (417) 678-5303  
(417)678-2111  
FAX: (417) 678-0603

MONTH/YEAR: March, 2016

## MONTHLY MILEAGE REPORT

| Truck #         | Begin Mileage | End Mileage | Total Mileage | Gasoliné    | Diesel |
|-----------------|---------------|-------------|---------------|-------------|--------|
| 2311            | 95404         | 95457       | 53            |             | 30.42  |
| 2312            | 40904         | 41130       | 226           |             | 60.54  |
| 2321            | 30662         | 30780       | 118           |             | 36.56  |
| 2322            | 3107          | 3154        | 47            |             | 48.79  |
| 2315            | 18428         | 18478       | 50            |             | 30.97  |
| 2325            | 48097         | 48101       | 4             |             | 9.02   |
| 2316            | 37270         | 37277       | 7             |             | 10.02  |
| 2326            | 76105         | 76151       | 46            |             | 11.65  |
| 2318            | 46070         | 46528       | 458           | 42.96       |        |
| 2328            | 55876         | 56218       | 342           | 50.96       |        |
| 2335            | 124063        | 124342      | 279           | 42.37       |        |
| 2338            | 82948         | 82948       | 0             | 0.00        |        |
| 2348            | 4659          | 4686        | 27            |             | 0.00   |
| <b>GAS CANS</b> |               |             |               | <b>5.98</b> |        |

TOTAL MILEAGE: 1657  
TOTAL GASOLINE: 142.27  
TOTAL DIESEL: 237.97

Robert R. Ward,  
Fire Chief

STOP FIRES...THEY HURT, THEY COST, THEY KILL!!!