

Aurora Park Board Meeting
White Park Tennis Courts
Lewis Shaw, Aurora, MO
August 4, 7 PM

I. Call to Order – **The meeting was called to order at 7:00 PM**

II. Roll Call

President:	Theresa Pettit (2016)- Present
Vice President:	Julie Browning (2015)- Present
Board member:	Bob Moffitt (2015)- Present
Board member:	Dan Jackson (2015)- ABSENT
Board Member:	Clara Childress (2016)- Present
Board member:	Kyle Wilson (2016)- ABSENT
Board member:	Ginni Swaim (2017) ABSENT
Board member: Secretary	Jennifer Gautney (2017)- ABSENT
Board member:	Harv Welch - (2017)- present
Councilman:	Steve Ramirez- present

Others in attendance: Scott Howes (Missouri Valley USTA), Linda Peters USTA, Julie Ziebert (Mo-Dot rep), Judy Dingman, Shannon Shank (Great Rivers Engineering), Ray Perry, Charles Burbridge, Justin Janes

In Jennifer's absence, Theresa took the minutes.

II. New Business

1. Trails – Representatives of Phase I of the trails project will be on hand for a ground breaking photo. **Photo taken of ground breaking slated for August 11.**
2. Tennis Court Renovation – Representatives will be present for photo opportunity of accepting checks for this project both from National USTA and the Missouri Valley Division. **Photo taken of the Park Board accepting a check for \$8000 due to the tennis court resurfacing project.**

III. Approval of minutes

- a. July 7, 2014 – Reviewed draft minutes and approve any recommendations. **Bob Moffitt made the motion to approve the minutes as presented. Harv Welch seconded the motion. All members present voted in favor with motion passing.**
- b. July 14, 2014 – Reviewed draft minutes and approve any recommendations. **A quorum was not present. No official business conducted.**

IV. Committee Reports- Approve any recommendations

- a. Trails –
 - i. White Park Electrical Project – Receive update of park lighting project (possible use at Baldwin too) and costs associated. **Bob presented more**

- information for solar lights to be installed on existing poles. Further discussion tabled until more information available. Julie suggested to speak with Crowder College and University of Science and Tech in Rolla regarding this project for assistance before the next meeting.
- ii. Report from the Trails Committee - Jennifer Gautney No update
 - iii. Grant for Phase I – Theresa
 1. Receive update report on project. Pre construction meeting held and work to begin on August 11.
 2. Receive update report of funding for the project. Congress passed a bill for more funding for MO-Dot (See attachment)
 - iv. Grant for Phase II- Theresa Pettit
 1. Receive update on application sent. Approve any recommendations. No update
- b. Tennis -Theresa
- i. Resurfacing of Courts –
 1. Receive update report on time table to complete project. Project will be completed by August 9 due to curing in new concrete. Gerald Perry states resurfacing will last up to 10 years. The Park board is encouraged to set aside funds each year to the next resurfacing.
 2. Discuss use of remaining surface at basketball court next to tennis courts for use of a pavilion. Julie Browning made the motion to extend current basketball surface pad South to meet the new trail with concrete for the purpose of a floor for a future pavilion when funding is approved for the project. Bob Moffitt seconded the motion. All board members present voted in favor with motion passing.
 3. Review signs needed at the tennis courts. Bob Moffitt made the motion to purchase and install the attached sign on all tennis court gates that specifies prohibited activity on the newly finished resurfacing. Julie Browning seconded the motion. All members present voted in favor with motion passing.
 - ii. Tennis Program –
 1. Receive update of who/ how to run a tennis which may include recommendation to City Council. Ray is giving Theresa two names to follow up for lessons. Ray said private lessons can be \$30 / hour or \$130 for a tennis camp being 2 hours a day.
- c. Soccer / Football/ Baldwin Park
- i. Proposed Lighting –
 1. Receive update on phase I lighting project – (Included in trail lighting) Tabled for further solar lighting information
 - ii. Soccer Program – Ginni Swaim
 1. Received any update. No update given. Last season there was a request for new nets.
- d. Signs - Discuss signs to post regarding park rules – Jennifer Gautney
Final copy of park rules not available. Theresa will speak to the Chief of Police

of possible prosecution of violators and to evaluate if more information needs put into the Park Regulations in the City Code book. This would include enforcement of foul language, loud music and using skate board on unapproved surfaces. She will also ask how often police patrol the parks.

Signs have been installed in some of the parks for No Parking in the parks with improvement noted.

- e. Volleyball / Skatepark – Receive report for request of improvements -No report given but all noted a lot of activity in the volleyball court.
- f. Pool – Clara Childress –
 - i. Receive any update. Clara is interested in pool hours available to patrons and refunds to swimmers if the pool has to close for other reasons besides the weather. Theresa will follow up with Mike Randall who volunteered to check on that after the July meeting. Members of the board also would like to see public swim lessons and adult swim hours. Board members noted it appears sufficient shade is now present. Board members evaluated the splash pad and found not slick. The new entrance and circle drive needs to be started due to funding received from CFO in Jan. Project is on hold until funding for other projects completed.
- g. Playgrounds – Kyle Wilson
 - i. Provide update on improvements in all playgrounds. No update given
- h. Baseball – Bob Moffitt
 - i. Receive update on installation of donated scoreboard at Legion Field- New score board working well.
 - ii. Discuss relocating unused scoreboard from Legion Field. Julie Browning made the motion to remove the older score board at the Legion Field and get it refurbished to install on the softball field in White Park. Bob Moffitt seconded the motion. All members present voted in favor with motion passing. Julie will speak with Little League to determine the status of the score board on Field 1, and to see what needs repaired for next Spring baseball.
Julie Browning made the motion to purchase a set of new bases to be installed on the softball field in White Park. Bob Moffitt seconded the motion with motion passing.
- i. Landscaping – Theresa Pettit – Review report of any update, No update given due to ensuring funds available to finish current projects.
- j. Activities – review any recommendations
 - i. Organization, promotion and implementation of activities (sports and non-sports related) Theresa & Bob will submit Day Camp and baseball leagues, tournament information to Julie to develop a recreational program for Aurora which may include the need to hire a recreation director. This would also supplies summer employment for high school students. Several opportunities that are not covered by the YMCA such as tennis, volleyball, 3 on 3 basketball tournaments,

motorized airplanes and movies in the parks. The Park Board will review the information and plan to make a presentation to City Council in September. It is noted that youth basketball will begin this fall. Timing of the presentation is important due to development of 2015 budget.

- ii. Farmer's Market – Theresa Pettit
 - 1. Receive any update- No update given.
- iii. 3-D Concert – Receive update
- k. Volunteer / Community Park Reports – Approve any recommendations
 - i. Discuss community work day and other involvement with the parks-No update given.
- l. Park Reports
 - i. Baldwin – Theresa Pettit
 - 1. Discuss the need for entrance signs. Julie Browning made the motion to approve a metal sign in the size of 4 feet tall by 17 feet long to be installed on the Northwest corner of Baldwin Park. Harv Welch seconded the motion. All board members present voted in favor with motion passing.
Julie Browning made the motion to approve the attached design with the addition of a baseball bat, soccer ball and a "HD" design on the sign for Baldwin Park. Harv Welch seconded the motion. All members present voted in favor with motion passing.
Bob Moffitt made the motion to a solicitation for bid for construction of the sign for Baldwin Park as soon as possible with installation prior to Sept 13, 2014. Clara Childress seconded the motion. All board members voted in favor with motion passing.
Bob Moffitt made the motion to ask for City Council approval to use city staff to begin the concrete barrier project in Oak Park so the plastic barriers can be moved to Baldwin Park prior to the concert. Julie Browning seconded the motion. All board members voted in favor with motion passing.
 - ii. Oak Park – Jennifer & Kyle
 - 1. Review bids received for basketball court. No bids were received either of the two times submitted. Clara Childress made the motion to ask permission from City Council to help with the install of the basketball court. Harv Welch seconded the motion. All board members present voted in favor with motion passing.
 - iii. White Park –
 - 1. Present recommendations for further improvements
Theresa notes she has received calls for the need of new back boards and nets at the basketball goals. Due to tight funding, Theresa recommended to utilize Causemomentum to gain

community support for that purchase along with other items that will not fit in the budget.

Theresa was instructed to speak with Steve concerning putting lights to the tennis courts on a timer and moving the lights to the softball fields inside the electric box that would be locked.

iv. Crosby Park

1. Present recommendations for further improvements **No request given**

v. North Tot

1. Present recommendations for further improvements **No request given.**

vi. South Tot

1. Present recommendations for further improvements. **No request given.**

m. Budget-Betty Baum -

- i. Review expenditures presented and fund balances **Bob Moffitt made the motion to approve the expenditures as presented. Julie Browning seconded the motion. All board members voted in favor. Review survey results and discuss short and long term goals and impact on budget for 2015 thru 2017- Theresa presented a summary of "Total funds available to all parks". She explained each following year's budget the board must consider these things,**

1. budgeting for regular maintenance
2. budgeting for expenses of programs (soccer nets, bases, etc),
2. budgeting for anticipated repairs (example of saving \$5000 a year for the next tennis resurfacing) Also to keep \$10,000 in reserve for unexpected pool repairs.
3. Set aside funds for planned major improvements such as \$10,000 a year for future trail development as our "match" for any grants.
4. Determine other improvements in priority
5. Determine what improvements we could ask for public sponsorships such as mentioned with Causemomentum.

The remaining year's budget will be tight. The board agreed to not start additional projects until the trail is completed. Theresa will ask City Hall if we are required to keep a certain amount in the reserve account.

- V. Adjourn – Approve Recommendations to adjourn The board voiced the desire to meet in another park next meeting. The next meeting will be in Crosby Park. Julie Browning made the motion to adjourn. Bob Moffitt seconded the motion. All board members present voted in favor with motion passing. Meeting adjourned at 9:07 PM

Submitted by: Theresa Pettit August 6, 2014 @ 3: PM

Approved on Sept 8, 2014

