

"Improving the quality of life for Aurora"

AURORA CITY COUNCIL SPECIAL SESSION AGENDA
City Council Chambers
2 W Pleasant
Monday, October 13, 2014, at 6:30 p.m.

- I. CALL TO ORDER:**
- II. ROLL CALL:**
 - Mayor David L. Marks
 - Chairman Pro Tem Linda Barton
 - Councilwoman Lisa Rentfro
 - Councilwoman Rosemary Henderson
 - Councilman Steve Ramirez
- III. AGENDA**
 - A. Discussion on a Memorandum of Understanding between the City of Aurora and Lawrence County, MO
- IV. ADJOURNMENT**

Posted October 10, 2014 by Kathie Needham, City Clerk

911 EXPLORATORY COMMITTEE

Meeting 9-23-2014

Exploratory Committee meeting was held at Monett P.D. as agreed upon and scheduled. Most committee members were present for the meeting.

During the course of the meeting, a motion was made for Lawrence County to accept the Memorandum of Understanding between Lawrence County Commission and the City of Monett. This will allow for the Monett Police Dept. to take over the dispatching responsibilities from the Lawrence County Sheriff's Dept. The motion was seconded and carried.

I suggested that, since this is now an agreement between Lawrence County and Monett, that the committee be disbanded. Discussion was held and it was decided by the committee that the committee should still work together, but meet on a quarterly basis, rather than monthly.

It was also discussed that a Letter of Intent be drawn up and signed by both the Lawrence County Commission and the Monett City Council, concerning moving forward with the plans to merge the two dispatch centers.

With this MOU in place, Monett will take over the dispatching duties for all entities within Lawrence County, except for Marionville PD, City and Rural FD, and Aurora PD, City and Rural FD.

A counter-proposal is being discussed to be presented to Lawrence County from Aurora, which would bring Lawrence County S.O. dispatch to Aurora, instead of Monett.

The next scheduled meeting of the committee is set for Jan. 14, 2015 at Monett PD.



Garry D. Earnest

Deputy Chief of Police

Aurora and Marionville Police Dept.

Chairman of the 911 Exploratory Committee.

MINUTES

Lawrence County 911 Exploratory Committee

September 23, 2014

Monett Justice Center – 1901 E Cleveland Ave. – Monett, MO 65708

Meeting called to order by Chairman Garry Earnest at 12:09 P.M.

Introductions (see attached sign-in sheet)

Secretary's Report B. Witt-Schulte

Minutes

Motion to approve minutes from July 24, 2014 and notes from August 27, 2014.

Motion by G. Schoen Second by J. Fry PASSED

Legislative Update.

B. Witt-Schulte advised that the three 911 organizations in Missouri were going to move forward with the previous year's 911 legislation which is labeled as "A Consolidation Enabling Bill". The bill includes funding mechanisms as for 911 centers to include a fee for any device that can call 911. It also include a funding mechanism of up to \$1.50 per prepaid wireless device that can call 911 to be put into a fund for grant to promote consolidation and 911 for counties which do not have 911.

Old Business

Chairman Earnest review information presented by Sarah Newell of Polk County 911 Emergency Services.

Presentation

Jonathan Ayers – communications consultant presented information in regards to consolidation.

City of Monett MOU

Discussion in regards to the MOU presented.

- Current 911 system is not reliable – need a solution as soon as possible - situation is considered to be critical at this time.
- Concerns expressed as to the Lawrence County 911 system not being Phase II compliant and the cost to upgrade.
- MOU would allow for a solution in the next 6-9 months.
- Exploratory Committee plans on meeting again in January to review progress made in merger of 911 Centers.

- Exploratory plans on continuing meeting to develop 5 and 10 year plans but feel the current system needs a solution now and that the City of Monett MOU provides that solution.
- Aurora / Marionville will most likely continue to operate status quo.
- B. Witt-Schulte will begin researching the process of merging – task list, meeting with agencies involved, consultant information etc.

Motion made that the City of Monett MOU be considered via a Letter of Intent from the Lawrence County Commission. Motion C. Hunter Second G. Schoen PASSED

Discussion

- The Lawrence County 911 Exploratory Committee will meet quarterly beginning in January 2015. Things to be reviewed
 - 5-10 year plan
 - Call loads
 - Staffing patterns
 - Legislation progress

Commissioner Joe Ruscha and David Botts thanked the committee for their time and input.

A tour of the Monett 911 Communications Center was made available to anyone interested.

Meeting adjourned at 12:49 PM

NEXT MEETING JANUARY 14, 2015

LAWRENCE COUNTY 911 EXPLORATORY COMMITTEE

ATTENDANCE FORM Please verify information and sign

Date : 9.23.14

Location : MSC

NAME	PHONE	EMAIL	ADDRESS	SIGNATURE	GUEST OR MEMBER
Garry Earnest		'gearnest@aurora-cityhall.org	540 East Center Street Mt. Vernon MO 65712	<i>Present</i>	Member
Glenda Schoen	235-3301	'glendaew@mo-net.com	16867 Highway H Mt. Vernon MO 65712	<i>Present</i>	Member
Bonnie Wirt-Schulte	235-4241	'monettpd@cityofmonett.com	1901 E Cleveland Ave Monett, MO 65708	<i>Present</i>	Member
Edgar Schoen	235-3301	'glendaew@mo-net.com	16867 Highway H Mt. Vernon, MO 65712	<i>Present</i>	Member
Brad Delay	466-2131	'bdelay@lawrencecosheriff.com	814 Oak Hill Drive Mt. Vernon, MO 65712	<i>Absent</i>	Member
Jay Fry	849-8708	'jay.fry@mercy.net	502 East Main Miller MO 65707	<i>Present</i>	Member
Rick Mercer	669-7370	'rickmercer7370@gmail.com	22617 Lawrence 1028 Pierce City MO 65723	<i>Present</i>	Member
Doris Rapp			214 North Missouri Marionville MO 65705	<i>Absent</i>	Member
Willis Hutson			358 Old Aurora Road Verona MO 65769	<i>Present</i>	Member
Chet Hunter			224 Tyler Court Mt. Vernon MO 65712	<i>Present</i>	Member
<i>Heaven Brown</i>				<i>Heaven Brown</i>	
<i>Danny Garber</i>	<i>880-9589</i>		<i>P.O. Box 318 Billings MO</i>	<i>Danny Garber</i>	<i>Guest</i>
<i>I Overman Rymc</i>	<i>664-3591</i>			<i>I Overman</i>	<i>Guest</i>

LAWRENCE COUNTY 911 EXPLORATORY COMMITTEE

ATTENDANCE FORM Please verify information and sign

Date : 9-23-14

Location : MSE

NAME	PHONE	EMAIL	ADDRESS	SIGNATURE	GUEST OR MEMBER
JAY FRY	899 5708	JAY.FRY@emency.net	PO BOX 12 MVERNON MO 10807 Hwy H M. Vernon	Jay Fry	M
Glenda Johnson	835-3301	glendajohnson.net	" "	Glenda Johnson	M
Colin Johnson	" "	" "	" "	Colin Johnson	M
DANIEL BORTS	466-3666	danborts borts@centurylink.net	14417 CW. 1137 MT. VERNON	Daniel Borts	G
Jim Dm	23-35			Jim Dm	G
Jac Ruscha	466-3666		1 of West Sq. Mt Vernon	Jac Ruscha	G
COBBY EMERY	911-5018			Cobby Emery	M.
Chet Hunt	316-2349	hunter@5717e.com	M. T. Vernon	Chet Hunt	M
Willa's Huber	917-236-3467	WAD.HUBER@SULLIVAN.NET	Vernon	Willa's Huber	M
Toni Hines	417-366-993		Vernon	Toni Hines	G

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE CITY OF AURORA AND LAWRENCE COUNTY, MO

This Memorandum of Understanding is made by and between the City of Aurora and Lawrence County Missouri. This Memorandum of Understanding is subject to the terms and conditions set forth herein.

1. The City of Aurora Communications Center will provide the following services to Lawrence County, MO:

- a) Dispatching of requests for service to include;

Law Enforcement

Fire Departments

1. Utilize standard protocols to include paging/ toning of personnel for requests for service,
2. Provide PARS checks for large-scale events.

- b) Missouri Uniform Law Enforcement System (MULES) access.

The City of Aurora Communications Center will serve as the primary MULES terminal for Lawrence County Missouri in accordance with MULES/ NCIC regulations.

- c) Maintain radio logs entries for the following:

911 Calls

Agency Assists

Animal Control

Emergency management

Escorts

Fire

Information

Landing Zones

Medical

MODOT

Police

Railroad Crossings

Safety Checkpoints

Special Watches

Traffic Crashes

Utilities

Walk-ins

Weather

Well-Being Checks

Wrecker Requests

- d) If requested, provide a monthly printout of all radio logs entries to the Lawrence County Sheriff.
- e) The City of Aurora Communications Center will record all radio traffic and phone calls handled within the Communication Center. Recordings will be available for review in accordance with the Sunshine Law.
- f) The Communication Center will, upon request, provide e-mail notification of requests for service to Lawrence County Sheriff or his designee; the Mt. Vernon Chief of Police or his designee and the Miller Chief of Police or his designee.

2. The Lawrence County Commission will be responsible for maintaining radio equipment to include mobile radios and portable radios, which are owned by Lawrence County.

3. The Lawrence County Commission or designee will be responsible for providing the following to the City of Aurora Communications Center;

a) Updated personnel records to include;

DSN information

Phone numbers

E-mail addresses

b) Updated mapping information for the County.

4. The undersigned, voluntarily and knowingly release, discharge and hold harmless the City of Aurora, its officers, agents and employees and all others who may be liable from all claims present and future, known or unknown, in any manner arising out of this Memorandum of Understanding.

The term of this agreement shall be for a period of three (3) years with an option to renew the agreement for an additional two (2) years with mutual consent. Not more than thirty (30) days after the commencement of the third year of this agreement, both parties shall meet and evaluate the services provided herein and assess the parties desire to renew the agreement. Not more than ninety (90) days after the commencement of the third year, the option to renew the agreement shall be exercised or the agreement will terminate at the conclusion of the third year.

In return for the services provided, Lawrence County shall pay to the City of Aurora the sum of \$215,000.00 for the first twelve months of the agreement in eleven monthly payments of \$17,916.66 and one payment of \$17,916.74.

Beginning with the second year of the agreement, Lawrence County shall pay to the city of Aurora the sum of \$220,000.00 in eleven monthly payments of \$18,334.00 and one payment of \$18,326.00.

Beginning with the third year of the agreement, Lawrence County shall pay to the City of Aurora the sum of \$225,000.00 in twelve equal payments of \$18,750.00.

If both parties agree to exercise the option to renew for two additional years, the cost to provide these services will be re-evaluated and a mutually agreed upon cost will be determined for each of the remaining two years.

The City of Aurora shall invoice Lawrence County on the first of each month for the subsequent services to be provided during the month. The payments shall be due by the 20th of each month. If the County fails to make payments by the 20th of the month, it shall be considered to be in default and the City may void the agreement with thirty (30) days written notice. Lawrence County shall be responsible for the contracts with the City of Mt. Vernon and Miller and shall remit monthly payments to the City of Aurora in full for the contracted cities at the same time payment is made on behalf of Lawrence County.

Upon the approval of the terms of this agreement, the City of Aurora will establish an Advisory Board, to include representatives from the Aurora Police Dept. Aurora Fire Dept. Marionville Police Dept. Lawrence County Sheriff's Dept. Mt. Vernon Police Dept. Mt. Vernon Fire Dept. and the Miller Police Dept. This group will be known as the Aurora Advisory Board. The representatives from all outside entities will serve on the board as long as they are contracted to be the City of Aurora. The function of the advisory board shall be to provide input and advice on the management of the E-911 system. However, all decision making authority shall rest with the Aurora City Council or their designee. It is understood that there shall not be a separate legal entity created with this partnership and all employees shall be employed by the City of Aurora and governed by the human resource policies of the City of Aurora.

If, at any time during the term of this agreement, the contracted cities of Mt. Vernon and/or Miller, or Lawrence County discontinue their participation, the services provided herein shall be discontinued to those entities. If the contracted entities are no longer participating, the remaining members of the Aurora Advisory Board shall meet to discuss the ability and desire of the other entities to continue to participate. The Advisory Board shall then recommend to the Aurora City Council whether the

agreement shall continue in full force and effect, be amended or be terminated. In the event the withdrawal of the contracted entities leads to the termination of the agreement, the City of Aurora shall continue to provide services to the remaining entities for up to 180 days, so long as the entities agree that all monies received from its land line and cellular phone tariff are paid to the City of Aurora, This will allow the remaining entities sufficient time to establish their own dispatch system, or to contract with another private or governmental service.

The term of this agreement shall be for a period of three (3) years with an option to renew the agreement for an additional two (2) years with mutual consent. Not more than thirty (30) days after the commencement of the third year of this agreement, both parties shall meet and evaluate the services provided herein and assess the parties desire to renew the agreement. Not more than ninety (90) days after the commencement of the third year, the option to renew the agreement shall be exercised or the agreement will terminate at the conclusion of the third year.

In return for the services provided, Lawrence County shall pay to the City of Monett the sum of \$205,000.00 for the first twelve months of the agreement in eleven monthly payments of \$17,083.33 and one payment of \$17,083.37.

Beginning with the second year of the agreement, Lawrence County shall pay to the City of Monett the sum of \$210,000.00 in twelve equal payments of \$17,500.00.

Beginning with the third year of the agreement, Lawrence County shall pay to the City of Monett the sum of \$215,000.00 in eleven monthly payments of \$17,916.66 and one payment of \$17,916.74.

If both parties agree to exercise the option to renew for two additional years, the cost to provide these services will be re-evaluated and a mutually agreed-upon cost will be determined for each of the remaining two years.

The City of Monett shall invoice Lawrence County on the first day of each month for the subsequent services to be provided during that month. The payments shall be due by the 20th of each month. If the County fails to make payment by the 20th of the month, it shall be considered to be in default and the City may void the agreement with thirty (30) days written notice. Lawrence County shall be responsible for the contracts with the City of Mount Vernon and Miller and shall remit the monthly payment to the City of Monett in full for the contracted cities at the same time payment is made on behalf of Lawrence County.

Upon the approval of the terms of this agreement, the Monett E-911 Advisory Board shall be expanded to include two (2) representatives from Lawrence County, one (1) representative from Mount Vernon and one (1) representative from Miller for a total of nine (9) members and shall be known as the Monett-Lawrence County E-911 Advisory Board. The representatives from Mount Vernon and Miller shall serve so long as they are contracted with Lawrence County or the City of Monett to provide their dispatching services. The function of the advisory board shall be to provide input and advice on the management of the E-911 system; however, all decision-making authority shall rest with the Monett City Council. It is understood that there shall not be a separate legal entity created with this partnership and all employees shall be employed by the City of Monett and governed by the human resource policies of the City of Monett.

If, at any time during the term of this agreement, the contracted cities of Mount Vernon and Miller discontinue their participation, the services provided herein shall be discontinued to those cities. If the contracted cities are no longer participating, the remaining members of the Monett-Lawrence County E-911 Advisory Board shall meet to discuss the ability and desire of Lawrence County to continue to participate. The Board shall recommend to the Monett City Council whether the agreement shall continue in full force and effect, be amended, or be terminated. In the event, the withdrawal of the contracted cities leads to the termination of the agreement, the City shall continue to provide service to Lawrence County for up to 180 days so long as Lawrence County agrees that all monies received from its

phone tariff are paid to the City of Monett. This will allow Lawrence County sufficient time to re-establish an operable 911 operating system.

DRAFT

This is a Memorandum of Understanding

Between

The City of Monett, Missouri

And

Lawrence County, Missouri

This memorandum of Understanding is made by and between the City of Monett and Lawrence County Missouri. This memorandum of understanding is subject to the terms and conditions set forth herein.

1. The City of Monett 911 Communications Center will provide the following services to Lawrence County, Missouri:
 - a. Dispatching of requests for service to include;
 - i. Law enforcement
 - ii. Fire department
 1. Utilizing standards protocols to include paging / toning of personnel for requests for service.
 2. Providing PARS checks for large-scale events.
 - b. Missouri Uniform Law Enforcement System (MULES) access
 - i. The City of Monett 911 Communications Center will serve as the primary MULES terminal for Lawrence County Missouri in accordance with MULES / NCIC regulations.
 - c. Maintain radio log entries for the following:
 - i. 911 Calls
 - ii. Accidents
 - iii. Agency Assists
 - iv. Animal Control
 - v. Emergency Management
 - vi. Escorts
 - vii. Fire
 - viii. Information
 - ix. Landing Zones
 - x. Medical
 - xi. MODOT
 - xii. Police
 - xiii. Safety Checkpoints
 - xiv. Railroad Crossings
 - xv. School Visits

- xvi. Special Details
- xvii. Utilities
- xviii. Walk-ins
- xix. Weather
- xx. Well-Being Checks
- xxi. Wrecker Requests

- d. If requested, provide a monthly printout of all radio log entries to the Lawrence County Sheriff.
 - e. The City of Monett 9-1-1 Communications Center will record all radio traffic and phone calls handled within the City of Monett 911 Communications Center. Recordings will be available for review in accordance with the Sunshine Law.
 - f. The City of Monett 9-1-1 Communications Center will upon request provide email notification of requests for service to Lawrence County personnel as designated by the Lawrence County Commission and/or Sheriff.
2. The Lawrence County Commission will be responsible for maintaining radio equipment to include mobile radios and portable radios.
3. The Lawrence County Commission or designee will be responsible for providing the following to the City of Monett 9-1-1 Communications Center:
- a. Updated personnel records
 - i. DSN information
 - ii. Phone Numbers
 - iii. Email
 - b. Updated mapping information for the County.
4. The undersigned, voluntarily and knowingly release, discharge, and hold harmless, the City of Monett, its officer, agents and employees, and all other who may be liable from all claims present and future, known or unknown, in any manner arising out of this Memorandum of Understanding.

Lawrence County 9-1-1

Fiscal Year 2013 Adopted Budget Information

Proposed Budget with Operations if contracted with Monett

Revenues:

Telephone Tariff	\$ 195,000.00	\$ 195,000.00
Fee Mt Vernon	\$ 14,875.00	\$ 14,175.00
Fee Miller	\$ 1,456.00	\$ 1,386.00
Transfer Gen Rev	\$ 80,000.00	\$ 40,000.00
Total Revenues	\$ 290,331.00	\$ 250,561.00

EXPENDITURES

911 Salaries	\$ 160,747.00	\$ 114,935.00 (four additional FT dispatchers Level 7 Step 4)
Office Supplies	\$ 2,500.00	\$ 1,200.00
Telephone Expense	\$ 15,000.00	\$ 12,500.00
Tele Network / Maint	\$ 44,000.00	\$ 47,500.00
Mileage	\$ 1,400.00	\$ 500.00
Meeting / Training	\$ 0,000.00	\$ 2,000.00
Equip Replace	\$ 30,000.00	\$ 20,000.00
CAD	\$ 0,000.00	\$ 5,000.00
FICA	\$ 12,000.00	\$ 8,795.00
LAGERS	\$ 11,000.00	\$ 13,910.00 (based on 2014 rat of 12.10% or gross wages)
CERF	\$ 3,000.00	\$ 0,000.00
Work Com		\$ 370.00 (work Comp based on work comp code 8810 0.32/\$100)
Health Ins	\$ 16,000.00	\$ 22,130.00 (based on \$461/month cost per employee for single policy)
Total Expenditures	\$ 295,647.00	\$ 248,840.00
Surplus (Deficit)	\$ (4,316.00)	\$ 1,721.00

2013

Year End Report



Bonnie Witt-Schulte
911 Communications Director
Emergency Management Director

Karen J. Brown
911 Communications Supervisor
Emergency Management Specialist

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Overview of Services Provided

The Monett 9-1-1 Communications Center currently has 8 full-time employees, and 1 part-time employee. Our organizational structure is as follows: one Director, one Supervisor, two Shift Leaders, four Communications Officers, and one vacant Reserve Communications Officer position. Both the Director and Supervisor are certified Communications Officers and provide dispatching services as required. The Communications Director also serves as the Monett Police Department Administrative Assistant, Monett Police Department Evidence Technician, and the City of Monett Emergency Management Director. The Communications Supervisor also serves as the Communications Training Officer and City of Monett Emergency Management Specialist. The Communications Shift Leaders also provide full-time dispatching services. One of the Shift Leaders also serves as a City of Monett Emergency Management Specialist.

The Monett 9-1-1 Communications Center provides full-time dispatching services for: Monett Police Department, Monett Fire Department, Monett Rural Fire Department, Pierce City Police Department, Pierce City Fire Protection District, Freistatt Fire Department, Verona Police Department, Verona Fire Department, Barry Lawrence County Ambulance District, and as requested for the Monett City Public Works and Street Department.

The Monett 9-1-1 Communications Center provides Missouri Uniform Law Enforcement Access for the Monett Police Department, Pierce City Police Department, Verona Police Department, Monett Municipal Division Circuit Court, Pierce City Municipal Division Circuit Court, Verona Municipal Division Circuit Court, Monett City Attorney, Barry County Prosecuting Attorney, 39th Circuit Judicial Office, and the Southwest Missouri Drug Task Force. The Monett 9-1-1 Communications Center serves as the backup provider for the Missouri Uniform Law Enforcement access for the Barry County Sheriff's Office, Cassville Police Department, and the Purdy Police Department. This includes information such as driving records, criminal history requests, warrant checks, warrant entries, missing person inquiries, missing person entries, probation and parole messages, vehicle license inquiries, towed vehicle entries, stolen vehicle entries, stolen article inquiries, stolen article entries, stolen gun inquiries, stolen gun entries, stolen security inquiries, stolen security entries, and emergency records checks for child placement.

The Monett 9-1-1 Communications Center is the Public Safety Answering Point for all of the City of Monett; which extends to all Monett telephone prefixes in Lawrence County, the Village of Freistatt, and the City of Verona. The Center also receives cell phone calls for those cell towers that fall within the city limits of Monett.

The Monett 9-1-1 Communications Center is responsible for collecting money and providing dispatch for the Monett City Utilities during weekends, holidays and on normal days of operation, between the hours of 1600 and 0800. The Monett 9-1-1 Communications Center personnel provide after hours city utility reconnect services to include collection of past due bills (\$8,626.21 in 2013) and calling out personnel for reconnection services. The Monett 9-1-1 Communications Center monitors street conditions; paging out the Street Department personnel when roads become hazardous due to ice or flooding.

The Monett 9-1-1 Communications Center also has the responsibility of monitoring area weather events. The Communications Center continually monitors incoming teletype messages for all types of weather including but not limited to: severe thunderstorms, hail, strong/damaging winds, tornadoes, snow/ice accumulations, and fire hazards. When such messages or reports are received, the 9-1-1 Communications Center notifies any appropriate personnel of such weather statements. The 9-1-1 Communications Center is also accountable for activating the tornado warning system for the City of Monett, City of Pierce City, City of Verona, and the Village of Freistatt.

Other duties assigned to the Monett 9-1-1 Communications Center include monitoring of the detention area, jail matron duties, handling walk-in requests, answering nine telephone lines, answering three 9-1-1 lines, answering the 9-1-1 system administrative lines, monitoring seventeen radio channels, maintaining a radio log documenting all requests for service as well as all fire department, ambulance, officer, and city utility personnel activity.

Partnerships

In addition to ensuring the safety of area citizens and first responders, the Monett 9-1-1 Communication Officers strive to maintain positive work environments with local and area responders and organizations. Through monthly and quarterly meetings we are able to sustain situational awareness as well as maintain area networking, which we value.

A list of partnerships that we have developed includes, but is not exclusive to:

Fire Department Meeting

(Monett 9-1-1 Communications, Monett Fire, Monett Rural Fire, Piece City Fire Protection District, Freistatt Fire, Verona Fire)

Mutual Aid Meetings

(Monett 9-1-1, Monett Fire, Barry Lawrence County Ambulance District)

Local Emergency Planning District (L.E.P.D)

Region D Regional Homeland Security Oversight Committee (RHSOC)

Four Corners Emergency Management

Southwest Missouri Emergency Support Organization (SMESO)

CHAOS Control Coalition

9-1-1 Advisory Board

The City of Monett 9-1-1 Advisory Board members are: Jack Schultz, Chairman of the Board, Don Hobbs, Elmer Conway, Paul Camp, Jon Suit, Police Chief Tim Schweder, Fire Chief Tom Jones, Mayor Jim Orr, and Dennis Pyle, City Administrator. The 9-1-1 Advisory Board meets quarterly on the third Wednesday of: March, June, September and December.

PhoneTree

Communications personnel are also responsible for using the PhoneTree system to contact people to check their wellbeing; we currently have two subscribers. This procedure is performed daily between the hours of 09:00 a.m. and 10:00 a.m. The calls are monitored and the elderly person is asked to press "9" to confirm they are okay.

The Communications division will be publishing an article in the Monett Times to advertise this service in attempts to educate the public this service is available.

Immediate Response Information System (IRIS)

This system is also operated by the Communications personnel. IRIS is a system for broadcasting alerts to multiple communication devices simultaneously via a secure web-based administrator interface. Alerts are delivered according to organization and/or individual user preferences including multilingual translations. IRIS has multiple options for message creation including text-to-speech, a method for recording voice and saved alerts. This system is used to notify contacts in database of severe weather events or notifying local merchants of fraudulent activity. The tornado and flood lists are tested on the first Monday of each month, pending weather conditions.

Training and Education

In-house training is a convenient and excellent way of keeping on top of tasks and having a hands-on opportunity to learn/improve new skills. However, in order to keep our certifications current we complete trainings with a variety of agencies / groups. Below please find a non-exclusive list of training providers:

Association of Public-Safety Communications Officials (APCO)

Missouri Chapter National Emergency Number Association (NENA)

Missouri Uniform Law Enforcement (M.U.L.E.S.)

Missouri State Highway Patrol (MSHP)

Federal Emergency Management Agency (FEMA)

State Emergency Management Agency (SEMA)

National Weather Service (NWS)

Springfield/Greene County Communications

Our division has an in-house training program called "6 Minutes of Training." This is a training that allows each shift rotation to review items of discussion on topics that are pulled from a variety of issues, protocols, infrequent policies, etc. Each training lasts approximately 15 minutes. This training program was initiated in September 2010; to date we have had approximately 46 different topics in group or one on one training sessions.

Training Statistics	2010	2011	2012	2013
Issued Per Year	412.50	377.50	525.25	528.75
Yearly Increase / Decrease	▲ 149.50	▼ 35.00	▲ 147.75	▲ 3.50
Percentage Change Per Year	▲ 56.84%	▼ 8.48%	▲ 39.13%	▲ 0.06%

Public Awareness

9-1-1 Awareness Programs

SL Schmidt and SRO Jastal use a combination of learning tools including a phone simulator so the kids can actually practice dialing 9-1-1, music, and even a "game show" to demonstrate knowledge of when to call 9-1-1. Each child is provided a take home bag with stickers, colors, coloring book, pencils, etc. which will hopefully encourage kids and parents to discuss 9-1-1 at home.

April 2013	
Monett Head Start	17 Students
June 2013	
Monett Elementary School	132 Students
November 2013	
4-H Students	4 Students

Health Fair

Informational booths to answer any questions and provide information regarding: 9-1-1 Awareness, Emergency Management preparedness, School Resource, and D.A.R.E. material.

August 2013	
Jack Henry Health Fair	Participants
November 2013	
EFCO Health Fair	Participants

Warrants / M.U.L.E.S. Entries

The Monett 9-1-1 Communications Center enters all warrants issued by the Monett Municipal Court, Pierce City Municipal Court and the Verona Municipal Court into the Missouri Uniform Law Enforcement System.

Monett Municipal Court

Total warrants issued by the Monett Municipal Court during 2013 were approximately 804, in which 771 were given to the Communications Center for entry. As of February 7, 2014, there are approximately 541 active Monett warrant entries maintained by the Monett 9-1-1 Communications Center; 169 of the active warrants were issued in 2013. In 2013, the Monett 9-1-1 Communications Center cleared/served 509 warrants and recalled/cancelled 189 warrant entries; total of 688 Monett warrants were removed from M.U.L.E.S. There was an increase of 9.2% from the total warrants removed in 2012.

Monett Warrant Entries	2010	2011	2012	2013
Issued Per Year	531	517	699	771
Yearly Increase / Decrease	▲ 102	▼ 14	▲ 182	▲ 72
Percentage Change Per Year	▲ 23.78%	▼ 2.64%	▲ 35.20%	▲ 10.30%

Monett Warrant Entries	2010	2011	2012	2013
Cleared/Recalled Per Year	429	434	630	688
Yearly Increase / Decrease	▼ 332	▲ 5	▲ 196	▲ 58
Percentage Change Per Year	▼ 43.63%	▲ 1.17%	▲ 45.16%	▲ 9.20%

Pierce City Municipal Court

The Monett 9-1-1 Communications Center started entering warrants for the Pierce City Municipal Court on March 4, 2013. When the warrants were electronically transferred from the Lawrence County Sheriff's Office to the Monett 9-1-1 Communications Center, each warrant had to be reconciled with the Pierce City Court Clerk as well as review, corrected, updated and entered into our in-house warrant system. Due to Lawrence County not having a list of Pierce City warrants, we are still discovering warrants entered into the system during the Missouri Uniform Law Enforcement System (M.U.L.E.S.) validation query. Once warrants are discovered the status is verified with the Pierce City Court Clerk and removed or updated and entered into our in-house warrant files.

Approximately 74 warrants were issued by the Pierce City Municipal Court during 2013. As of February 7, 2014, there are approximately 102 active Pierce City warrant entries maintained by the Monett 9-1-1 Communications Center; 24 of the active warrants were issued in 2013. In 2013, Pierce City Court had 49 warrants served and 73 warrants that were recalled or cancelled. A total of 122 warrants were removed from M.U.L.E.S.

Verona Municipal Court

The Monett 9-1-1 Communications Center started entering warrants for the Verona Municipal Court in December 2012. The total number of active Verona warrants maintained by the Monett Communications Center as of February 7, 2014 is 32. Approximately 3 warrants were issued by the Verona Municipal Court during 2013. In 2013, Verona Court had 4 warrants that were served and 7 warrants that were recalled or cancelled.

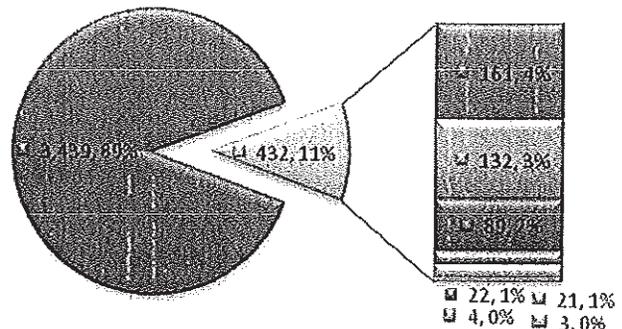
Radio Log Entries

CAD Log Entries	2012	2013	Yearly Increase / Decrease / Percentage Change		
9-1-1 Calls	3,800	3,849 ▲	49	.01%	▲
Incidents (Excluding 9-1-1)	24,789	26,968 ▲	2,179	.08%	▲
Non-Incidents	486	335 ▼	151	.31%	▼
Total Calls	29,075	31,152 ▲	2,077	.07%	▲

9-1-1 Call Breakdown

Of the 3,849 9-1-1 calls that were received by the Monett 9-1-1 Center, 89% were incidents inside the City of Monett. The remaining 11% of 9-1-1 calls that were received by the Monett 9-1-1 Center were for incidents occurring outside the City of Monett.

	Total Calls Received	Percentage Total
911 BARRY COUNTY	21	1%
911 LAWRENCE COUNTY	161	4%
911 MONETT	3,439	89%
911 NEWTON COUNTY	4	0%
911 OTHER	3	0%
911 PIERCE CITY	132	4%
911 TRANSFER	22	1%
911 VERONA	89	2%



■ 911 MONETT
 ■ 911 PIERCE CITY
 ■ 911 TRANSFER

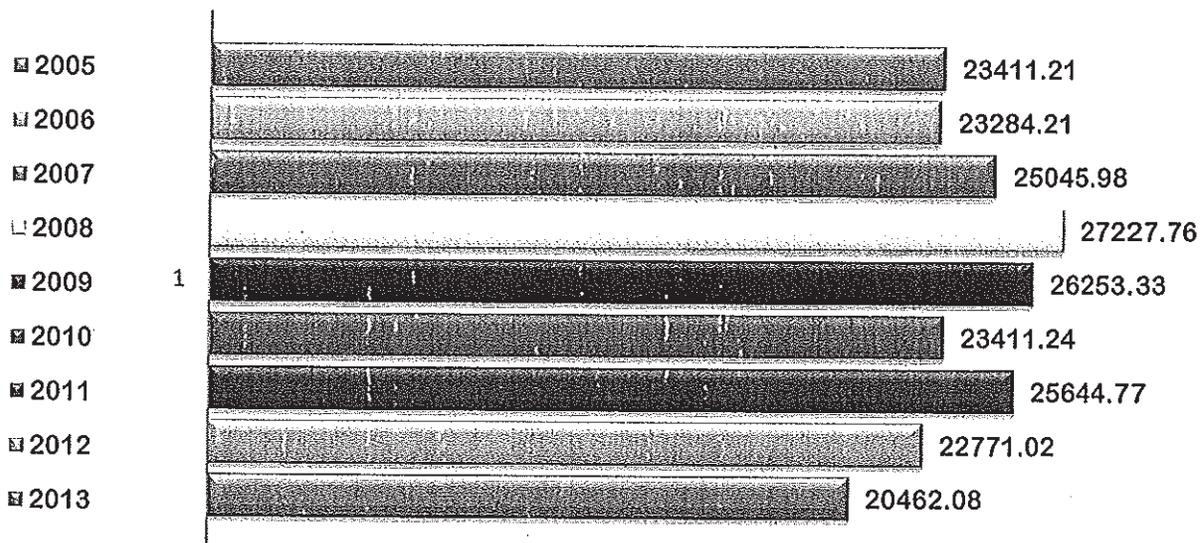
■ 911 LAWRENCE COUNTY
 ■ 911 VERONA
 ■ 911 BARRY COUNTY

9-1-1 Fees / Budget

The FY2013 9-1-1 Expenditures are now absorbed into the City of Monett General Fund so we are unable to show the change in revenues. Fees for dispatching services are collected from Pierce City, City of Verona and the Barry-Lawrence County Ambulance District.

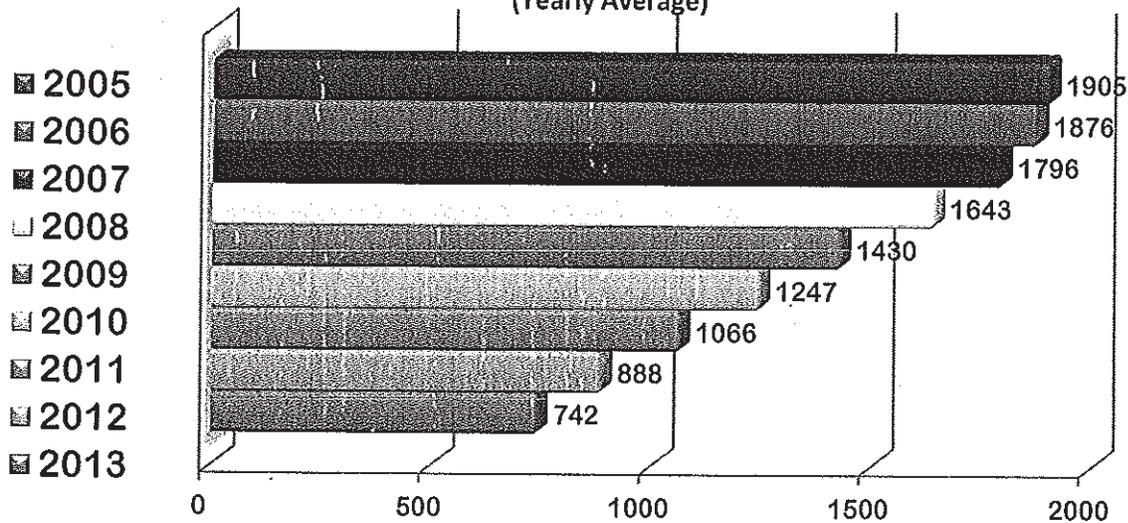
AT&T 9-1-1 Service Fee Reports

Lawrence County Revenues



Lawrence County Monett E911 Lines Billed

(Yearly Average)



**Lawrence County 911 Exploratory Committee
Agenda (tentative)
September 23, 2014 at 12:00 P.M.
Monett Justice Center; 1901 E Cleveland Ave; Monett MO**

Please RSVP to Secretary Bonnie Witt-Schulte
monettpd@cityofmonett.com ~ 417-235-4241

Call to Order **Chairman Earnest**

Introductions (sign-in sheet)

Secretary's Report **Secretary B. Witt-Schulte**

- **Approve minutes July 24, 2014 & Notes August 27, 2014 (Action Item)**

Guest Speaker – Jonathan Ayers Springfield – Greene County OEM

Old Business

- 1. Review / Discussion City of Monett proposed agreement**

Review Objectives / Plan of Action

Options developed for consideration

A. Operations

- a. Continue operations (status)**
 - i. Need to update equipment**

b. Move current operations to an existing facility

- i. Missouri Rehab Center**
- ii. City of Aurora Police Department**
- iii. City of Monett PSAP/ 911 Center**
- iv. Other _____**

c. Construction of a new facility

Witt-Schulte

JAN, 14-15

**Lawrence County 911 Exploratory Committee
Agenda (tentative)
August 27, 2014 at 12:00 P.M.
Monett Justice Center; 1901 E Cleveland Ave; Monett MO**

Please RSVP to Secretary Bonnie Witt-Schulte
monettpd@cityofmonett.com ~ 417-235-4241

Call to Order

Chairman Earnest

Introductions (sign-in sheet)

Secretary's Report

Secretary B. Witt-Schulte

- **Approve minutes (Action Item)**

Presentation – Sarah Newell Polk County 911 Emergency Services

Review Objectives / Plan of Action

Options developed for consideration

A. Operations

- a. **Continue operations (status quo)**
 - i. **Need to update equipment / facility**

- b. **Move current operations to an existing facility**
 - i. **Missouri Rehab Center**
 - ii. **City of Aurora Police Department**
 - iii. **City of Monett PSAP/ 911 Center**
 - iv. **Other _____**

- c. **Construction of a new facility**

Polk Co'

*COST \$18,000.00 TO PUT ON BALLOT TAX
MOVED INTO EXISTING BLDG.
AND APRIL ELECTION. WORDING OF BALLOT
SO MONEY GOES TO CENTRAL DISPATCH ONLY*

*OLD BLDG.
TO BUILD NEW
DISPATCH
\$450,000.00*

B. Financial Options

- a. Maintain current funding mechanism (land line tax)
 - i. Current funds decreasing / do not allow for repairs / maintenance
 - ii. Would this eventually result in no services
- b. Contract with another agency to provide services
- c. Consider a ballot proposal for a sales tax
 - i. Fund new construction of facility
 - ii. Fund operations / contract with existing facility

C. Logistical Considerations

- a. Location
- b. Communications
- c. 911 Operations / Phase II / Next Gen / Text to 911
- d. Jail Operations
- e. Missouri Uniform Law Enforcement System functions
- f. Safety / Functionality of facility

Tour / Information ~ City of Monett 911 PSAP / EOC

Establish future meeting date(s) / time(s) (10-23-14 NOON) MONETT

Adjourn

Posted: **Point of Contact:** Bonnie Witt-Schulte; Secretary
417-235-4241
July 24, 2014 monettpd@cityofmonett.com

Lawrence County 911 Exploratory Committee

August 27, 2014

Monett Justice Center – 1901 E Cleveland Ave. – Monett, MO 65708

Meeting called to order by Chairman Garry Earnest at 12:14 P.M.

Introductions (see attached sign-in sheet)

It was noted that a quorum was not present so there were no action items.

Presentation – Sarah Newell Polk County 911 Emergency Services.

911@polkcountymo.org 417-777-8844 Polk County Emergency Services

Polk County attempted tax in 2011 which failed.

Passed in April 2012.

A 3/8 cent sales tax current income of approximately 1.3 million.

Cost of election approximately \$18,000.00.

Cost to move into basement of telephone company \$450,00.00

(Cassidian \$189,000.00 / Consoles \$68,000 / Remodel \$ 50,000.00 / Zetron
Radio & upgrades \$ 90,000.00 / Generator / Security System).

Goal is to maintain a contingency fund otherwise funding would become an issue again in 2017.

Focus to get issue to pass was education and honesty in regards to system becoming obsolete.

Monett Information

B. Witt-Schulte distributed an agreement that had been discussed with the Lawrence County Commission in reference to contracting 911 services. It was suggested that due to the current situation of the Lawrence County 911 system consideration be given to such a contract for a term of 5 years to be able to develop a long term plan of action while assessing the feasibility an arrangement such as contracting for services.

J. Fertig suggested that the agreement be mailed to committee members for discussion at the next meeting along with a tour of the Monett facility.

Meeting Adjourned at 12:55 PM

Next meeting September 23, 2014 at noon at the Monett Justice Center.