

**Aurora Park Board Meeting
Aurora Police Station Meeting Room
106 S. Elliott
Aurora, MO
March 10, 2014
6 PM
Aurora, MO**

I. Call to Order – The meeting was called to order at 6:07 PM by President Pettit.

II. Roll Call

President:	Theresa Pettit (2016)- present
Vice President:	Julie Browning (2015)- absent
Secretary/Board Member	Ginni Swaim (2014) absent
Board member:	Bob Moffitt (2015)- present
Board member:	Ray Perry (2015)- absent
Board member:	Clara Childress (2016)- present
Board member:	Jennifer Gautney (2014)- present
Board member:	Dan Jackson - (2014)- absent
Board member:	OPEN Kyle Wilson (2016)- present
Councilman:	Steve Ramirez absent

Others in attendance: Mike Randall, Bill Cleek, King Coltran, Tina Lindeman, Chrissy Carsten, Lynda Hull, Daniel Koehler, Marsha Marks

II. Audience Participation- none presented. LCYSA offered to speak and declined.

III. Approval of Minutes:

- a. February 10, 2014-Review minutes and approve any recommendations. Jennifer Gautney made the motion to approve the minutes. Bob Moffitt seconded the motion. All members present voted in favor with motion passing. Clara Childress abstained due to not present for that meeting.
- b. February 14, 2014 - Review minutes and approve any recommendations. Bob Moffitt made the motion to approve the minutes as presented. Jennifer Gautney seconded the motion. All members voted in favor with motion passing.
- c. Special Meeting February 28, 2014 Review minutes and approve any recommendations. Kyle Wilson made the motion to approve the minutes . Clara Childress seconded the motion. Bob Moffitt abstained from voting due to absent from meeting. All remaining board members voted in favor. Motion passed.

IV. New Business

1. Committee Assignment-Discuss how potential committees may facilitate board meetings and Discuss who to chair each committee. Approve any recommendations. Several members stated they wanted more time to think of what committee they would like to be involved. Clara Childress voiced an interest to be chair of the pool committee. Further discussion tabled to next meeting
2. Bleachers in our budget. – Inform the board the bleachers at the High School belong to the Park Board. Discuss use of the bleachers for use at the tennis courts. Discuss budget

considerations of \$2000 allocated for bleachers to purchase this year along with other items. Approve any recommendations. Item discussed with no motion made.

3. Field one Bleacher improvement – Receive request from Little League improvements needed at bleachers on Field One. Approve any recommendations. Theresa will tell Steve Woods to put up caution tape on bleachers until further repairs can be done. Bob will investigate the cost of aluminum and Theresa will get an estimate for wood. Theresa will also speak with Steve Woods and Mike Randall if the labor to fix the bleachers needs bid out or if city staff has time to complete project within next couple weeks.

V. **Old Business**

1. Agreements –
 - a. Little League – Rebecca Jung- Receive update on proposed agreement. (see attached) Approve any recommendations. Bob Moffitt made the motion to approve the Little League agreement. Kyle Wilson seconded the motion . All member voted in favor with motion passing.
 2. Committee Reports
 - a. Tennis -Ray Perry – Receive update regarding the tennis grant and approve any recommendations. Theresa and Ray are still working on the tennis grant and hope to hear soon.
 - b. Playgrounds – Theresa Pettit – Provide update on improvements in all playgrounds. Approve any recommendations. Theresa reports White park at the pool is almost complete. They will next go to Crosby to complete the sidewalk then work on the modification at Oak Park.
 - c. Walking Trails – King Coltran/Jennifer Gautney –
 1. Receive report of trail installation. Approve any recommendations.King reports the project has not gone to bid due to waiting on final approval from Mo-Dot. It is hoped to start construction in May.
 2. Receive update on next phase of trail. Approve any recommendation. Jennifer reported the Trails Committee wants phase II extended to the Junior High. After multiple suggestions of where phase II should go, King Coltran reported connecting the trail to the Junior High going North on Lewis Shaw and extending the trail East from the underpass on Church Street would be an appealing smaller project for this size of grant. The trail could reach the bleachers on Field one. He will come back to a special Park board meeting later this month to finish grant application. The deadline is March 31.
 3. Banners installed announcing trail for 2014. Approve any recommendations. The banners have been installed announcing the trail.
 4. Discuss burying electric lines prior to trail installation. Approve any recommendations. Bill Cleek represented Empire Electric to discuss the process and costs associated with burying lines in White Park prior to installation on the trail. Bill said once the park board decides, the project would be completed before the trail construction starts. The electric line going across Lewis Shaw just south of the Legion Field would not be buried due to breaking up of asphalt. That may take place when the South entrance to White Park is up dated in the future
- Mr. Cleek bring to the next meeting prices for the following:
1. Burying lines North of the creek using city staff to dig the ditches.

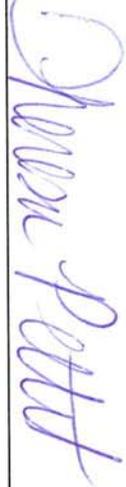
2. The same as 1 but us Empire staff to provide labor to dig ditch to bury line.
 3. Price to bury lines on the south side of white Park using city staff
 4. Same as 3 but using Empire staff to dig ditch to bury line.
 5. The cost of moving transformers between the Tennis Courts and softball field to the West.
 6. The cost difference in monthly electric if new lights and line is set.
 7. The park currently has phase 3 electric. The cost of burying phase 3 versus a different level of service.
- d. Grant Update.
 1. State of Missouri Recreation Trails Grant. Receive update from King Coltran for phase II trail expansion. Approve any recommendations. Discussed in Old Business 2,c.
 2. DNR Grant
 - a. Review attached correspondence received from DNR.
 - b. Discuss requirements of grant awarded previously.
Approve any recommendations. No motions made.
 - c. Discuss required signs. Approve any recommendations.
Jennifer Gautney made the motion to approve the ordering of necessary signs required from previous grant used for the parks. Clara Childress seconded the motion all members voted in favor with motion passing.
3. Park Funding-
 - a. 2014 Financials -Betty Baum-
 1. Review presented expenditures and fund balances. Approve any recommendations. Attachments will be provided. Jennifer Gautney made the motion to approve the presented financials. Bob Moffitt seconded the motion. All members voted in favor with motion passing.
 4. Baldwin Park –
 - a. 3-D Concert –This item tabled until next meeting due to lack of time to devote to project at tonight’s meeting.
 1. Receive update concerning July 2014 concert. Approve any recommendations.
 2. Discuss appointing a Park Board liaison to the 3-D organization committee.
Approve any recommendations.
 - b. Vandalism – Inform board of recent vandalism. Discuss allocating funds to purchase surveillance cameras similar to used at City’s Dog Pound. Approve any recommendations. Bob Moffitt made the motion to purchase at least 3 “game cameras” for use in the Parks. The cost limit for such purchase is \$500. Kyle Wilson seconded the motion. All members voted in favor with motion passing
 5. Mighty Mites – Theresa Pettit / Jennifer Gautney
 - a. Receive update of funding / LWCF-grants for lighting project (Deadline to apply April 28). Approve any recommendations. King Coltran suggested to wait for a grant that required less matching of funds. He expects a new grant to open this fall.
 6. Business Fair – March 29 is business fair. Discuss what items we could host in a booth. Discuss to share a booth with trails committee. Approve any recommendations. Board members encouraged to work the Parks booth. Theresa states she will try to put together a

display of what other things are happening in the parks. Jennifer said she would be there representing the Park Board and the trails committee.

7. Recommendations to City Council

- a. Request for metal detectors in the parks. Approve any recommendations. Bob Moffitt made the motion to not allow metal detector use in the parks. Kyle Wilson voted in favor. All members voted in favor with motion passing. Theresa will present to City Council for the purpose of putting on park signs.
- b. Request received for motorcycles to be in Crosby Park. Discuss and approve any recommendations to City Council. The request was retracted. No further discussion.

VI. **Adjournment-** Bob moffitt made the motion to adjourn. Kyle Wilson seconded the motion. All members voted in favor with motion passing.

Approved  4-16-14