

Aurora Park Board Meeting
Crosby Park Pavilion
South Jefferson, Aurora, MO
September 8, 7 PM

I. Call to Order – 7:03pm

II. Roll Call

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|------------------------|-----------------------------------------|
| President: | Theresa Pettit (2016)- Present |
| Vice President: | Julie Browning (2015)- Absent |
| Board member: | Bob Moffitt (2015)- Present |
| Board member: | Dan Jackson (2015)- Absent |
| Board Member: | Clara Childress (2016)- Absent |
| Board member: | Kyle Wilson (2016)- Absent |
| Board member: | Ginni Swaim (2017) Present |
| Board member: | Jennifer Gautney (2017)- Present |
| Board member: | Harv Welch - (2017)- Present |
| Councilman: | Steve Ramirez Absent |

Others in attendance: None

II. Approval of minutes

- a. August 4, 2014 – Review draft minutes and approve any recommendations.
Bob Moffitt made the motion to approve minutes from 08/04/2014 and Harv Welch seconded the motion. Jennifer Gautney and Ginni Swaim abstained due to absence at meeting. Motion passed
- b. August 29, 2014- Review draft minutes and approve any recommendations.
Bob Moffitt made the motion to approve minutes from 08/29/2014 and Jennifer Gautney seconded the motion. Motion passed

III. Committee Reports- Approve any recommendations

- a. Trails –
 - i. Trails Committee - Jennifer Gautney- receive updated report. Discuss recommendations to ask the trails committee to consider ideas for bench design. – President Pettit provided reference material of benches for the Trails Committee to consider. Park Board would like a few options for citizens to purchase as memorial benches along the trail. Purchase price to include cost of bench, small plaque to be placed on bench, and landscaping. Price needs to be set to include all of these items. Park Board would like for Trails Committee to handle design and all future purchases. Park Board has requested the Trails Committee discuss at next meeting.
 - ii. Phase I – Theresa Pettit
 1. Receive update report on project- Phase one of trail is underway as of 09/08/2014. Dirt work should take roughly 2 weeks and

APAC will take roughly 3 weeks to lay trail.

iii. Grant for Phase II- Theresa Pettit

1. Receive update on application sent. Approve any recommendations.-Grant applied for has been denied.

iv. Grant for Phase III- Theresa –

1. Discuss 2 grants are available for trail expansion. Approve any recommendations. There are two upcoming grants
 - 1) MODot \$250,000 grant with 20% match of funds. In this grant the value of the donated land from Kathryn Heillhorst can be used as part of our matching funds. Due date for this Grant is Nov. 3th, 2014. Park Board is making a recommendation to Trails Committee to have a Master Plan of trail by Oct 31st to present to Park Board for use on future grant applications. Also recommend we hold a community meeting for input as this will provide us with extra points on grants. Harv Welch made the motion to complete application for MODot grant for Phase II of trail project and Ginni Seconded the motion, motion passed.
 - 2) \$100,000 grant, President Pettit is going to research grant details to present to Park Board.
2. Discuss sending thank you notes- CFO to send thank you notes to all who donated for Cause momentum which paid for splash pad items at the pool.

Board discussed presenting Kathryn Heillhorst a plaque to honor her for the donation of land west of White Park at Chamber Banquet. A motion was made by Harv Welch to purchase and name a bench in honor of Roy Heulhorst along that portion of future trail, Ginni Swaim seconded the motion, motion passed.

b. Tennis -Theresa

i. Court Signs –

1. Review sign to post at courts. Approve any recommendations. Reviewed presented sign for Tennis Court Rules to be posted at all entrances. Board would like “no climbing on nets” to be added to presented list and the following items to be removed: Reservation Rules and Court Hours, as the courts will only be open during posted hours. Cost of signs will be between \$15.00 and \$25.00 each. Jennifer Gautney made the motion to purchase signs as amended, seconded by Ginni Swaim, motion passed.

ii. Tennis Program –

1. Receive update of who/ how to run a tennis which may include recommendation to City Council. There has been a request to use tennis courts for 10 and under tournament. Details will be provided to the Park Board by

- requesting party at future **date**.
- c. Soccer / Football/ Baldwin Park
 - i. Soccer Program – Ginni Swaim
 - 1. Received any update. YMCA stated practice this week and have 150 participants. There have been no numbers provided by LCYSA at this time and games on 09/06/2014 were cancelled due to rain. No games or practice will be held this week due to concert at Baldwin Park on Sept 13th. As of 09/03/14 Donna Elrey has not received schedule from LCYSA to ensure there are no conflicts. Ginni requesting the Park Board budget to purchase a few nets each year for soccer fields they are on hand for use when needed.
 - d. Signs - Discuss signs to post regarding park rules – Jennifer Gautney (attachment will be provided at the meeting) **tabled at this time**
 - e. Volleyball / Skatepark – Kyle Fransworth
 - i. Receive report for request of improvements **tabled at this time**
 - f. Pool – Clara Childress –
 - i. Receive any update or improvements. **No updates. Discussed talking with Angie Exeter from Glaze Craze about doing possible 2 more murals at the pool. Orvil has requested paint to touch up in pool while closed and to budget the purchase of 2 loungers per year.**
 - g. Playgrounds – Kyle Wilson
 - i. Provide update on improvements in all playgrounds. **Kyle has been researching prices and items for Oak and Crosby Park, no update at this time. Ginni Swaim reported the Methodist Church Youth Group would like to complete some painting projects in the parks. Board discussed looking at small equipment items, i.e. tetter totters, to possible use for a future Cause Momentum.**
 - h. Baseball – Bob Moffitt
 - i. Receive update on installation of donated scoreboard at Legion Field and outstanding bill submitted for payment **Babe Ruth has paid the outstanding bill for electrical cost. Payment for billed labor cost to be addressed tonight by City Council.**
 - ii. Discuss other improvements for baseball program.
 - i. Landscaping – Theresa Pettit –
 - i. Review report of any update- approve any recommendations to Trails Committee regarding “bench sponsorship” **Discussed earlier in meeting and made recommendation to Jennifer Gautney for Trails Committee. Harv Welch made the motion at this time for Trails Committee to choose benches and plaque size. Trails Committee to manage purchases, money, and placement of benches as well for transaction to be completed promptly and smoothly. Bob Moffitt seconded the motion, motion passed.**
 - j. Activities – review any recommendations
 - i. Organization, promotion and implementation of activities (sports and non-sports related)

Commented [TS1]:

Commented [TS2]:

Commented [TS3]:

- ii. Farmer's Market – Theresa Pettit- Farmers Market is moving to Southerland's parking lot next week.
 - 1. Receive any update
- iii. 3-D Concert – Receive update- Stage to arrive and set up Wednesday Sept 10th. National Reps will also be here as of the 10th and campers will be set up during the week. Volunteers are still needed for the event on Sept 13th.
- k. Volunteer / Community Park Reports – Approve any recommendations
 - i. Discuss community work day and other involvement with the parks
 - ii. Discuss FFA and other AHS organization's willingness to assist with park activities. Aurora FFA has complete "HD" sign at Baldwin Park and repainting of playground equipment also located at Baldwin. Board discussed other possible projects for FFA as the director has requested. President Pettit to discuss with him what type of projects they could compete possibly including welding bleachers and designing pavilion for White Park and other projects.
 - iii. Recognize recent improvement project provided by AHS students. Reviewed photos of projects completed.
- l. Park Reports – approve any recommendations
 - i. Baldwin – Theresa Pettit
 - 1. Recognize sign installed. Sign has been installed at Baldwin Park
 - ii. Oak Park – Curb has been completed on North side of park. Board discussed curbing west and east side as a future improvement. MODot install a new sidewalk on the South south with the parks to pay the difference to make it curbed when that project is underway.
 - iii. White Park –
 - 1. Present recommendations for further improvements none at this time
 - 2. Discuss implementation of the new North Entrance. Approve recommendations. Waiting to install the new pool entry after the trail is completed and while pavers still here.
 - iv. Crosby Park
 - 1. Present recommendations for further improvements Meeting held at Crosby Park this evening. The Board discussed modifying the ramps at two entrances into pavilion.
 - v. North Tot
 - 1. Present recommendations for further improvements none
 - vi. South Tot
 - 1. Present recommendations for further improvements. None
- m. Budget & Financials-Betty Baum – Approve any recommendations.
 - i. Review expenditures presented and fund balances- Jennifer Gautney made the motion to approve expenditures present, Bob Moffitt

- seconded the motion, motion passed.
- ii. Discuss fund balances to have on “reserve” **Not discussed.**
 - iii. Review funds transferred to Dyer Fund for logs moved to Baldwin- **Reviewed. Included in packet of expenditures**
 - iv. Review budget request for 2015. **Bob Moffitt made the motion to approve budget as presented, Harv Welch seconded the motion, motion passed.**
 - v. Review and determine capital improvement plans for 2015-17. **Due to lack of time, tabled to next meeting**
 - vi. Discuss funding options for capital improvements including other grant applications and Causemomentum. **Board discussed using Causemomentum again for small project, \$500 to \$1000. Will determine when to use as the items come up.**
- IV. **New Business** – Approve any recommendation
1. Sunshine Law – Discuss policy as it applies to all board members. **Board reviewed and discussed Sunshine Laws as the apply to members.**
 2. City Council recommendations: Review and approve recommendations to present to City Council. **Would like to recommend to City Council to implement a committee to put together park activities like “movie in the park” as we do not have anyone hired to organize these types of activities.**
 3. Community Foundation of Ozarks – Discuss presentation requested Oct 9. **Theresa stated she was asked to give a presentation at the annual CFO meeting. All invited to attend.**
- V. **Adjourn** – Approve Recommendations to adjourn 9:00 PM **Bob Moffitt made the motion to adjourn, Jennifer Gautney seconded, Motion passed. Meeting adjourned at 9:05 PM.**