

"Improving the quality of life for Aurora!"

AURORA CITY COUNCIL TENTATIVE AGENDA
Aurora City Hall, Council Chambers
Tuesday, February 23, 2016 at 6:30 p.m.

I. CALL TO ORDER:

II. PLEDGE AND PRAYER:

III. ROLL CALL: *Mayor David L. Marks*
Chairman Pro Tem Rick Boyer
Councilman Steve Ramirez
Councilwoman Linda Barton
Councilwoman Rosemary Henderson

IV. APPROVAL OF MINUTES
Regular Session held on February 9, 2016 at 6:30 p.m.

V. APPROVAL OF APPROPRIATIONS for February

VI. PUBLIC COMMENT

VII. COUNCIL FORUM

VIII. OLD BUSINESS

- A. *Second and Final Reading of Bill No. 2016-3062 making Ordinance No. 2016-3062 An Ordinance of the City of Aurora, Missouri amending the Personnel Policy (Chapter 130) Section 130.540 "Resignations"*
- B. *Resolution No. 2016-1451
A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute the contract awarding the bid to APA C-Missouri Inc. for Phase II of the White Park Walking Trail Project*

IX. NEW BUSINESS

X. REPORTS

- A. *Board Liaison Reports*
- B. *City Attorney Report*
- C. *City Manager Report*

XI. ADJOURNMENT

Posted by City Clerk Kathie Needham, February 19, 2016

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Approval of Minutes

Agenda No. IV

AGENDA ITEM DESCRIPTION

APPROVAL OF MINUTES
Regular Session held on February 9, 2016 at 6:30 p.m.

NOTES:

"Improving the quality of life for Aurora"

**AURORA CITY COUNCIL MINUTES
Aurora City Hall, Council Chambers
Tuesday, February 9, 2016 at 6:30 p.m.**

- I. CALL TO ORDER:** Mayor Marks called the meeting to order at 6:30 p.m.
- II. PLEDGE AND PRAYER:** Councilwoman Barton led the council in prayer and the Pledge of Allegiance.
- III. ROLL CALL:** *Mayor David L. Marks*
Chairman Pro Tem Rick Boyer
Councilman Steve Ramirez
Councilwoman Linda Barton
Councilwoman Rosemary Henderson

All Council members were noted present except Councilman Ramirez who was absent.

IV. APPROVAL OF MINUTES

Regular Session held on January 26, 2016 at 6:30 p.m.

Councilwoman Henderson moved to approve the minutes from the regular session held on January 26, 2016 at 6:30 p.m. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Marks, Barton

NAYES: 0

ABSTAIN: Boyer (Not in attendance)

V. APPROVAL OF APPROPRIATIONS for January/February

Chairman Pro Tem Boyer moved to approve the appropriations for January/February. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Marks, Henderson

NAYES: 0

ABSTAIN: Barton (Invoice in the bill list)

VI. PUBLIC COMMENT

None

VII. COUNCIL FORUM

None

VIII. OLD BUSINESS

- A.** *Second and Final Reading of Bill No. 2016-3059 making Ordinance No. 2016-3059 An Ordinance Allowing the "Show Me Green Sales Tax Holiday" to apply to the local sales taxes of the City of Aurora between April 19, and April 25, 2016*

Chairman Pro Tem Boyer moved to approve the second and final reading of Bill No. 2016-3059 which will now be known as Ordinance No. 2016-3059.

Councilwoman Barton seconded the motion. Motion passed 4-0 with the following council members voting aye:

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AYES: Barton, Henderson, Marks, Boyer
NAYES: 0

B. Second and Final Reading of Bill No. 2016-3060 making Ordinance No. 2016-3060 An Ordinance of the City of Aurora Missouri amending the Personnel Policy (Chapter 130) all sections by striking the word permanent and adding the word regular when referring to employees

Councilwoman Barton moved to approve the second and final reading of Bill No. 2016-3060 which will now be known as Ordinance No. 2016-3060. Chairman Pro Tem Boyer seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Boyer, Henderson, Marks, Barton
NAYES: 0

C. Vote/Set Time to do a six month evaluation on the City Manager

Councilwoman Barton stated again that she felt that all other city employees are evaluated annually and so should the City Manager. Chairman Pro Tem Boyer agreed that was sufficient.

No action was taken by city council on this matter.

IX. NEW BUSINESS

A. First Reading of Bill No. 2016-3062 An Ordinance of the City of Aurora, Missouri amending the Personnel Policy (Chapter 130) Section 130.540 "Resignations"

Chairman Pro Tem Boyer moved to approve the first reading of Bill No. 2016-3062. Councilwoman Barton seconded the motion. Motion passed 3-1 with the following council members voting aye:

AYES: Barton, Henderson, Boyer
NAYES: Marks

B. First Reading of Bill No. 2016-3063 An Ordinance of the City of Aurora, Missouri amending the Personnel Policy (Chapter 130) Section 130.240 "Promotions"

Councilwoman Barton voiced that she thought there should not be an amount set for a promotion. She felt there could be extenuating circumstances that might merit more or less of an increase when a promotion to another position was made.

Mayor Marks asked if an employee was asked to take on additional responsibilities wouldn't that be a promotion? City Manager Randall replied that it would not be a promotion. Every job description has a sentence in it that states and all other duties as assigned. Employees are assigned various tasks daily and that is not considered a promotion.

This bill died from lack of a motion being made.

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C. *Resolution No. 2016-1447*

A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to execute a contract for 2016 with Blevins Asphalt for the supply and delivery of tack and prime oil and for the asphalt overlay and chip and seal of designated city streets

Chairman Pro Tem Boyer moved to approve Resolution No. 2016-1447 which approves the City Manager executing a contract with Blevins Asphalt for the overlay of specified city streets and/or chip and sealing or for the delivery of tack and prime oil. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Henderson, Barton, Boyer, Marks

NAYES: 0

D. *Resolution No. 2016-1448*

A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute an agreement with Bailey Quarries for the supply and delivery of rock for 2016

Chairman Pro Tem Boyer moved to approve Resolution No. 2016-1448 which approves the City Manager executing a contract with Bailey Quarries for the supply and delivery of rock for 2016. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye:

AYES: Boyer, Barton, Marks, Henderson

NAYES: 0

E. *Share a Heart Proclamation – Ronald McDonald House Week – February 8th thru February 14th, 2016*

Mayor Marks proclaimed the week of February 8th thru February 14th as Ronald McDonald House Week.

F. *Resolution No. 2016-1449*

A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to execute an agreement for demolition on the Radio Shack Building located at 228/230 S. Madison

City Manager Randall reported the Southeast corner of the old Radio Shack building collapsed last week. The City took immediate action to secure the area. A Request for Proposals (RFP) was sent out seeking bids for demolition. A quote was also procured from Security Storage for asbestos removal. A structural engineer through Allgeier Martin, the city's engineering service, was contacted to do an assessment of the building. It was his recommendation to expand the fenced area outward, contact the owners of the properties to the North and East of the building and tell them to vacate their structures until the building could be taken down and finally to demolish the building as soon as possible.

It was City Manager Randall's recommendation to demolish the building as soon as possible and to use UDAG funding to finance the project.

Gary Jesse, Owner of Jesse Insurance Agency

Mr. Jesse explained that he had spoken with council about this very issue on July 28th. He informed the council, at that time, about his concern that if something wasn't done before winter the building would collapse. His concern has now come to fruition and he was concerned that the collapsed structure was putting

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his building in jeopardy. He asked council to seriously consider demolition of the building.

Kelly Johnston, citizen-227 College

Mr. Johnston stated he had come before council on July 14th and spoke with council about the history of the building. During his research he found that the Radio Shack building was 123 years old. It had been built in 1892. It had been occupied, in part, by the Masonic Lodge from 1907 thru 1940. The third floor was put on the building in 1908. At some point it was removed due to a previous fire.

Mr. Johnston felt the building was both a culturally and architecturally significant building to the city. It is one of two buildings left in the city based on the cast iron phasod for the time period. He felt it was possible to reconstruct and reinforce the building. He felt the structural engineer's opinion was only one person's opinion and he felt that the building could be reconstructed for less than the quoted amount to demolish the building.

If the decision is made to demolish the structure the city's taxing ability will be gone. He felt that until now the public had not had availability to the property because it was privately owned and had never been offered for sale. He felt the public should have the opportunity to rebuild the structure.

Tonight, he stated, you have one option to consider; whether to tear the building down or whether to try and save the building for historical purposes.

Dennis Lawrence, citizen

Mr. Lawrence too thought the building should be saved if possible. He stated it was a shame to spend \$90,000 to leave a hole in the downtown area. He asked if the city had gotten an estimate to repair the building. Council replied that the city does not own the building therefor they could not. Chairman Pro Tem Boyer stated the City does not want to be in the real estate business. He asked the city to get creative with its money and possibly assist someone who wanted to renovate the building. City Attorney Reynolds stated that public funds could not be used for private enterprise.

Ed Witt, citizen

Ed agreed with both sides of the issue. He said it was like having a loved in the hospital and having to pull the plug. He loved the history and the architectural style of the building but it has been allowed to go too far. The building has deteriorated to the point of no return. He stated after the collapse the outlook for the building was very dim. He didn't see how the building could be salvaged.

Chairman Pro Tem Boyer stated that after last July if someone was truly interested in renovating the building they would have already come forward. Mr. Witt asked about putting a thirty day moratorium in place to allow someone to come forward before proceeding with demolition. Council stated they did not want to throw more money toward stabilizing the building only to be in the same place thirty days from now.

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Mr. Witt questioned council on what their intentions were toward the old milk plant which was in the same shape. City Manager Randall stated that the city had paid the back taxes on the property however, at this time, had deferred accepting the collector's deed on the property. The city has also been advised by DNR not to take ownership of the property until an environmental assessment of the property has been done. That is presently in the works. Once done sufficient time has passed to be able to make application for the deed.

Council thanked the audience for their participation in the discussion however; they felt the situation was beyond the point of repair.

Chairman Pro Tem Boyer moved to approve Resolution No. 2016-1449 approving the contract to demolish the property originally known as the Radio Shack building located at 228/230 S. Madison. Councilwoman Barton seconded the motion. Motion passed 4-0 with the following council members voting aye: AYES: Henderson, Boyer, Marks, Barton
NAYES: 0

G. First Reading of Bill No. 2016-3061

An Ordinance of the City of Aurora, Missouri amending the 2015 Budget

Councilwoman Barton moved to approve the first reading of Bill No. 2016-3061. Councilwoman Henderson seconded the motion. Motion passed with the following council members voting aye: AYES: Barton, Marks, Henderson, Boyer
NAYES: 0

H. Second and Final Reading of Bill No. 2016-3061

An Ordinance of the City of Aurora, Missouri amending the 2015 Budget

Chairman Pro Tem Boyer moved to approve the second and final reading of Bill No. 2016-3061 which will now be known as Ordinance No. 2016-3061. Councilwoman Barton seconded the motion. Motion passed with the following council members voting aye: AYES: Barton, Marks, Henderson, Boyer
NAYES: 0

I. Resolution No. 2016-1450

A Resolution authorizing the City Manager to execute a contract with Lamar Company for a billboard on I-44

City Manager Randall did a power point presentation on available billboards along the I44 corridor. The renewal of the present billboard is up in mid-March with a renewal increase to \$235 for 13 periods or an annual cost of \$3,055. This board is in a very difficult place to see it. It is surrounded by trees which shades the board most of the time. It's small and hard to see going by at 70 mph.

Another option is a board heading west toward Joplin East of 39 facing east. The cost for this board is \$275 for 13 periods or annually \$3,575.00. It is a larger sign but new vinyl on it would be \$1,500.

Council felt the present billboard was not in a good location and another option should be explored. City Manager Randall explained there were two companies

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that provided billboards and what the other company had to offer. He will contact the present billboard company to see if the board could be made larger, if it could be lighted and if they would be willing to cut the trees down around it. This matter will be brought back to council at the next meeting.

X. REPORTS

A. Board Liaison Reports

SWMD

The board held a meeting today to finish up some old business. The grant at Forsyth High School is being closed out. Branson is now collecting glass at their recycling facility.

B. City Attorney Report

No report given.

C. City Manager Report

City Manager Randall reported the time table for the electronic recycling will be sometime in May. DNR will have to give approval before planning the event. The city can go ahead and put the bid out but cannot award the bid until approval has been granted from DNR.

AMENDED

XI. CLOSED SESSION pursuant to (1), (2)

(1)

Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental bod or its representatives and its attorney.

(2)

Leasing, purchase or sale of real estate by a public governmental where knowledge of the transaction might adversely affect the legal consideration therefor

Chairman Pro Tem Boyer moved to go into Closed Session. Time noted 7:50 p.m.
Councilwoman Barton seconded the motion. Motion passed by a roll call vote with the following council members voting aye:

AYES: Barton, Henderson, Boyer, Marks

NAYES: 0

Chairman Pro Tem Boyer moved to come into Open Session. Time noted 7:58 p.m.
Councilwoman Barton seconded the motion. Motion passed by a roll call vote with the following council members voting aye:

AYES: Barton, Henderson, Boyer, Marks

NAYES: 0

XII. ADJOURNMENT

Councilwoman Barton moved to adjourn the meeting. Time noted 8:00 p.m.
Councilwoman Henderson seconded the motion. Motion passed with all council members voting aye.

APPROVED:

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David L. Marks, Mayor

ATTEST:

Kathie Needham, City Clerk, MMC/MPCC

Posted by City Clerk Kathie Needham, February 5, 2016

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Approval of Appropriations

Agenda No. V

AGENDA ITEM DESCRIPTION

APPROVAL OF APPROPRIATIONS FOR FEBRUARY

NOTES:

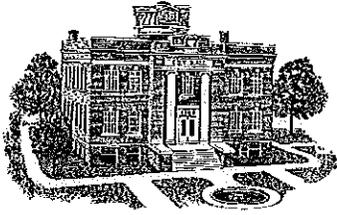
BREAK NAME/CODE DESCRIPTION

MAJOR CLASSIFICATION

MINOR CLASSIFICATION

DIST ID

FUND	DESCRIPTION
10	GENERAL
15	UDAG
20	DEBT SERVICE
25	TRANSPORTATION
30	SEWER
40	PARK
51	CEMETERY
61	POLICE/FIRE BUILDING
71	POLICE RESERVE
DEPARTMENT 01	ASSETS
02	LIABILITIES
03	FUND BALANCE
11	ADMINISTRATION
12	COUNCIL
13	PUBLIC FACILITIES
14	PLANNING & ZONING
15	FINANCE & ECON DEVELOP
20	DYER DONATION
21	POLICE
22	FIRE
23	E-911
24	EMERGENCY MANAGEMENT
25	MUNICIPAL COURT
26	MARIONVILLE
30	SEWER OPERATIONS
31	STREETS
32	AIRPORT
34	ALERT SYSTEM
41	PARK
42	RECREATION
43	SWIMMING POOL
51	CEMETERY
52	ADMINISTRATIVE CAPITAL
90	TRANSFERS



City of Aurora

FOR 2/23/16 COUNCIL MEETING

EXPENSES FOR
APPROVAL

FEB 2016

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ

				OPERATING 1010				
021016	1	2/24/16	2/10/16	54 ADVANCE MAGDALENO PEST CONTROL PEST CONTROL	15.00	10	10-51-6560	1
							PROFESSIONAL SERVICES	
	2			PEST CONTROL	20.00	35	35-40-6560	1
							PROFESSIONAL SERVICES	
	3			PEST CONTROL	45.00	61	61-21-6606	1
							REPAIR & MAINT-BLDG & GRD	
	4			PEST CONTROL	50.00	61	61-22-6560	1
							PROFESSIONAL SERVICES	
	5			PEST CONTROL	105.00	10	10-13-6560	1
							PROFESSIONAL SERVICES	
				INVOICE TOTAL	235.00			
				VENDOR TOTAL	235.00			
				61 AURORA ADVERTISER				
109556	1	2/24/16	1/31/16	COUNCIL FILING NOTICE	46.50	10	10-12-6000	1
							ADVERTISING	
				INVOICE TOTAL	46.50			
109568	1	2/24/16	1/31/16	ADMINISTRATIVE ASST. AD	6.24	10	10-15-6000	1
							ADVERTISING	
	2			ADMINISTRATIVE ASST. AD	6.24	10	10-14-6000	1
							ADVERTISING	
				INVOICE TOTAL	12.48			
109569	1	2/24/16	1/31/16	DISPATCHER AD	8.52	10	10-21-6000	1
							ADVERTISING	
				INVOICE TOTAL	8.52			
109570	1	2/24/16	1/31/16	DOG CATCHER AD	8.28	10	10-21-6015	1
							ANIMAL CONTROL EXPENSE	
				INVOICE TOTAL	8.28			
109571	1	2/24/16	1/31/16	SERGEANT AD	7.32	10	10-21-6000	1
							ADVERTISING	
				INVOICE TOTAL	7.32			
109598	1	2/24/16	1/31/16	POLICE OFFICER AD	34.20	10	10-21-6000	1
							ADVERTISING	
				INVOICE TOTAL	34.20			
109718	1	2/24/16	1/31/16	ROCK BID	38.00	25	25-31-6000	1
							ADVERTISING	
				INVOICE TOTAL	38.00			
109719	1	2/24/16	1/31/16	ASPHALT BID	43.50	25	25-31-6000	1
							ADVERTISING	
				INVOICE TOTAL	43.50			
109774	1	2/24/16	1/14/16	AD FOR CONSTRUCTION PHAS WALKING TRAIL	159.00	40	40-11-6000	1
							ADVERTISING	
				INVOICE TOTAL	159.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
109777	1	2/24/16	1/31/16	POLICE OFFICER AD	23.88	10	10-21-6000 ADVERTISING	1
				INVOICE TOTAL	23.88			
109791	1	2/24/16	1/31/16	PUBLISH YEAR END FINANCI	208.50	10	10-15-6000 ADVERTISING	1
				INVOICE TOTAL	208.50			
1097997	1	2/24/16	1/31/16	SEASONAL AD	10.50	35	35-40-6000 ADVERTISING	1
				INVOICE TOTAL	10.50			
				VENDOR TOTAL	600.68			
021315	1	2/24/16	2/13/15	999 BRITTANY GOLD BOOT REIMBURSEMENT	110.00	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	110.00			
				VENDOR TOTAL	110.00			
97622106	1	2/24/16	2/03/16	755 BSN SPORTS INC 2-7.5' SURFACE MOUNT BEN WITH BACKS	602.48	40	40-11-6225 GRANT EXPENSE	1
				INVOICE TOTAL	602.48			
				VENDOR TOTAL	602.48			
5022	1	2/24/16	1/07/16	944 BUMPER TO BUMPER MINIATURE BULB, SPRAY	8.48	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	8.48			
5376	1	2/24/16	1/11/16	VACUUM TUBING	1.36	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	1.36			
74-4200	1	2/24/16	12/28/15	BATTERY, FEE, TERMINAL LUG	326.51	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	326.51			
74-4208	1	2/24/16	12/28/15	BATTERY TERMINAL LUG	7.74	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	7.74			
74-4209	1	2/24/16	12/28/15	RETURN TERMINAL LUG	1.61-	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	1.61-			
74-4506	1	2/24/16	12/31/15	2-VEH JUMP STARTERS	268.00	10	10-21-6210 EQUIP PURCHASE UNDER \$2000	1
				INVOICE TOTAL	268.00			
74-4536	1	2/24/16	12/31/15	OIL FOR MOWERS	19.48	35	35-40-6608	1

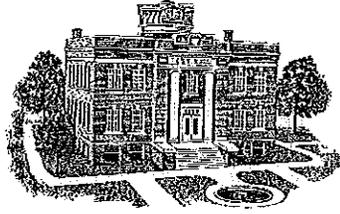
INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	19.48		REPAIR & MAINT-EQUIPMENT	
74-4781	1	2/24/16	1/05/16	BATTERY FOR WELDER	82.45	25	25-31-6608 REPAIR & MAINT-EQUIPMENT	1
				INVOICE TOTAL	82.45			
74-5012	1	2/24/16	1/07/16	FUSES	26.49	25	25-31-6710 SUPPLIES - OPERATING	1
				INVOICE TOTAL	26.49			
74-6029	1	2/24/16	1/19/16	RING TERMINALS	2.77	25	25-31-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	2.77			
74-6208	1	2/24/16	1/20/16	OIL	4.52	30	30-30-6608 REPAIR & MAINT-EQUIPMENT	1
				INVOICE TOTAL	4.52			
74-6278	1	2/24/16	1/21/16	PLOW LINKAGE	2.40	25	25-31-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	2.40			
74-6281	1	2/24/16	1/21/16	PLOW LINKS	16.01	25	25-31-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	16.01			
74-6513	1	2/24/16	1/25/16	SEALANT,HOSES	199.46	25	25-31-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	199.46			
74-7270	1	2/24/16	12/29/15	BATTERY FOR '97 GMC	83.45	25	25-31-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	83.45			
				VENDOR TOTAL	1,047.51			
1626260	1	2/24/16	1/28/16	241 CCP INDUSTRIES INC SAFETY GLASSES	65.19	30	30-30-6860 UNIFORMS	1
				INVOICE TOTAL	65.19			
				VENDOR TOTAL	65.19			
021916	1	2/24/16	2/19/16	69 CITY COLLECTOR ADMINISTRATIVE TRANSFER	2,333.34	25	25-90-6857 TRANSFER OUT	1
	2			ADMINISTRATIVE TRANSFER	6,416.66	30	30-90-6857 TRANSFER OUT	1
				INVOICE TOTAL	8,750.00			
				VENDOR TOTAL	8,750.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
2459	1	2/24/16	2/06/16	998 CLAUDIA ORTIZ-MEDRANO REDEMPTION OF TAX SALE P 416 W HADLEY	321.74	10	10-11-4900 MISCELLANEOUS INCOME	1
				INVOICE TOTAL	321.74			
				VENDOR TOTAL	321.74			
89745	1	2/24/16	1/31/16	71 CUNNINGHAM, VOGEL & ROST P.C. EMPLOYMENT MATTERS	942.50	10	10-12-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	942.50			
89746	1	2/24/16	1/31/16	MERY HOSPITAL PHASE II	1,161.00	30	30-30-7001 CAPITAL-INTERCEPTOR PHASE II	1
				INVOICE TOTAL	1,161.00			
89791	1	2/24/16	1/31/16	CENTURYLINK TAX PROTESTS	94.59	10	10-12-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	94.59			
89796	1	2/24/16	1/31/16	AURORA VS CENTURYLINK	4,957.49	10	10-12-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	4,957.49			
				VENDOR TOTAL	7,155.58			
021916	1	2/24/16	2/19/16	106 FAMILY SUPPORT PAYMENT CENTER CHILD SUPPORT	251.50	1051	10-02-2151 ACCRUED CHILD SUPPORT	1
	2			CHILD SUPPORT	250.00	2551	25-02-2151 ACCRUED CHILD SUPPORT	1
	3			CHILD SUPPORT	327.75	35	35-40-2151 ACCRUED CHILD SUPPORT	1
				INVOICE TOTAL	829.25			
				VENDOR TOTAL	829.25			
020316	1	2/24/16	2/03/16	835 HAVEN OF THE OZARKS INC INTAKE 2 DOGS	40.00	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	40.00			
				VENDOR TOTAL	40.00			
39	1	2/24/16	2/10/16	645 HUDSON COLLISION INC REPLACE MIRROR	124.90	10	10-21-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	124.90			
				VENDOR TOTAL	124.90			
150340	1	2/24/16	1/31/16	10 HUTCHENS CONSTRUCTION CO COLD MIX	431.30	25	25-31-6425 MATERIALS - ASPHALT-COLD	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	431.30			
				VENDOR TOTAL	431.30			
83503026	1	2/24/16	2/09/16	344 CITY DIRECTORIES CITY DIRECTORY	237.40	10	10-22-6000 ADVERTISING	1
				INVOICE TOTAL	237.40			
				VENDOR TOTAL	237.40			
949215123	1	2/24/16	2/01/16	76 KONE, INC ELEVATOR MAINT	145.32	10	10-13-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	145.32			
				VENDOR TOTAL	145.32			
61229510	1	2/24/16	2/02/16	35 LIGHT BULB DEPOT CASE FLUORESCENT BULBS	249.00	61	61-22-6606 REPAIR & MAINT-BLDG & GRD	1
				INVOICE TOTAL	249.00			
				VENDOR TOTAL	249.00			
383338	1	2/24/16	2/08/16	86 MAYSE AUTOMOTIVE GROUP EMERGENCY REPAIR VEH #23	965.13	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	965.13			
				VENDOR TOTAL	965.13			
020416	1	2/24/16	2/04/16	845 MERCY HOSPITAL AURORA PRE EMPLOYMENT DRUG SCORE	40.00	25	25-31-6560 PROFESSIONAL SERVICES	1
	2			PRE EMPLOYMENT DRUG SCORE	40.00	35	35-40-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	80.00			
				VENDOR TOTAL	80.00			
013116	1	2/24/16	1/31/16	80 MFA OIL COMPANY FUEL	504.78	10	10-22-6220 FUEL	1
	2			FUEL	80.63	30	30-30-6220 FUEL	1
	3			FUEL	1,012.07	10	10-21-6220 FUEL	1
	4			FUEL	84.71	10	10-51-6220 FUEL	1
	5			FUEL	34.10	10	10-14-6220 FUEL	1
	6			FUEL	31.71	35	35-40-6220 FUEL	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	1,748.00			
				VENDOR TOTAL	1,748.00			
1893310	1	2/24/16	2/04/16	564 MFA PROPANE PROPANE	345.00	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	345.00			
				VENDOR TOTAL	345.00			
020616	1	2/24/16	2/06/16	760 MIKE RANDALL REIMBURSE FOR CAMERA WAL MOUNT	37.48	10	10-11-6450 MISCELLANEOUS EXPENSE	1
				INVOICE TOTAL	37.48			
				VENDOR TOTAL	37.48			
E71312	1	2/24/16	1/26/16	478 MISSOURI STATE HIGHWAY PATROL FINGERPRINTS	34.75	10	10-21-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	34.75			
				VENDOR TOTAL	34.75			
4062	1	2/24/16	1/04/16	325 MISSOURI PUBLIC UTILITY MUNICIPAL YEARLY DUES	1,179.00	30	30-30-6120 DUES & SUBSCRIPTIONS	1
				INVOICE TOTAL	1,179.00			
				VENDOR TOTAL	1,179.00			
3194376	1	2/24/16	2/10/16	185 QUILL CORPORATION OFFICE SUPPLIES	71.42	10	10-14-6700 SUPPLIES - OFFICE	1
				INVOICE TOTAL	71.42			
3292026	1	2/24/16	2/15/16	TONER	376.46	10	10-14-6710 SUPPLIES - OPERATING	1
				INVOICE TOTAL	376.46			
				VENDOR TOTAL	447.88			
144791	1	2/24/16	1/13/16	91 RADIOPHONE ENGINEERING CO ANTENNA	19.50	10	10-22-6608 REPAIR & MAINT-EQUIPMENT	1
				INVOICE TOTAL	19.50			
				VENDOR TOTAL	19.50			
021716	1	2/24/16	2/17/16	704 RANDEE S. STEMMONS MUNICIPAL JUDGE-FEB	700.00	10	10-25-6560 PROFESSIONAL SERVICES-GENERAL	1
				INVOICE TOTAL	700.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
					VENDOR TOTAL		700.00	
5039632981	1	2/24/16	12/16/15	460 RICOH USA INC COPIER CHARGES	87.98	61	61-21-6423 SYSTEM MAINT CONTRACTS	1
					INVOICE TOTAL		87.98	
					VENDOR TOTAL		87.98	
24511	1	2/24/16	1/27/16	627 SPOTLIGHT PRINTING & ENVELOPES	155.90	10	10-25-6700 SUPPLIES - OFFICE	1
					INVOICE TOTAL		155.90	
24513	1	2/24/16	1/29/16	MAILING LABELS	16.00	10	10-11-6700 SUPPLIES - OFFICE	1
	2			MAILING LABELS	8.00	10	10-14-6700 SUPPLIES - OFFICE	1
	3			MAILING LABELS	8.00	10	10-15-6700 SUPPLIES - OFFICE	1
	4			MAILING LABELS	16.00	25	25-32-6700 SUPPLIES - OFFICE	1
					INVOICE TOTAL		48.00	
24515	1	2/24/16	2/01/16	COURT AGREEMENT TO PAY F	276.85	10	10-25-6710 SUPPLIES - OPERATING	1
					INVOICE TOTAL		276.85	
					VENDOR TOTAL		480.75	
021616	1	2/24/16	2/16/16	59 UMB BANK 2001C SRF LOAN PAYMENT	14,583.33	30	30-30-8000 PRINCIPAL PAYMENT MANUAL CHK# 11222261 2/25/16	1
	2			2001C SRF LOAN PAYMENT	1,879.07	30	30-30-8100 INTEREST ON BONDS MANUAL CHK# 11222261 2/25/16	1
					INVOICE TOTAL		16,462.40	
					VENDOR TOTAL		16,462.40	
					OPERATING 1010 TOTAL		43,533.22	
					TOTAL MANUAL CHECKS		.00	
					TOTAL E-PAYMENTS		16,462.40	
					TOTAL PURCH CARDS		.00	
					TOTAL ACH PAYMENTS		.00	
					TOTAL OPEN PAYMENTS		27,070.82	
					GRAND TOTALS		43,533.22	



City of Aurora

FOR 2/23/16 COUNCIL MEETING

PAID EXPENSES
FEB 2016

INVOICE	LN	DIST	DUE DATE	REFERENCE	GROSS	DISCOUNT	NET	DISC TK	PAID AMT	CHECK NO
215 NEOPOST USA INC										
021216	1	10	2/12/2016	POSTAGE	28.34	.00		.00	28.34	11222260 E
021216	2	10	2/12/2016	POSTAGE	21.34	.00		.00	21.34	11222260 E
021216	3	10	2/12/2016	POSTAGE	46.74	.00		.00	46.74	11222260 E
021216	4	25	2/12/2016	POSTAGE	20.44	.00		.00	20.44	11222260 E
021216	5	10	2/12/2016	POSTAGE	41.14	.00		.00	41.14	11222260 E
021216	6	30	2/12/2016	POSTAGE	67.35	.00		.00	67.35	11222260 E
021216	7	25	2/12/2016	POSTAGE	8.43	.00		.00	8.43	11222260 E
021216	8	10	2/12/2016	POSTAGE	188.60	.00		.00	188.60	11222260 E
021216	9	40	2/12/2016	POSTAGE	73.34	.00		.00	73.34	11222260 E
021216	10	10	2/12/2016	POSTAGE	8.25	.00		.00	8.25	11222260 E
021216	11	10	2/12/2016	POSTAGE	96.03	.00		.00	96.03	11222260 E
** TOTAL **					600.00	.00	600.00	.00	600.00	
** VENDOR TOTAL **					600.00	.00	600.00	.00	600.00	
** E-PAYMENT TOTAL **									600.00	
** GRAND TOTAL **					600.00	.00	600.00	.00	600.00	

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ

				OPERATING 1010				
				997 CARTERVILLE MUNICIPAL				
2877	1	2/16/16	2/10/16	CASH BOND	90.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	90.00			
2878	1	2/16/16	2/10/16	CASH BOND	90.00	10	10-02-2189 MUNI COURT BONDS	2
				INVOICE TOTAL	90.00			
				VENDOR TOTAL	180.00			
				280 MARIONVILLE MUNICIPAL COURT				
2876	1	2/16/16	2/10/16	CASH BOND	400.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	400.00			
				VENDOR TOTAL	400.00			
				257 MONETT MUNICIPAL COURT				
2874	1	2/16/16	2/10/16	CASH BOND	125.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	125.00			
				VENDOR TOTAL	125.00			
				OPERATING 1010 TOTAL	705.00			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	705.00			
				GRAND TOTALS	705.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				OPERATING 1010				
012816	1	2/11/16	1/28/16	105 MCI LONG DISTANCE	.85	10	10-51-6070 COMMUNICATIONS	1
	2			LONG DISTANCE	5.53	30	30-30-6070 COMMUNICATIONS	1
	3			LONG DISTANCE	15.90	10	10-11-6070 COMMUNICATIONS	1
	4			LONG DISTANCE	19.93	10	10-15-6070 COMMUNICATIONS	1
	5			LONG DISTANCE	4.43	10	10-25-6070 COMMUNICATIONS	1
	6			LONG DISTANCE	15.49	61	61-22-6070 COMMUNICATIONS	1
	7			LONG DISTANCE	77.59	61	61-21-6070 COMMUNICATIONS	1
INVOICE TOTAL					139.72			
VENDOR TOTAL					139.72			
				460 RICOH USA INC				
5040295800	1	2/11/16	2/01/16	COPIER IMAGE CHARGES	83.66	61	61-21-6423 SYSTEM MAINT CONTRACTS	1
INVOICE TOTAL					83.66			
VENDOR TOTAL					83.66			
OPERATING 1010 TOTAL					223.38			
TOTAL MANUAL CHECKS					.00			
TOTAL E-PAYMENTS					.00			
TOTAL PURCH CARDS					.00			
TOTAL ACH PAYMENTS					.00			
TOTAL OPEN PAYMENTS					223.38			
GRAND TOTALS					223.38			

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Public Comment

Agenda No. VI

AGENDA ITEM DESCRIPTION

PUBLIC COMMENT

NOTES:

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Council Forum

Agenda No. VII

AGENDA ITEM DESCRIPTION

COUNCIL FORUM

NOTES:

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: OLD BUSINESS

Agenda No. VIII

AGENDA ITEM DESCRIPTION

OLD BUSINESS
None

NOTES:

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Second and Final Reading of Bill No. 2016-3062

Agenda No. IX (A)

NEW BUSINESS

AGENDA ITEM DESCRIPTION

Second and Final Reading of Bill No. 2016-3062 making Ordinance No. 2016-3062

An Ordinance of the City of Aurora, Missouri amending the Personnel Policy (Chapter 130) Section 130.540 "Resignations"

NOTES:

BILL NO. 2016-3062

ORDINANCE NO. 2016-3062

AN ORDINANCE OF THE CITY OF AURORA, MISSOURI AMENDING THE PERSONNEL POLICY (CHAPTER 130) SECTION 130.540 "RESIGNATIONS"

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI as follows:

SECTION 1. Chapter 130.540 "Resignations" shall read as follows:

SECTION 130.540: RESIGNATIONS

A City employee who is non-salaried and terminates his/**her** employment voluntarily shall be terminated in good standing providing he/**she** gives a minimum of two (2) weeks' notice to his Department Head.

A City An employee who is salaried **and terminates his/her employment voluntarily** shall **be terminated in good standing provided he/she** gives a minimum of four (4) weeks' notice to the City Manager. This **four (4) week** provision may be **lowered to two weeks (waived)** by the City Manager **if in his/her judgement the employee's work record or termination circumstances warrant the decrease.**

SECTION 2: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect after its second reading.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI ON THIS 23rd DAY OF FEBRUARY 2016.

APPROVED:

David L. Marks, Mayor

ATTEST:

Kathie Needham, City Clerk MMC/MPCC

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: Resolution No. 2016-1450

Agenda No. IX (B)

NEW BUSINESS

AGENDA ITEM DESCRIPTION

Resolution No. 2016-1451

A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute the contract awarding the bid to APAC-Missouri Inc. for Phase II of the White Park Walking Trail Project

NOTES:

RESOLUTION 2016-1450

A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AWARDING THE BID TO APAC-MISSOURI, INC.ON PHASE II OF THE WHITE PARK TRAIL PROJECT

NOW, THEREFORE, be it resolved by the City Council of the City of Aurora, Missouri:

Section 1. That City Manager Mike Randall is hereby authorized, on behalf of the City of Aurora, Missouri, to execute the Contract awarding the bid to APAC-Missouri, Inc. on Phase II of the White Trail Park Project.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI THIS 23rd DAY OF FEBRUARY 2016.

APPROVED:

David L. Marks, Mayor

ATTEST:

Kathie Needham, City Clerk, MMC/MPCC



ALLGEIER, MARTIN and ASSOCIATES, INC.
———— Consulting Engineers ————

February 18, 2016

Mike Randall, City Manager
City Of Aurora
PO Box 30
Aurora, MO 65605

RE: Aurora, MO White Park Trail, Phase 2, TAP-1102(705)

Dear Mr. Randall:

We have reviewed the five (5) bids received February 16, 2016 for the construction of the referenced project, and subsequently prepared a tabulation of those bids. The total on the enclosed Tabulation of Bids show the amounts of the submitted bids.

It is the recommendation of this office that the City award the contract to APAC-Central, Inc. This recommendation is predicated upon the following:

1. APAC-Central, Inc. is the low responsive bidder in the amount of \$300,611.35.
2. A recent conversation with APAC-Central, Inc. revealed that they are comfortable with the submitted bid.
3. APAC-Central, Inc. has submitted all required documentation.
4. A review of the Company's experience record indicated that they are capable of performing this type of construction.
5. The Missouri Department of Transportation recognizes APAC-Central, Inc. as an approved contractor.

Upon written notification that the City of Aurora concurs with Allgeier, Martin's recommendation, we will submit documentation to the Missouri Department of Transportation and request concurrence of award from the Federal Highway Administration.

I am also enclosing herewith the original bid packages as submitted by the five (5) responsive bidders. If you have any questions, please do not hesitate to contact me.

Sincerely,

ALLGEIER, MARTIN and ASSOCIATES, INC.

Michael Keaton, P.E.

cc (via email): Theresa Pettit, Aurora Park Board President
Julie Zibert, MoDOT

Enclosures

60 working days to complete project.



ALLGEIER, MARTIN and ASSOCIATES, INC.
Consulting Engineers

Corporate Office: 7231 East 24th Street | Joplin, MO 64804 | 417.680.7200
Rolla Office: 112 West 8th Street | Rolla, MO 65401 | 573.341.9487

White Park Trail – Phase II, Federal Aid Project No. TAP-1102(705)
February 16, 2016 at 2:00 P.M. | Aurora, MO

Tabulation of Bids

	<u>Total Base Bid</u>	<u>Add Alternate #1</u>
A-Y-1 LLC Carl Junction	\$ <u>358,297.70</u>	\$ <u>472,297.70</u>
APAC-Central, Inc. Springfield, MO	\$ <u>300,611.35</u>	\$ <u>408,911.35</u>
Bennett, Inc. Lamar, MO	\$ <u>341,350.00</u>	\$ <u>395,420.00</u>
Branco Enterprises, Inc. Neosho, MO	\$ _____	\$ _____
Emery Sapp Springfield, MO	\$ _____	\$ _____
G&G Construction Company Carthage, MO	\$ <u>428,375.15</u>	\$ <u>476,883.95</u>
Hessling Construction Dexter, MO	\$ _____	\$ _____
Hunter Chase & Associates Springfield, MO	\$ _____	\$ _____
Shaffer & Hines, Inc. Nixa, MO	\$ _____	\$ _____
Texo Industrial, LLC Springfield, MO	\$ _____	\$ _____
Wood's Express Topsoil & Trucking Marionville, MO	\$ <u>352,793.50</u>	\$ <u>399,641.00</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

PARK BOARD MEETING
Pettit Law Office

200 S. Elliott, Aurora, MO

Monday, February 16, 2016 at 5:30 p.m.

1. Call to Order –
2. Roll Call

President: /Secretary	Theresa Pettit (2016)- Present
Vice President	Mona Thach (2018)- Absent
Board member:	Open (2016)- Absent
Board member:	Mitch Forrester (2018)- Present
Board Member:	Jessica Fleetwood (2018)- Present
Board member:	DeeJay Floyd (2016)-Absent
Board member:	Ginni Swaim (2017) Absent
Board member:	Jennifer Gautney (2017)- Present
Board member:	Harv Welch - (2017)- Present
Councilman:	Steve Ramirez- Absent

Others in attendance: None

3. **Phase II Trail bids** – Review bids submitted for construction of Phase II of the trail and approve any recommendations. Jennifer Gautney made the motion to accept the low bid submitted by APAC for construction of Phase II of the Walking Trail. Harv Welch seconded the motion. All board members present voted in favor with motion passing.
4. City Council recommendations: Jennifer Gautney made the motion to put on City Council's next week's agenda awarding APAC as the contractor for Phase II of the walking trail. Harv Welch second the motion. All board members voted in favor. All board members present voted in favor with motion passing.
5. Adjourn – Jennifer Gautney made the motion to adjourn. Harv Welch seconded the motion. All board members voted in favor with meeting ending at 5:33 PM

Submitted by: Theresa Pettit February 16, 2016 @ 5:40 PM

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: REPORTS

Agenda No. X

AGENDA ITEM DESCRIPTION

REPORTS

- A. Board Liaison Reports
- B. City Attorney Report
- C. City Manager Report

NOTES:

COMMUNICATION PAGE

Date: February 23, 2016

Presented By: Mayor

Agenda Item: ADJOURNMENT

Agenda No. XI

AGENDA ITEM DESCRIPTION
<p>ADJOURNMENT</p>

<p>NOTES:</p>

Public Works Report – January 2016

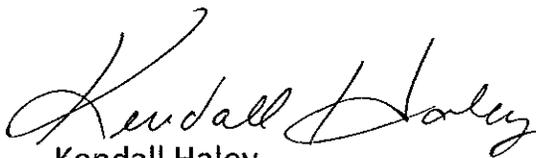
- 2 days – Removed Christmas decorations
- 4 days – Patched chug holes with cold mix
- 2 days – Staff meetings
- 4 days – Salted streets, cityhall, police/fire departments
- 8 days – Action requests
- 11 days – Baserock alleyways
- 2 days – Planted trees White Park
- 1 day – New “No Truck” signs on Carnation
- 2 days – Replaced signs around town
- 1 day – Cut trees for woodstove at shop

A handwritten signature in black ink, appearing to read 'Steve Woods', is written over a horizontal line.

Public Works Supt., Steve Woods

Mechanic Maintenance Report
January 2016

- Replaced battery on #31-3 1997 GMC 6500 Dump Truck
- Replaced battery and carburator repair on Miller Welder/Generator. Had to drain and replentish fuel due to it going bad
- Cut and hauled firewood for Street Dept. shop stove
- Assisted with flood clean up throughout city waterways
- Assisted Park Department with leaf removal/flood clean up at White Park tennis courts
- Sharpened chainsaws and performed maintainance
- Repaired #31-3 headlamp issue. Found bad ground. Replaced wiring and terminals and all checked out ok
- Cleaned up tools and shop area as needed
- Called and got tire bids for #31-2 2001 GMC 6500 Dump Truck
- Made 4 trips to Leitle's, 2 to O'Reilly's, and 2 to Grande Tire
- Made/Returned 15 phone calls
- Worked on monthly paperwork
- Daily update vehicle mileage sheets



Kendall Haley
Mechanic/Maintainance Tech 3



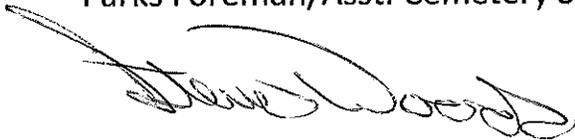
Steve Woods
Public Works Superintendent

Parks Department Monthly Report
January 2016

- Assisted Cemetery Dept. digging graves
- Assisted Cemetery working funerals
- Worked on John Deere mower replacing fuel pump
- Made trash run daily
- Cleaned Park office
- Performed regular park maintainance
- Made run to Springfield to check on tree order and Harbor Freight
- Began flood clean up in White Park and took down fence at softball field that was damaged by flood
- Cleaned up tennis courts at White Park
- Assisted with snow removal and salted/cleaned City Hall steps and sidewalks
- Purchased materials to repair fence at softball field
- Went to Springfield to pick up trees
- Marked out where trees are to be placed
- Cut down and cut up one dead tree
- Planted 12 trees
- Worked on paperwork
- Made/Returned 15 phone calls



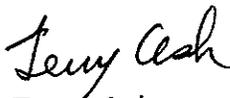
Justin Janes
Parks Foreman/Asst. Cemetery Sexton



Steve Woods
Public Works Superintendent

Cemetery Monthly Report
January 2016

- Assisted Park Department with trash detail in parks and downtown daily
- Dug 7 graves
- Worked 5 funerals
- Cleaned shop and office
- Assisted with flood clean up in White Park
- Assisted with fence removal and repair at park
- Assisted with snow removal and salted steps at City Hall
- Made trip to Springfield for tree pick up and tool pick up
- Marked off and planted 4 trees in cemetery and 5 on Street Dept. grounds
- Returned 10 phone calls
- Done monthly paperwork



Terry Ash
Cemetery Sexton



Steve Woods
Public Works Superintendent