

AGENDA
JERRY SUMNERS SR.
AURORA MUNICIPAL AIRPORT

REGULAR SESSION MINUTES
CITY HALL COUNCIL CHAMBERS
WEDNESDAY
APRIL 23, 2014 5:30 P.M.

- I. CALL TO ORDER:*
Vice Chairman McRoberts called the meeting to order. Time noted was approximately 5:44 p.m.
- II. ROLL CALL:*
- | | |
|----------------|-----------------------------|
| Vice Chairman: | Ike McRoberts |
| Board Member: | Donald Francisco |
| Board Member: | Dwayne Gandy – noted absent |
| Board Member: | Bill Lewis – noted absent |
| Board Member: | James Hoenshell |
| Board Member: | Darrin Barton |
- Others In Attendance: FBO Justin Richmond, Council Liaison Rosemary Henderson, Airport Administrator Donna Elery, City Manger Mike Randall and Richard Werner
- III. APPROVAL OF MEETING MINUTES*
- A. Approval of the Meeting Minutes of January 22, 2014
Board Member Hoenshell made a motion to approve the minutes as submitted. Board Member Francisco seconded the motion. All Members present voted in favor of the motion.
- B. Approval of the Meeting Minutes of March 12, 2014
A quorum of Members present at the March 12th meeting was not present
- IV. OLD BUSINESS*
- A. Update on Hangar Repair
City Manager Mike Randall reported that the City put out a request for bids for the repair of the hangar and only received one bid from Dennis Lawrence. Mr. Lawrence was scheduled to start this week. After repairing the damaged posts he was to inspect the other posts and report back with their condition. If it is found that many posts needed replaced, a request would need to be sent to City Council to allocate transportation funds to do the repairs. FBO Richmond noted that several years ago the

City was able to obtain a state grant for emergency repairs to a taxiway. He agreed to contact the state to see if emergency funds would be available to repair the hangar.

V. *NEW BUSINESS*

- A. Consideration of Lochner Invoice 9343-3 (ALP/AGIS Project) and Make Recommendation to City Council
Board Member Francisco made a motion to make a recommendation to City Council to approve payment of Lochner Invoice 9343-3. Board Member Barton seconded the motion. All Members present voted in favor of the motion
- B. Interview Board Applicant and Make a Recommendation to City Council
The Board visited briefly with Richard Werner. Mr. Werner is an architect and had served on the Airport Board in the past. Board Member Francisco made a motion to make a recommendation to City Council to appoint Richard Werner to the Airport Board with a term to expire in June of 2016. Board Member Barton seconded the motion. All Members present voted in favor of the motion.
- C. Consideration of Request from Aurora Fire Department and Make Recommendation to City Council
Board Member Francisco made a motion to make a recommendation to City Council to allow the Aurora Fire Department to salvage 2 breaker boxes and a yard light from the Ruble property. Board Member Hoenshell seconded the motion. All Members present voted in favor of the motion.
- D. Consideration of Request from Aurora Street Department to Utilize Top Soil Located on the East Side of Airport
FBO Richmond advised that the Street Department had stored some soil south of the hangars several years ago. He did not see a problem with allowing them to use the soil. Board Member Francisco made a motion to ask for clarification of what soil the Street Department wanted. No one seconded the motion. Board Member Hoenshell made a motion to allow the Street Department to take the mound of soil located at the south end of the existing hangars. Board Member Francisco seconded the motion. All Member present voted in favor of the motion.

VI. *STAFF REPORTS*

- A. Revenue and Expense Report
No discussion was held on this item

B. FBO Report

FBO Richmond reported that the end cap was off of the terminal building. The Building Official had been out to look at it, but nothing was ever done to repair it. Since that time, the awning was also ripped from the building and rain was getting into the building and birds were nesting.

Melissa Rankin was at the airport last week to perform an obstacle survey and topographical survey. The survey determined that 1 foot the runway had been lost during the last resurfacing due to the slope, making the runway 3001 ft. Once the ALP was updated, FBO Richmond hoped the minimum approach would be lowered. Currently the approach is 500 ft. and he hoped it would be lowered to 250 ft.

FBO Richmond advised Administrator Elery that he would be needing some runway lighting and would provide her with a list of the supplies needed.

VII. *CORRESPONDENCE*

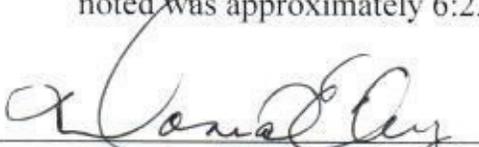
None

VIII. *AUDIENCE PARTICIPATION*

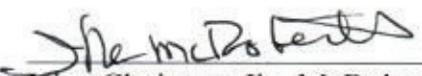
Board Member Hoenshell advised the Board that he was resigning. Due to his busy schedule he was having a difficult time making it to the meetings and he felt he was doing a disservice to the Board. Board Member Francisco made a motion to accept James Hoenshell's resignation. Board Member Barton seconded the motion. All Members present voted in favor of the motion.

IX. *ADJOURNMENT*

Board Member Francisco made a motion to adjourn. Board Member Barton seconded the motion. All Members present were in favor of the motion. Time noted was approximately 6:23 p.m.



Airport Administrator Donna Elery



Vice Chairman Ike McRoberts

Approved: 5-14-14