Aurora Park Board Meeting
Aurora Police Station Conference Room
106 S. Elliott, Aurora, MO
May 5, 2014
7 PM

I. Call to Order –

II. Roll Call

President:	**Theresa Pettit (2016)- Present**
Vice President:	**Julie Browning (2015)-Absent**
Secretary/Board Member	**Ginni Swaim (2014) Present**
Board member:	**Bob Moffitt (2015)- Present**
Board member:	**Ray Perry (2015)- Absent**
Board member:	**Clara Childress (2016)- Present**
Board member:	**Jennifer Gautney (2014)- Present**
Board member:	**Dan Jackson - (2014)- Present**
Board member:	**Kyle Wilson (2016)- Present**
Councilman:	**Steve Ramirez-Present**

Others in attendance: City Manager Mike Randall, Charles Burbridge

II. **Audience Participation- None presented**

III. **Approval of minutes**

a. April 7, 2014 – Reviewed draft minutes and approve any recommendations.
Bob Moffitt made the motion to approve the minutes as presented. Dan Jackson seconded the motion. All members present voted in favor with motion passing.Kyle Wilson & Jennifer Gautney abstained due to not present at the April 7 meeting.

b. April 16, 2014 - Reviewed draft minutes and approve any recommendations.
Kyle Wilson made the motion to approve the minutes as presented. Jennifer Gautney seconded the motion. All members voted in favor with motion passing. Clara Childress and Dan Jackson abstained due to being absent from the April 16 meeting.

IV. **New Business**

1. Park Board Positions – Review applications for 3 (three year) board positions and any other vacancies. Approve any recommendations
   a. Bob Moffitt made the motion to approve the resignation of Ray Perry. (see attached letter of resignation) Kyle Wilson seconded the motion. All members voted in favor with motion passing.
   b. Theresa Pettit made the motion to accept the application from Jennifer Gautney and recommend her to City Council for a three (3) year term expiring 2017. Bob Moffitt seconded the motion. All members voted in favor. Motion passed. Jennifer abstained from voting.

c. Bob Moffitt made the motion to accept the application from Dan Jackson and recommend him to City Council for a one (1) year term expiring 2015 created by the resignation of Ray Perry. Jennifer Gautney seconded the motion with motion passing. Dan Jackson abstained from voting.

d. Bob Moffitt made the motion to accept the application from Ginni Swaim and recommend her to City Council for a three (3) years term expiring 2017. Kyle Wilson seconded the motion. All members voted in favor with motion passing. Ginni abstained from voting.

Theresa informed Ginni, Dan and Jennifer to be present at the next Council meeting on May 12 to be approved by City Council and be sworn onto the board. There remains available one board position for three (3) years. According to the current bylaws, either a Non-resident or a resident qualifies for that position.

V. Committees

a. Trails –

i. White Park Electrical Project – Dan Jackson – Receive update on possible solar lighting in White Park. Discuss previous options of burying electric lines. Approve any recommendations. An excellent and very informative presentation was given by Dan Jackson. Due to the trail most likely not to begin until late summer, this item was tabled. Dan will arrange to have at the next board meeting in June Empire Electric and Bright Side Energy or other solar energy representative to work out any details and gain more information regarding lights used in the parks. See attached brochure and handout in packet.

ii. Trails Committee - Jennifer Gautney. Receive update from Trails Committee and approve any recommendations. Trails committee preparing for the June 14th "Run for the Parks". Spread the word to get folks registered.

iii. Grant for Phase I – Jennifer Gautney / Great Rivers Engineering

1. Receive report on putting project out to bid for construction. Approve any recommendations. **Update was given. Mo-Dot to is waiting on the flood plain info. to get the environmental clearance. Once this is received, approximately 2 -3 weeks later the project could go out to bid. The project must be out to bid for 21 days. Kyle Wilson made the motion to open the construction bids on July 7th. The park board will place on the Council agenda for first / second reading to approve the construction. The board would like to have in the bid specs consideration of construction to begin on or before August 4th, 2014. Bob Moffitt seconded the motion. All members voted in favor with motion passing.**

2. Discuss the process of selecting the construction company and involving the Trails Committee in that process. Approve any recommendations.**Jennifer Gautney made the motion to invite Trails Committee, Steve Woods, Richard Werner and**

Orvil Maples to the June 7th Park Board meeting to assist with discussing selection of the contractor for Phase I of the trail. Only Park Board members will be able to vote in the selection.

3. Receive update on funding reported at City Council. **Charles Burbridge and Jennifer Gautney commented on how well the Park Board is working with the Trails Committee. Jennifer and Charles both denied any issues from the Trails Committee dealing with financing any phases of the trail. Financial assistance from the Trails committee will be a phase to phase commitment.(see letter attached regarding commitment of Phase I)**

iv. Grant for Phase II- Theresa Pettit

1. Receive update on any response from the application sent.

Approve any recommendations. **Theresa reports no new update**

b. Tennis -Ray Perry –

i. Grant -Receive update and approve any recommendations which may include putting the project out to bid. **Theresa reports USTA has requested the building specs in order to move forward with announcing if the grant can be awarded. She will keep the board posted. This has been over 2 years in the process and applauds Ray of sticking with it to completion.**

ii. Tennis Program – Receive update on potential tennis program and approve any recommendation. **Theresa & Ray are seeking options for running a tennis program. Attempts have been made at Millennium Park and Cooper Complex. Theresa will contact MSU and MSSU for any interested party. Mike Randall encourage to start with a "basic" program to get started. No objections voiced.**

c. Soccer / Football / Baldwin Park– Ginni Swaim

i. Proposed Lighting –

1. Grant application –

a. Receive update on grant application. Approve any recommendations. **Theresa reports the grant was not submitted due to the in-depth information needed an little time to complete.**

ii. Soccer / Football Program – Ginni Swaim

1. Receive update on soccer program. Approve any recommendations. **Ginni reports some adjustments in the schedule needed to be done to accommodate players. Ginni reported some players were not offered a refund from one league even when requested prior to the first practice. Ginni agreed to report to the next meeting how many played in each league and scholarships offered. Mike Randall briefly discussed several e-mails that had to be addressed prior to**

beginning games.

2. Receive update on need to purchase extra nets for soccer. Approve any recommendations. **Ginni will provide prices for replacement soccer nets at the next board meeting.**
3. Discuss need for "middle road" improvements. Approve any recommendations. **The park Board noted some improvements are being made to the "middle road" at Baldwin due to the mud holes.**

d. Volleyball / Skatepark –Ray Perry

i. Receive report for request of improvements needed at the Skate Park presented by Kyle Farnsworth. Approve any recommendations. Tabled **Kyle not present**

ii. Receive report concerning volleyball – Approve any recommendations. **No issues reported**

e.Pool – Clara Childress – Approve any recommendations

i. Receive update on painting of mural inside pool house. Approve any recommendations. **Clara reports Orvil is preparing the area to have the mural painted prior to the pool opening.**

ii. Discuss purchase of recycle trashcan**. Theresa reports Kim Mobley's YEP group from the Aurora High School will attempt to assist with a recycling project at the pool. Steve Woods has agreed to have the city employees take the plastic bottles. The YEP would then deliver the plastic bottles to an area recycling center. Kyle Wilson made the motion to purchase one (1) recycling trash can up to a $150 value preferable in red to have at the pool. Dan Jackson seconded the motion. All members voted in favor with motion passing.**

f. Playgrounds – Kyle Wilson / Theresa Pettit – Approve any recommendations

i. Provide update on improvements in all playgrounds. **Improvements in Oak Park is scheduled to begin anyday. Once completed the black boarder will be moved to Baldwin Park. The mulch on the pool parking lot will be moved to Baldwin. Theresa volunteered to get prices for a new piece of equipment at Oak Park for next board meeting and ensure the boarder will accommodate an added feature.**

g. Baseball – Bob Moffitt Approve any recommendations

i. Review use of ball fields and discuss the use of current agreements.**Discuss was made of Verona forgetting to notify the City of an additional game which bumped Babe Ruth. Theresa reports Verona seemed very apologetic and just "forgot". After discussion, it was recommended to ad to future agreements regarding High School games takes precedence over league play due to MSHSAA rules. Mike Randall suggested developing guidelines to reserve the baseball/softball fields for next season.**

ii. Review improvements made to Legion Field. (backstop) **Back stop not**

completed as promised. Bob Moffitt will contact Babe Ruth for an update.

iii. Review options for replacement of scoreboards. **Ginni gave verbal information of the cost of new score boards beginning at $1980 and up. Theresa agreed to seek sponsorships for a score board.**

iv. Receive report of costs associated with a "lighting light". **Ginni reports the model of a "lightening predictors" to alarm in White Park for the ballfields and pool would estimate at $8000. Theresa will discuss this with sponsors to determine the next step.**

v. Discuss agreements for traveling teams.**Tabled until more information regarding the lightening light available.**

vi. Receive update of price to purchase base plugs and tool. **Jennifer Gautney made the motion to purchase 12 plugs and 2 dig out tools up to the cost of $100. Clara Childress seconded the motion. All board members voted in favor with motion passing.**

vii. Discuss accepting scoreboard donated for Legion field. **Bob Moffitt report the Babe Ruth score board is almost ready to install. He will speak to Babe Ruth to discuss further details of installation.**

A conversation took place of the lights being left on in the parks. Further discussion needed of who has control /access to the lights

h. Landscaping – Theresa Pettit – Approve any recommendations

i. Review entry into North end of White Park **This item was tabled until a confirmed date of construction to begin for the Trail. The board discussed if the pool is still open to request the trail to begin in areas that would not conflict with entry to the pool.**

ii. Discuss implementation of project **Tabled. Theresa reports a larger Lowe's grant is available this fall and will keep the board posted.**

i. Budget-Betty Baum -Approve any recommendations

i. Review expenditures presented and fund balances **Jennifer Gautney made the motion to approve the expenditures as presented. Kyle Wilson seconded the motion. All board members voted in favor with motion passing.**

ii. Discuss allocation for specific items in savings. **Theresa requested for board members to begin considering delegating funds in reserve for specific projects. Example is to add a specific amount of money into a coded account to have available if the pool pump needed to be replaced or other large repairs. The same could be done to budget for a new playground.**

j. Activities – review any recommendations

i. Farmer's Market – Theresa Pettit

1. Receive report to determining location of "The Market" **Theresa will be working with Mike Randall to discuss options for a location of the Farmer's Market.**

ii. 3-D Concert – Receive update **The attached flyer was reviewed. Additional artist are expected to be announced soon.**
iii. Review City Policy of required insurance to use park facilities. **tabled**
iv. Discuss signs to post regarding park rules.**Jennifer Gautney offered to review the enclosed city statutes to present a proposed "Park Rules"**

k. Volunteer / Community Park Reports – Approve any recommendations
   i. Discuss community work day and other involvement with the parks **Ginni volunteered to oversee foreign exchange students in Aurora to paint the yellow bus in Crosby Park in May. Theresa will ensure she has the appropriate supplies needed.**

l. Park Reports – approve any recommendations.
   i. Baldwin – Theresa Pettit
      1. Receive update for cost of signs for entrance signs and signs along K Highway. **Discussed the current signs along K-Highway notifying of Baldwin Park. Clara Childress checking some options of those to paint a sign. Theresa needs to coordinate Clara to meet with Richard Werner concerning the sign at the entrance.**
      2. Discuss need for signs regarding "park rules" **Previously discussed in item j. iv.**
      3. Discuss any other improvements. **The park board was informed of a break in at the concession stand and to anticipate some costs to repair. Improved security was discussed. Theresa will follow up with Steve Woods.**
   ii. Oak Park – Bob & Theresa
      1. Discuss limitations for city employee help to construct the basketball court and the potential of bidding the project out to use Dyer Funds. **Jennifer Gautney and Kyle Wilson will bring back to the June meeting estimates for a concrete and asphalt bid for a basketball court. This project could be funded by the Dyer fund.**
   iii. White Park –
      1. Present recommendations for further improvements. **No additional comments.**
   iv. Crosby Park
      1. Present recommendations for further improvements. . **No additional comments.**
   v. North Tot
      1. Present recommendations for further improvements. . **No additional comments.**
   vi. South Tot
      1. Present recommendations for further improvements. . **No additional comments.**

VI. Council Recommendations

a. Discuss recommendations to City Council. Approve any recommendations.

Theresa is to put on the next City Council agenda approval of the 3 candidates for park board as previously noted.

Theresa reminded the board members to be gathering their information regarding what improvements or issues to address in their area. Ie: baseball. Theresa would like to come up with a one and 3 year plan to implement those improvements.

VII Adjournment

Ginni Swaim made the motion to adjourn. Jennifer Gautney seconded the motion. All members voted in favor with motion passing. Meeting adjourned at approx. 9:58PM.

Submitted by Theresa Pettit May 7, 2014 at 1:35 PM

Approved on June 2, 2014 Theresa Pettit