

**"Improving the quality of life for Aurora"**

**AURORA CITY COUNCIL TENTATIVE AGENDA**  
**Aurora City Hall, Council Chambers**  
**Tuesday, October 25, 2016 at 6:30 p.m.**

**I. CALL TO ORDER:**

**II. PLEDGE AND PRAYER:**

**III. ROLL CALL: Mayor Rick Boyer**

*Chairman Pro Tem Dawn Oplinger*

*Councilman Steve Ramirez*

*Councilwoman Linda Barton*

*Councilwoman Rosemary Henderson*

**IV. APPROVAL OF MINUTES:**

*Regular Session held on October 11, 2016 at 6:30 p.m.*

**V. APPROVAL OF APPROPRIATIONS for October**

**VI. PUBLIC COMMENT**

**VII. COUNCIL FORUM**

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**A. Resolution No. 2016-1512**

*A Resolution of the City of Aurora, Missouri filing a program application with the Missouri Department of Transportation, under the Transportation Alternatives Program (TAP) for the purpose of expanding the trail system*

**B. Resolution No. 2016-1513**

*A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute an agreement with BSN Sports for an eight row twenty-seven foot bleacher*

**C. Discussion/Vote on signage for City Council Chambers**

**D. Discussion/Vote on amending Section 130.230 "Qualifications for Employment" of the City of Aurora's personnel policy**

**E. Resolution No. 2016-1514**

*A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to enter into an agreement with Williams CPA & Associates for financial reporting services*

**F. Resolution No. 2016-1515**

*A Resolution of the city of Aurora, Missouri authorizing and Directing the City Manager to execute an agreement with General Code for recodification*

# "Improving the quality of life for Aurora"

- G. *First Reading of Bill No. 2016-3088  
An Ordinance of the City of Aurora, Missouri amending Chapter 605 "Licenses and Business Applications" by adding Article III "Special Events" to the Municipal Code of Ordinances*
- H. *Resolution No. 2016-1516  
A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to execute an agreement with Allgeier, Martin and Associates Inc. for storm water improvements of S. Lincoln Ave.*

## **X. REPORTS**

- A. *Board Liaison Reports*  
B. *City Attorney Report*  
C. *City Manager Report*

## **XI. CLOSED SESSION pursuant to 610.021 (1, 3)**

*Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

## **XII. ADJOURNMENT**

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: Approval of Minutes

Agenda No. IV

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## AGENDA ITEM DESCRIPTION

**APPROVAL OF MINUTES:**

Regular Session held on October 11, 2016 at 6:30 p.m.

**NOTES:**

**"Improving the quality of life for Aurora"**

**AURORA CITY COUNCIL MINUTES**

**Aurora City Hall, Council Chambers**

**Tuesday, October 11, 2016 at 6:30 p.m.**

- I. CALL TO ORDER:** Mayor Boyer called the meeting to order at 6:30 p.m.
- II. PLEDGE AND PRAYER:** Councilman Ramirez led the council in prayer and Pledge of Allegiance.
- III. ROLL CALL:** Mayor Rick Boyer  
Chairman Pro Tem Dawn Oplinger  
Councilman Steve Ramirez  
Councilwoman Linda Barton  
Councilwoman Rosemary Henderson

All council members were noted present except Chairman Pro Tem Oplinger who was absent.

**IV. APPROVAL OF MINUTES:**

*Regular Session held on September 27, 2016 at 6:30 p.m.*

Councilwoman Barton moved to approve the minutes as submitted. Councilwoman Henderson seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Henderson, Ramirez, Boyer, Barton

NAYES: 0

**V. APPROVAL OF APPROPRIATIONS for September/October**

Councilwoman Barton moved to approve the appropriations for September/October, Councilwoman Henderson seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Boyer, Henderson, Barton, Ramirez

NAYES: 0

**VI. PUBLIC COMMENT**

None

**VII. COUNCIL FORUM**

Nothing reported.

**VIII. OLD BUSINESS**

- A.** *Second and Final Reading of Bill No. 2016-3087 making Ordinance No. 2016-3087 An Ordinance of the City of Aurora, Missouri amending Chapter 245 "Parks and Recreation", Article I "Park Regulations" by revising Section 245.020, "Conduct in Parks" and by adding Section 245.025 "Closing Skate Park During scheduled Tennis Events" to the Municipal Code of Ordinances*

Councilman Ramirez moved to approve the second and final reading of Bill No. 2016-3087 this will now be known as Ordinance No. 2016-3087. Mayor Boyer

## "Improving the quality of life for Aurora"

seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Ramirez, Boyer, Barton, Henderson

NAYES: 0

### **IX. NEW BUSINESS**

#### *A. Discussion/ Approval for sewer adjustment for 804 Mc Natt (\$297.90)*

Mayor Boyer moved to approve the sewer adjustment for Charlie Bahn at 804 McNatt in the amount of \$297.90. Councilwoman Henderson seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Henderson, Ramirez, Boyer, Barton

NAYES: 0

#### *B. Discussion/ Approval for sewer adjustment for 328 E Rock Street (\$455.51)*

Councilman Ramirez moved to approve the sewer adjustment for Richard Weber at 328 E. Rock for \$455.51. Mayor Boyer seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Barton, Ramirez, Henderson, Boyer

NAYES: 0

#### *C. Discussion/ Approval for sewer adjustment for 202 E Tyndal Street (\$285.00)*

Councilwoman Barton moved to approve the sewer adjustment for Dora Chaddick at 202 E Tyndall for \$285.00. Councilwoman Henderson seconded the motion. Motion passed 4-0 with the following council members voting aye:

AYES: Barton, Henderson, Ramirez, Boyer

NAYES: 0

### **X. REPORTS**

#### *A. Board Liaison Reports*

No reports given.

#### *B. City Attorney Report*

City Attorney was not present to give a report.

#### *C. City Manager Report*

City Manager Randall reported on the following items:

- Asphaltting of specified city street will start on October 13<sup>th</sup> and will continue through Saturday October 15<sup>th</sup>.
- Diana Werner gave a recommendation for signage for the city council chambers along with her painting and carpeting recommendations. A bid was received from Missouri Neon for a flat aluminum lettering sign (\$2,198.50) and another sign with illuminated lighting behind the lettering or a back light for \$4,838.17. City Manager Randall asked council which they preferred. Councilwoman Henderson said she liked the lighted "halo" effect. Councilwoman Barton stated that although the lighted sign was nice she was concerned about the cost.

### **XI. CLOSED SESSION pursuant to 610.021 (1,2)**

*Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

## "Improving the quality of life for Aurora"

*Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*

Councilwoman Henderson moved to go into Closed Session time noted 6:50 p.m. Councilwoman Barton seconded the motion. Motion passed by a roll call vote with the following council members voting aye:

AYES: Boyer, Henderson, Ramirez, Barton

NAYES: 0

No votes taken.

Councilman Ramirez moved to go back into Open Session time noted 7:01 p.m. Councilwoman Barton seconded the motion. Motion passed 4-0 by a roll call vote with the following council members voting aye:

AYES: Ramirez, Barton, Boyer, Henderson

NAYES: 0

### ***XI. ADJOURNMENT***

Councilman Ramirez moved to adjourn the meeting time noted 7:02 p.m. Councilwoman Barton seconded the motion. Motion passed with all council members voting aye.

### **APPROVED:**

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Rick Boyer, Mayor

### **ATTEST:**

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Kathie Needham, City Clerk, MMC/MPCC

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **Approval of Appropriations**

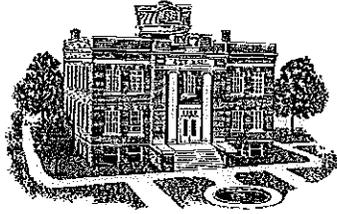
Agenda No. V

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## AGENDA ITEM DESCRIPTION

**APPROVAL OF APPROPRIATIONS**

**NOTES:**



*City of Aurora*

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FOR 10/25/16 COUNCIL MEETING

**EXPENSES FOR  
APPROVAL  
OCTOBER 2016**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				OPERATING 1010				
				60 ADRENALINE APPAREL & DESIGN				
924	1	10/26/16	10/05/16	FIRE DEPT SHIRTS	180.00	10	10-22-6860 UNIFORMS	1
				INVOICE TOTAL	180.00			
				VENDOR TOTAL	180.00			
				54 ADVANCE MAGDALENO PEST CONTROL				
101116	1	10/26/16	10/11/16	PEST CONTROL	50.00	10	10-13-6560 PROFESSIONAL SERVICES	1
	2			PEST CONTROL	45.00	61	61-21-6606 REPAIR & MAINT-BLDG & GRD	1
	3			PEST CONTROL	50.00	61	61-22-6560 PROFESSIONAL SERVICES	1
	4			PEST CONTROL	55.00	10	10-13-6560 PROFESSIONAL SERVICES	1
	5			PEST CONTROL	20.00	35	35-40-6560 PROFESSIONAL SERVICES	1
	6			PEST CONTROL	15.00	10	10-51-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	235.00			
				VENDOR TOTAL	235.00			
				320 ALLGEIR, MARTIN & ASSOCIATES				
7001011028	1	10/26/16	9/26/16	ENGINEERING FOR ROTOR BL	2,182.54	30	30-30-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	2,182.54			
				VENDOR TOTAL	2,182.54			
				117 AURORA AGRI CENTER INC				
092616	1	10/26/16	9/26/16	CREDIT	2.37-	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	2.37-			
				15237				
	1	10/26/16	9/02/16	DOG FOOD	59.90	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	59.90			
				15771				
	1	10/26/16	9/16/16	DOG FOOD	29.95	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	29.95			
				16107				
	1	10/26/16	9/26/16	DOG FOOD	29.95	10	10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	29.95			
				VENDOR TOTAL	117.43			
				22 COOPERATIVE ASSOC #86				
87659	1	10/26/16	9/20/16	WEEDKILLER	64.00	35	35-40-6060 CHEMICALS	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	64.00			
88577	1	10/26/16	9/29/16	WEEDKILLER	64.00	25	25-31-6060 CHEMICALS	1
				INVOICE TOTAL	64.00			
				VENDOR TOTAL	128.00			
				672 B&I TIRE COMPANY INC				
1071837	1	10/26/16	9/23/16	REPLACE TIRE VEH #2328	657.16	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	657.16			
				VENDOR TOTAL	657.16			
				3 BARCO MUNICIPAL PRODUCTS INC				
IN-222097	1	10/26/16	10/05/16	STOP SIGN FACES	69.50	25	25-31-6446 MATERIALS-SIGNS	1
	2			DEAD END SIGNS	99.60	25	25-31-6446 MATERIALS-SIGNS	1
	3			STOP ALL WAY SIGNS	44.10	25	25-31-6446 MATERIALS-SIGNS	1
	4			FLUO ORANGE PAINT	181.00	25	25-31-6446 MATERIALS-SIGNS	1
	5			SHIPPING	74.90	25	25-31-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	469.10			
				VENDOR TOTAL	469.10			
				235 BATEMAN TRUCKING INC				
101816	1	10/26/16	10/18/16	SAND & HAULING	319.00	35	35-40-6445 MATERIALS - RCK,SAND,SALT	1
				INVOICE TOTAL	319.00			
				VENDOR TOTAL	319.00			
				1183 BB&T GOVERNMENTAL FINANCE				
200001-16	1	10/26/16	10/12/16	FIRE/POLICE STATION BOND PAYMENT	281,100.00	61	61-11-8000 BOND PRINCIPAL PAYMENT	1
	2			FIRE/POLICE STATION BOND PAYMENT	13,127.72	61	61-11-8100 BOND INTEREST PAYMENT	1
				INVOICE TOTAL	294,227.72			
				VENDOR TOTAL	294,227.72			
				1182 BUDDY'S AUTO MALL				
174747	1	10/26/16	10/12/16	COMPUTER FOR TRUCK #43 2 DODGE RAM	125.00	35	35-40-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	125.00			
				VENDOR TOTAL	125.00			
				416 C MOONS LAWN SERVICE				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
161363	1	10/26/16	10/06/16	416 C MOONS LAWN SERVICE MOWING 400 PLUMB	65.00	10	10-21-6482	1
	2			MOWING 909 S HUDSON	65.00	10	10-21-6482	1
				INVOICE TOTAL	130.00			
				VENDOR TOTAL	130.00			
012200	1	10/26/16	10/19/16	1179 CATHERINE HUELLHORST REFUND SEWER CREDIT BALA	19.38	30	30-30-4981	1
				INVOICE TOTAL	19.38		SEWER SERVICE CHARGE	
				VENDOR TOTAL	19.38			
100916	1	10/26/16	10/09/16	68 CENTURYLINK PHONE EXPENSE	76.13	10	10-25-6070	1
	2			PHONE EXPENSE	76.09	10	10-11-6070	1
	3			PHONE EXPENSE	76.09	10	10-12-6070	1
	4			PHONE EXPENSE	76.09	10	10-14-6070	1
	5			PHONE EXPENSE	76.09	10	10-15-6070	1
	6			PHONE EXPENSE	206.81	30	30-30-6070	1
	7			PHONE EXPENSE	110.51	25	25-31-6070	1
	8			PHONE EXPENSE	115.12	10	10-51-6070	1
	9			PHONE EXPENSE	171.42	61	61-22-6070	1
	10			PHONE EXPENSE	15.00	35	35-43-6070	1
	11			PHONE EXPENSE	105.71	35	35-40-6070	1
	12			PHONE EXPENSE	833.13	61	61-21-6070	1
				INVOICE TOTAL	1,938.19			
			VENDOR TOTAL	1,938.19				
101916	1	10/26/16	10/19/16	69 CITY COLLECTOR ADMINISTRATIVE TRANSFER	2,333.34	25	25-90-6857	1
	2			ADMINISTRATIVE TRANSFER	6,416.66	30	30-90-6857	1
				INVOICE TOTAL	8,750.00		TRANSFER OUT	
064000	1	10/26/16	10/19/16	1503 S PARK APPLY TO ACT ACCT	4.65	30	30-30-4981	2
							SEWER SERVICE CHARGE	

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	4.65			
1001931	1	10/26/16	10/19/16	APPLY SEWER CREDIT BALAN TO ACTIVE ACCT	.80	30	30-30-4981 SEWER SERVICE CHARGE	2
				INVOICE TOTAL	.80			
				VENDOR TOTAL	8,755.45			
1000830	1	10/26/16	10/19/16	1180 COURTNEY RICHARDSON REFUND SEWER CREDIT BALA FOR 715 SUNSHINE DR	12.02	30	30-30-4981 SEWER SERVICE CHARGE	1
				INVOICE TOTAL	12.02			
				VENDOR TOTAL	12.02			
15918	1	10/26/16	10/01/16	119 ROMULUS INC TESTING	543.00	30	30-30-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	543.00			
				VENDOR TOTAL	543.00			
90338	1	10/26/16	9/30/16	71 CUNNINGHAM, VOGEL & ROST P.C. MERCY HOSPITAL PHASE II	581.00	30	30-30-7001 CAPITAL-INTERCEPTOR PHASE II	1
				INVOICE TOTAL	581.00			
90390	1	10/26/16	9/30/16	CENTURYLINK TAX PROTESTS	280.00	10	10-12-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	280.00			
90396	1	10/26/16	9/30/16	AURORA VS CENTURYLINK	4,259.13	10	10-12-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	4,259.13			
				VENDOR TOTAL	5,120.13			
025300	1	10/26/16	10/19/16	1178 DARLENE COX REFUND CREDIT BALANCE ON SEWER 15 E SUMMITT	18.37	30	30-30-4981 SEWER SERVICE CHARGE	1
				INVOICE TOTAL	18.37			
				VENDOR TOTAL	18.37			
XK1RM51w1	1	10/26/16	9/29/16	553 DELL MARKETING L.P. REPLACEMENT COMPUTER FOR TRAINING ROOM	486.04	61	61-22-6075 COMPUTER & SOFTWARE	1
				INVOICE TOTAL	486.04			
				VENDOR TOTAL	486.04			
039668	1	10/26/16	10/17/16	262 EAGLE BUSINESS FORMS INC SEWER DEPOSIT ACCOUNT CH PRINTING	98.30	30	30-30-6700 SUPPLIES - OFFICE	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	98.30			
				VENDOR TOTAL	98.30			
8191	1	10/26/16	9/16/16	576 EDGEWATER MECHANICAL LLC REPLACE VAV CONTROLLERS	1,926.65	61	61-21-6620 BLDG EQUIP/SYSTEMS REPAIR	1
				INVOICE TOTAL	1,926.65			
8192	1	10/26/16	9/16/16	PREVENTATIVE MAINTENANCE HEATING/AIR SYSTEM	495.00	61	61-21-6423 SYSTEM MAINT CONTRACTS	1
				INVOICE TOTAL	495.00			
				VENDOR TOTAL	2,421.65			
19409-c	1	10/26/16	10/04/16	1174 ELEVEN 10 LLC 22 BASKET WEAVE BELT MOU CASES	809.38	10	10-21-6860 UNIFORMS	1
				INVOICE TOTAL	809.38			
				VENDOR TOTAL	809.38			
5152	1	10/26/16	10/12/16	8 EMPIRE DISTRICT ELECTRIC 7/26/16 SEWER DISCONNECT	567.00	30	30-30-6205 EMPIRE WATER RECONNECT	1
				INVOICE TOTAL	567.00			
				VENDOR TOTAL	567.00			
104658-1	1	10/26/16	9/06/16	9 FIREMASTER FIRE EQUIPMENT INC PUMP PACKING REPL KIT &	320.00	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	320.00			
104659-1	1	10/26/16	9/06/16	BALANCE DUE ON LABOR, PUM	80.00	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	80.00			
				VENDOR TOTAL	400.00			
75522	1	10/26/16	9/26/16	131 FRANKS UNIFORMS INC UNIFORMS	170.75	10	10-22-6860 UNIFORMS	1
				INVOICE TOTAL	170.75			
75523	1	10/26/16	9/26/16	HI VIZ ARM BANDS	39.80	10	10-21-6860 UNIFORMS	1
	2			HI VIZ ARM BANDS	19.90	10	10-22-6860 UNIFORMS	1
				INVOICE TOTAL	59.70			
				VENDOR TOTAL	230.45			

10 HUTCHENS CONSTRUCTION CO

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
9031	1	10/26/16	9/30/16	10 HUTCHENS CONSTRUCTION CO 3.67 TON COLD MIX	348.65	25	25-31-6425 MATERIALS - ASPHALT-COLD	1
				INVOICE TOTAL	348.65			
				VENDOR TOTAL	348.65			
25	1	10/26/16	10/10/16	1082 J NEIL EATON MOWING 935 DANIELS	65.00	10	10-21-6482 MOWING-GENERAL	1
				INVOICE TOTAL	65.00			
26	1	10/26/16	10/10/16	MOWING 702 S ADAMS	55.00	10	10-21-6482 MOWING-GENERAL	1
				INVOICE TOTAL	55.00			
27	1	10/26/16	10/10/16	MOWING 400 S JEFFERSON	90.00	10	10-21-6482 MOWING-GENERAL	1
				INVOICE TOTAL	90.00			
				VENDOR TOTAL	210.00			
15500	1	10/26/16	9/29/16	138 JIMMY MICHEL MOTORS PARTS FOR HEADLIGHTS TRU #2318	22.83	10	10-22-6610 REPAIR & MAINT-VEHICLE	1
				INVOICE TOTAL	22.83			
				VENDOR TOTAL	22.83			
101616	1	10/26/16	10/16/16	888 JUSTIN JANES REIMBURSE FOR WORK BOOTS	110.00	35	35-40-6860 UNIFORMS	1
				INVOICE TOTAL	110.00			
				VENDOR TOTAL	110.00			
693664	1	10/26/16	10/05/16	446 KO MANUFACTURING INC REPAIR PRESSURE WASHER	179.87	10	10-22-6608 REPAIR & MAINT-EQUIPMENT	1
				INVOICE TOTAL	179.87			
				VENDOR TOTAL	179.87			
94943848	1	10/26/16	10/01/16	76 KONE, INC ELEVATOR MAINT	145.32	10	10-13-6560 PROFESSIONAL SERVICES	1
				INVOICE TOTAL	145.32			
				VENDOR TOTAL	145.32			
1002736	1	10/26/16	10/19/16	1181 LARRY WISE REFUND SEWER CREDIT BALA FOR 908 TYLER	8.65	30	30-30-4981 SEWER SERVICE CHARGE	1
				INVOICE TOTAL	8.65			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	8.65			
100416	1	10/26/16	10/04/16	845 MERCY HOSPITAL AURORA PRE EMPLOYMENT DRUG SCORE	40.00	35	35-40-6230 HUMAN RESOURCES EXPENSE	1
	2			PRE EMPLOYMENT DRUG SCORE	40.00	10	10-21-6230 HUMAN RESOURCES EXPENSE	1
				INVOICE TOTAL	80.00			
				VENDOR TOTAL	80.00			
093016	1	10/26/16	9/30/16	80 MFA OIL COMPANY FUEL	437.19	35	35-40-6220 FUEL	1
	2			FUEL	696.96	10	10-22-6220 FUEL	1
	3			FUEL	197.65	30	30-30-6220 FUEL	1
	4			FUEL	1,632.77	10	10-21-6220 FUEL	1
	5			FUEL	244.50	10	10-51-6220 FUEL	1
	6			FUEL	93.88	10	10-14-6220 FUEL	1
				INVOICE TOTAL	3,302.95			
				VENDOR TOTAL	3,302.95			
200010323	1	10/26/16	10/06/16	82 MISSOURI MUNICIPAL LEAGUE MEALS-SW REGIONAL MEETIN	30.00	10	10-11-6680 SCHOOLS & TRAINING	1
				INVOICE TOTAL	30.00			
				VENDOR TOTAL	30.00			
101716	1	10/26/16	10/17/16	81 MO GAS ENERGY GAS BILL	44.60	10	10-13-6871 UTILITIES - GAS	1
	2			GAS BILL	38.92	40	40-11-6871 UTILITIES - GAS	1
	3			GAS BILL	38.41	25	25-31-6871 UTILITIES - GAS	1
	4			GAS BILL	40.01	61	61-22-6871 UTILITIES - GAS	1
	5			GAS BILL	39.94	10	10-51-6871 UTILITIES - GAS	1
				INVOICE TOTAL	201.88			
				VENDOR TOTAL	201.88			
8704760240	1	10/26/16	10/07/16	295 OFFICE DEPOT STORAGE BOXES	59.98	10	10-21-6710 SUPPLIES - OPERATING	1
				INVOICE TOTAL	59.98			

**SCHEDULED CLAIMS LIST**

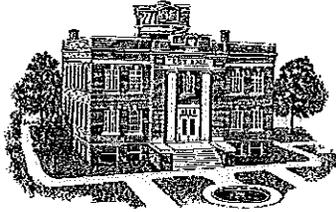
INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	59.98			
16910	1	10/26/16	9/20/16	1147 PARAGON INVESTIGATIONS LLC BACKGROUND CHECK-NEW HIR	35.00	10	10-21-6230 HUMAN RESOURCES EXPENSE	1
				INVOICE TOTAL	35.00			
				VENDOR TOTAL	35.00			
101916	1	10/26/16	10/19/16	704 RANDEE S. STEMMONS MUNICIPAL JUDGE-OCT 2016	700.00	10	10-25-6560 PROFESSIONAL SERVICES-GENERAL	1
				INVOICE TOTAL	700.00			
				VENDOR TOTAL	700.00			
5044854575	1	10/26/16	10/01/16	460 RICOH USA INC COPIER RENT	98.57	61	61-21-6423 SYSTEM MAINT CONTRACTS	1
				INVOICE TOTAL	98.57			
				VENDOR TOTAL	98.57			
39902	1	10/26/16	10/07/16	121 SOUTHERN UNIFORM & EQUIPMENT BULLETPROOF VEST	400.00	10	10-21-6225 GRANT EXPENSE	1
	2			BULLETPROOF VEST	400.00	10	10-21-6860 UNIFORMS	1
	3			BULLETPROOF VEST	17.83	10	10-21-6860 UNIFORMS	1
				INVOICE TOTAL	817.83			
				VENDOR TOTAL	817.83			
24954	1	10/26/16	10/04/16	627 SPOTLIGHT PRINTING & BUSINESS CARDS	60.00	10	10-14-6000 ADVERTISING	1
				INVOICE TOTAL	60.00			
				VENDOR TOTAL	60.00			
101916	1	10/26/16	10/19/16	59 UMB BANK 2001C SRF LOAN PAYMENT	15,000.00	30	30-30-8000 PRINCIPAL PAYMENT MANUAL CHK# 11222301 10/25/16	1
	2			2001C SRF LOAN PAYMENT	1,300.09	30	30-30-8100 INTEREST ON BONDS MANUAL CHK# 11222301 10/25/16	1
				INVOICE TOTAL	16,300.09			
				VENDOR TOTAL	16,300.09			
9773363572	1	10/26/16	10/09/16	151 VERIZON WIRELESS CELL EXPENSE	35.27	10	10-14-6070	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
	2			CELL EXPENSE	51.71	10	COMMUNICATIONS 10-11-6070	1
	3			CELL EXPENSE	49.71	30	COMMUNICATIONS 30-30-6070	1
	4			CELL EXPENSE	52.05	30	COMMUNICATIONS 30-30-6070	1
	5			CELL EXPENSE	49.71	10	COMMUNICATIONS 10-22-6070	1
	6			CELL EXPENSE	49.71	25	COMMUNICATIONS 25-31-6070	1
	7			CELL EXPENSE	30.27	35	COMMUNICATIONS 35-40-6070	1
	8			CELL EXPENSE	30.27	10	COMMUNICATIONS 10-51-6070	1
	9			AIR CARD	40.01	10	COMMUNICATIONS 10-21-6070	1
	10			AIR CARD	40.01	10	COMMUNICATIONS 10-21-6070	1
	11			CELL EXPENSE	52.05	10	COMMUNICATIONS 10-21-6070	1
	12			CELL EXPENSE	30.27	25	COMMUNICATIONS 25-31-6070	1
	13			CELL EXPENSE	32.20	10	COMMUNICATIONS 10-21-6015 ANIMAL CONTROL EXPENSE	1
				INVOICE TOTAL	543.24			
				VENDOR TOTAL	543.24			
156544	1	10/26/16	10/10/16	1000 WAITT OUTDOOR LLC BILLBOARD	280.00	10	10-15-6000 ADVERTISING	1
				INVOICE TOTAL	280.00			
				VENDOR TOTAL	280.00			
				OPERATING 1010 TOTAL	343,725.17			
1002582	1	10/26/16	10/19/16	SEWER DEP 1022 69 CITY COLLECTOR 820 KIRBY LANE APPLY TO ACTIVE ACCOUNT	50.00	3001	30-02-2101 SEWER DEPOSIT	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	50.00			
1000637	1	10/26/16	10/19/16	1175 FELICIA CONN REFUND DEPOSIT BALANCE F 865 PRICE ST	18.74	3001	30-02-2101 SEWER DEPOSIT	1
				INVOICE TOTAL	18.74			
				VENDOR TOTAL	18.74			
				1177 KAYLEE KINNEY				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1003023	1	10/26/16	10/19/16	1177 KAYLEE KINNEY REFUND SEWER DEPOSIT BAL FOR 814 FOGLE	5.75	3001 30-02-2101 SEWER DEPOSIT	1
				INVOICE TOTAL	5.75		
				VENDOR TOTAL	5.75		
1001678	1	10/26/16	10/19/16	1176 KEITH FORGY REFUND SEWER DEPOSIT BAL FOR 617 JEFFERSON	28.21	3001 30-02-2101 SEWER DEPOSIT	1
				INVOICE TOTAL	28.21		
				VENDOR TOTAL	28.21		
				SEWER DEP 1022 TOTAL	102.70		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	16,300.09		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	327,527.78		
				GRAND TOTALS	343,827.87		



*City of Aurora*

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FOR 10/25/16 COUNCIL MEETING

**PAID EXPENSES  
OCTOBER 2016**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
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3049	1	10/18/16	10/18/16	OPERATING 1010 79 LAWRENCE COUNTY ASSOC COURT CASH BOND	200.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
92316	1	10/13/16	10/13/16	215 NEOPOST USA INC SEPT POSTAGE	174.03	10	10-11-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	2			SEPT POSTAGE	17.67	10	10-22-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	3			SEPT POSTAGE	90.92	10	10-25-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	4			SEPT POSTAGE	15.87	25	25-32-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	5			SEPT POSTAGE	45.61	10	10-21-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	6			SEPT POSTAGE	62.69	30	30-30-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	7			SEPT POSTAGE	.47	25	25-31-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	8			SEPT POSTAGE	3.81	10	10-11-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	9			SEPT POSTAGE	168.17	10	10-14-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	10			SEPT POSTAGE	19.28	10	10-15-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
	11			SEPT POSTAGE	1.48	40	40-11-6550 POSTAGE - COPY EXPENSE MANUAL CHK# 11222300 9/26/16	1
				INVOICE TOTAL	600.00			
				VENDOR TOTAL	600.00			
				OPERATING 1010 TOTAL	800.00			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	600.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
OPERATING 1010								
64 BARRY COUNTY ASSOCIATE COURT								
3042	1	10/13/16	10/12/16	CASH BOND	250.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	250.00			
3052	1	10/13/16	10/12/16	CASH BOND	250.00	10	10-02-2189 MUNI COURT BONDS	2
				INVOICE TOTAL	250.00			
				VENDOR TOTAL	500.00			
472 CHRISTIAN COUNTY								
3045	1	10/13/16	10/12/16	CASH BOND	300.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	300.00			
				VENDOR TOTAL	300.00			
106 FAMILY SUPPORT PAYMENT CENTER								
101216	1	10/13/16	10/12/16	CHILD SUPPORT	250.00	2551	25-02-2151 ACCRUED CHILD SUPPORT	1
	2			CHILD SUPPORT	300.00	1051	10-02-2151 ACCRUED CHILD SUPPORT	1
				INVOICE TOTAL	550.00			
				VENDOR TOTAL	550.00			
79 LAWRENCE COUNTY ASSOC COURT								
3041	1	10/13/16	10/12/16	CASH BOND	150.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	150.00			
				VENDOR TOTAL	150.00			
257 MONETT MUNICIPAL COURT								
3038	1	10/13/16	10/12/16	CASH BOND	100.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	100.00			
3046	1	10/13/16	10/12/16	CASH BOND	125.00	10	10-02-2189 MUNI COURT BONDS	2
				INVOICE TOTAL	125.00			
				VENDOR TOTAL	225.00			
921 PIERCE CITY MUNICIPAL								
3034	1	10/13/16	10/12/16	CASH BOND	105.00	10	10-02-2189 MUNI COURT BONDS	1
				INVOICE TOTAL	105.00			
				VENDOR TOTAL	105.00			
				OPERATING 1010 TOTAL	1,830.00			

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: PUBLIC COMMENT

Agenda No. VI

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## AGENDA ITEM DESCRIPTION

**PUBLIC COMMENT**

**NOTES:**

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: COUNCIL FORUM

Agenda No. VII

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## AGENDA ITEM DESCRIPTION

**COUNCIL FORUM**

**NOTES:**

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: OLD BUSINESS

Agenda No. VIII

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## AGENDA ITEM DESCRIPTION

**OLD BUSINESS**

none

**NOTES:**

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Park Board

Agenda Item: Resolution No. 2016-1512

Agenda No. IX (A)

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## AGENDA ITEM DESCRIPTION

**Resolution No. 2016-1512**

A Resolution of the City of Aurora, Missouri filing a program application with the Missouri Department of Transportation, under the Transportation Alternatives Program (TAP) for the purpose of expanding the trail system

**NOTES:**

**RESOLUTION NO. 2016-1512**

**A RESOLUTION OF THE CITY OF AURORA FOR FILING A PROGRAM APPLICATION WITH THE MISSOURI DEPARTMENT OF TRANSPORTATION, UNDER THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE PURPOSE OF EXPANDING THE TRAIL SYSTEM**

**WHEREAS** the Aurora Park Board conducted a survey in 2009 to determine improvements desired in the parks; and

**WHEREAS** the survey results indicated a desire for a safe trail system for all ages to walk or bike; and

**WHEREAS** the City of Aurora desires to fulfill that request; and

**WHEREAS** the City of Aurora desires to submit an application to the Missouri Department of Transportation for funding under the Transportation Alternatives Program to extend their existing trail system from White Park east into a residential neighborhood.

**NOW THEREFORE BE IT RESOLVED, THE CITY OF AURORA** hereby states that if selected by the Missouri Department of Transportation that they are willing to commit to the projects development, implementation, construction, maintenance, management, and financing.

**PASSED AND APPROVED BY THE AURORA CITY COUNCIL THIS 25<sup>TH</sup> DAY OF OCTOBER 2016**

**APPROVED:**

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Rick Boyer, Mayor

**ATTEST:**

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Kathie Needham, City Clerk, MMC/MPCC

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Park Board

Agenda Item: Resolution No. 2016-1513

Agenda No. IX (B)

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## AGENDA ITEM DESCRIPTION

**Resolution No. 2016-1513**

A Resolution of the City of Aurora, Missouri authorizing the City Manager to execute an agreement with BSN Sports for an eight row twenty-seven foot bleacher

**NOTES:**

**RESOLUTION 2016-1513**

**A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING THE CITY  
MANAGER TO EXECUTE AN AGREEMENT WITH BSN SPORTS FOR A EIGHT  
ROW TWENTY-SEVEN FOOT BLEACHER**

*WHEREAS*, the park board has determined the need to replace a set of bleachers in the park; and

*WHEREAS*, on September 27, 2016 the City Clerk of the City of Aurora advertised for sealed bids for said bleachers; and

*WHEREAS*, on October 18, 2016 one bid was received from BSN Sports for \$17,803.39 plus installation of \$18,338.82 for a total contract price of \$36,142.21; and

*WHEREAS*, the City Council has reviewed said request and deem the records acceptable for disposal;

*NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, that the City Manager is hereby authorized by the Aurora City Council to enter into an agreement with BSN Sports for the supply and delivery of said bleacher for the contract price of \$36,142.21.*

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA THIS  
25<sup>TH</sup> DAY OF SEPTEMBER 2016.***

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk, MMC/MPCC

**PRICING PAGE**

The bidder must provide pricing information as specified below to provide the service/product as specified in accordance with the terms and conditions of this Request for Bid.

DELIVERY: F. O. B. DESTINATION

The above pricing information is hereby provided in accordance with the terms and conditions of this Request for Bid.

**Bid 1**

Bleacher Bid Price: \$ 17,803.39 ea (bleacher only)

**Bid 2**

Bleacher Assembly \$ INCLUDED IN INSTALLATION PRICE

**Bid 3**

Installation Bid Price \$ 18,338.82 ea (PLEASE ADD TO ABOVE BID 1 WINE PRICE.)

**Alternate Bid A**

Drop Box Drain Bid Price \$ NO BID

**Alternate Bid B**

Additional Sidewalk \$ \_\_\_\_\_

**SIGNATURE AND IDENTITY OF BIDDER:** The undersigned states that the correct legal name and address of (1) the individual bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the bidder and bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a (check one):

Individual                       Partnership                       Joint Venture

Corporation, incorporated under laws of the State of DELAWARE

Signed 

**CHRIS BLOOMFIELD**  
National Bid Director 9-29-16  
Title bsnbid@bsnsports.com Date

**CONTACT PERSON FOR BID:**

Company Name: BSN SPORTS  
Printed Name: PO BOX 7726  
Email: BSNBID@BSNSPORTS.COM Phone: 800-527-7510 X7324  
Address: P.O. Box 7726, Delaware TX 75209

**AFFIDAVIT OF COMPLIANCE**

To be submitted with Vendor's Bid

\_\_\_\_\_ We DO NOT take exception to the RFB Documents/Requirements.

\_\_\_\_\_ We TAKE exception to the RFB Documents/Requirements as follows:  
Specific exceptions as follows:

THIS IS A CUSTOM EVALUATION PROJECT.  
\*PREVAILING RATES ARE INCLUDED

Company Name: BSN SPORTS LLC  
PO BOX 7726  
DALLAS, TX 75209-0726

By   
Authorized Person's Signature

CHRIS BLOOMFIELD  
National Bid Director  
Print or type name and title of signer  
bsnbid@bsnsports.com

Company Address: \_\_\_\_\_  
BSN SPORTS LLC  
PO BOX 7726  
DALLAS, TX 75209-0726

Phone: 800-527-7510 x7324

Fax: 800-365-7653

Date: 9-29-16

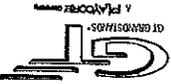
**ADDENDA**

Bidder acknowledges receipt of the following addendum:

- Addendum No. \_\_\_\_\_

Email BSNBID@BSNSPORTS.COM

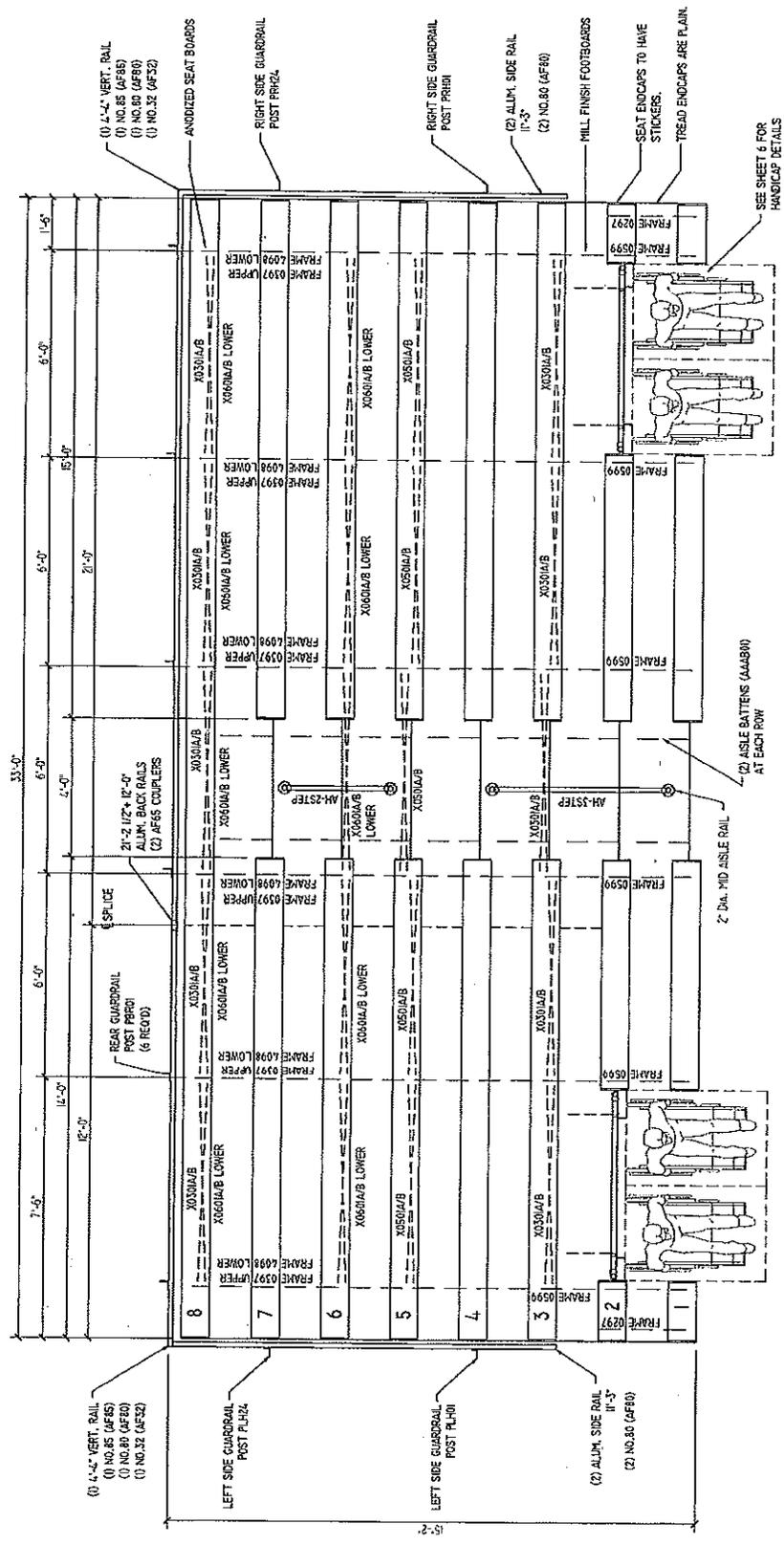
Tax ID. 47-2460272



SEATING PLAN  
8 ROW BLEACHER  
WITH AISLE AND HANDICAP

GS-0833ADC-A-HC4  
GS-08336DC-A-HC4  
OPTIONAL-MS (MUD SILLS)

DATE	
SCALE	
BY	
CHECKED BY	
DATE	
NOTED	
DATE	
GS-0833ADC-A-HC4	
GS-08336DC-A-HC4	



**SEATING PLAN**  
SCALE: 3/8"=1'-0"  
NET SEATS = 141  
133 BENCH + 4 COMPANION + 4 HC

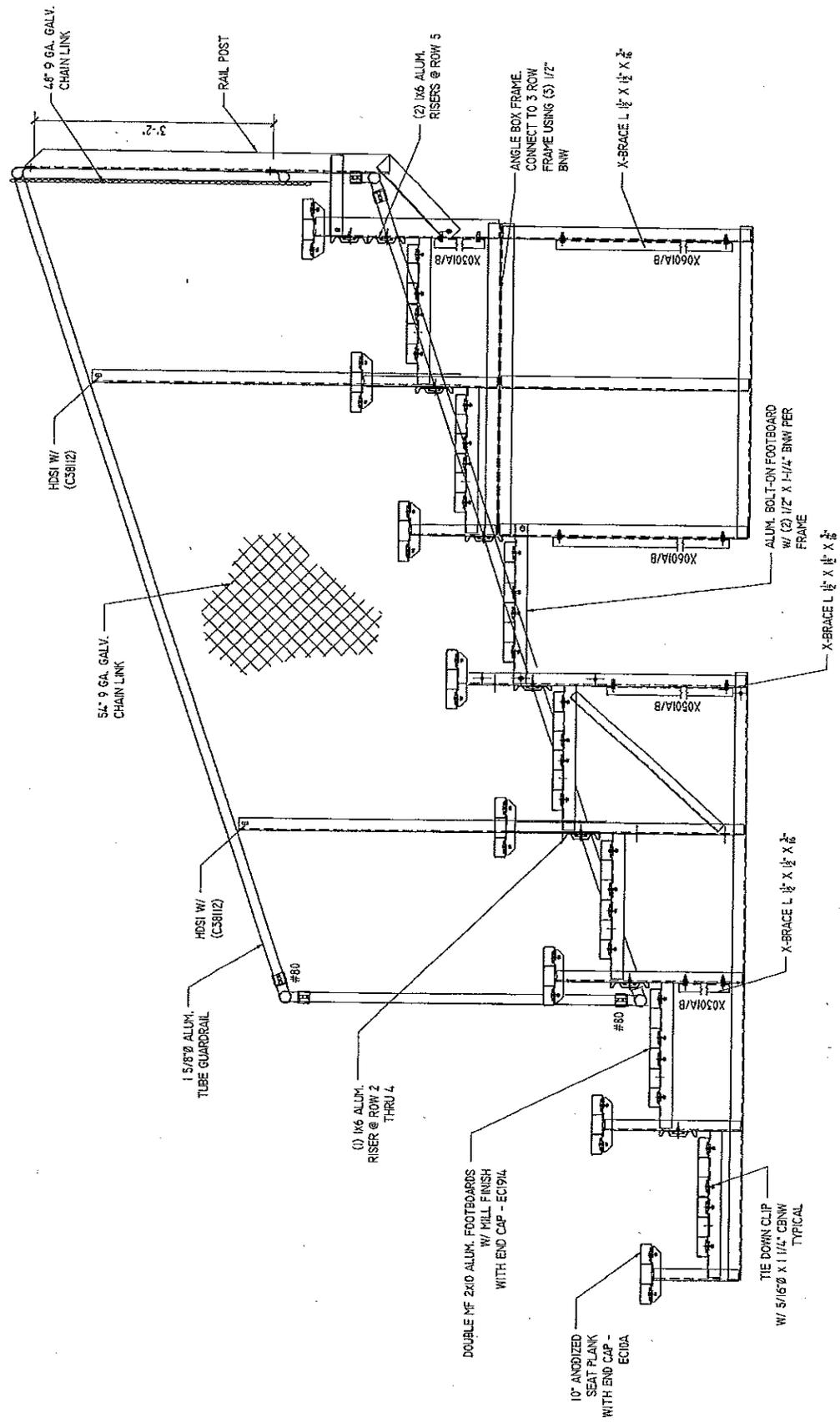
2810 Sydney Road  
 Plant City, Florida 33566  
 Phone: 813-305-1415  
 Fax: 813-305-1419  
 www.girandstands.com



SECTION THRU  
 8 ROW BLEACHER  
 WITH AISLE AND HANDICAP

GS-08XXADC-A-HC AND GS-08XXGDC-A-HC  
 OPTIONAL -MS (MUD SHLS)

DATE	DESIGNED BY	CHECKED BY
NOTED		
GS-08XXADC-A-HC		
GS-08XXGDC-A-HC		
REV NO		



TYPICAL SECTION THRU BLEACHER

SCALE: 3/4"=1'-0"



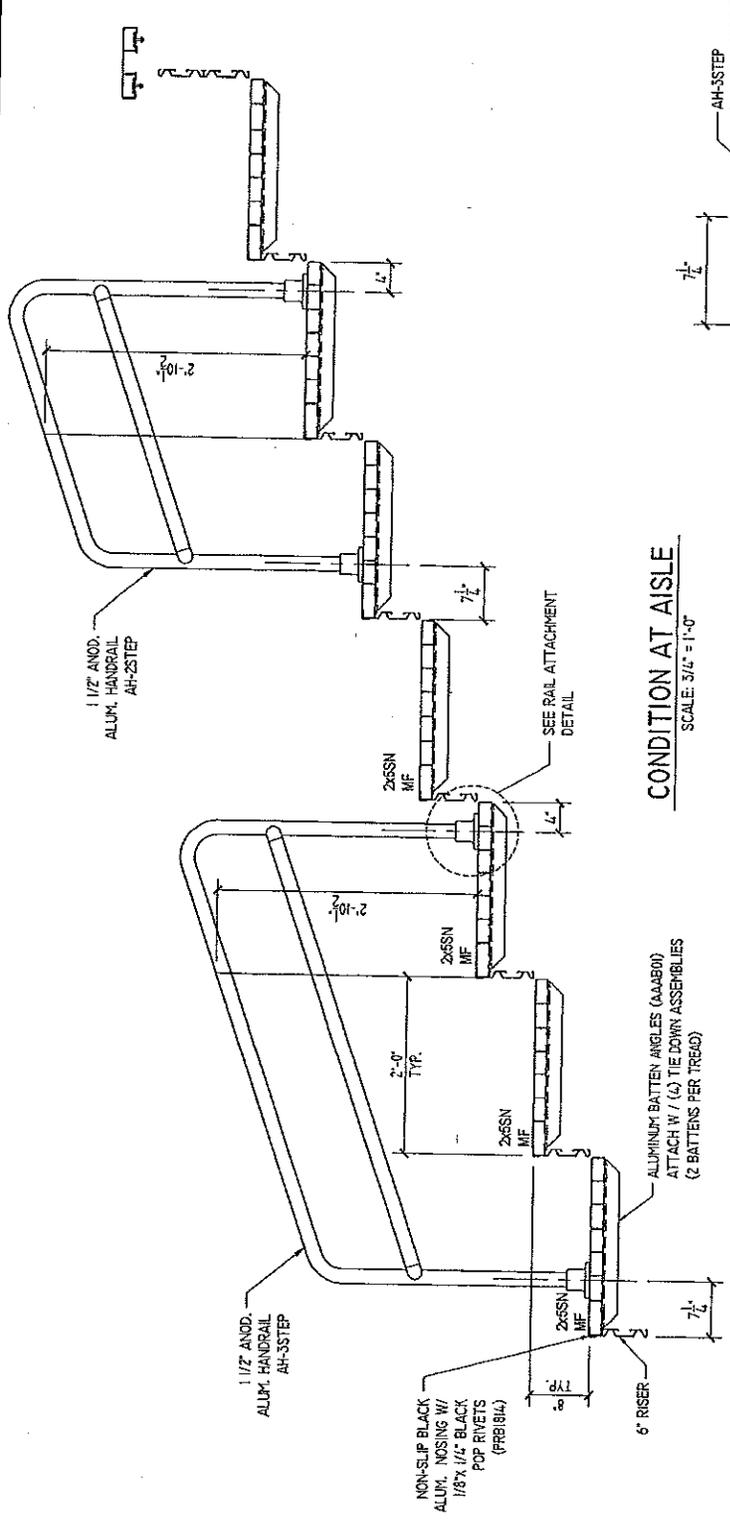
2810 Sydney Road  
Plant City, Florida 33566  
Phone: 813-305-1415  
Fax: 813-305-1419  
www.g8grandstands.com



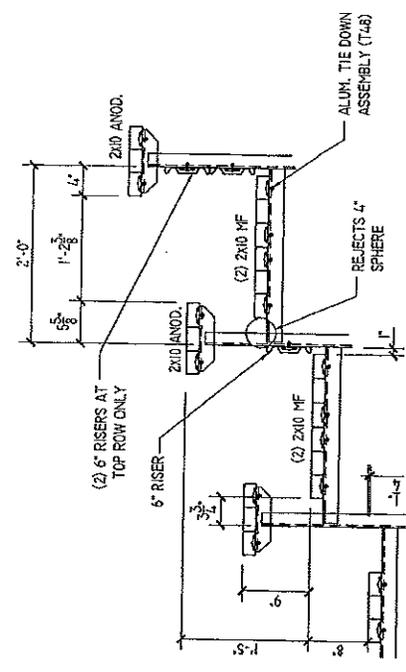
MISC. DETAILS  
8 ROW BLEACHER  
WITH AISLE AND HANDICAP

GS-08XXADC-A-HC AND GS-08XXGDC-A-HC  
OPTIONAL -MS (MUD SILLS)

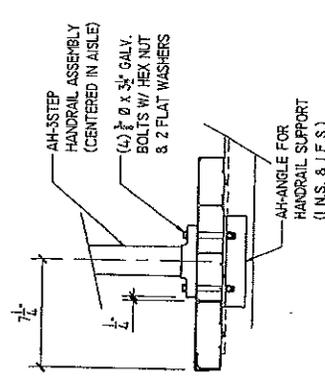
SHOW BY	DATE
DESIGNED BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE



**CONDITION AT AISLE**  
SCALE: 3/4" = 1'-0"



**CONDITION AT SEATS**  
SCALE: 3/4" = 1'-0"



**HANDRAIL CONNECTION DETAIL**  
SCALE: 1/2" = 1'-0"

ALIGN EDGE OF FLANGE APPROX. 1/2" FROM THE EDGE OF THE CONTINUOUS 2X10 FOOT PLANK (\*ON FRONT APPLICATION DO NOT ALIGN WITH THE 2X15 AISLE STEP PLANK) SLIGHTLY ADJUST FLANGE LOCATION, IF NECESSARY, SO THAT THE BOLT HOLE IS NOT DRILLED INTO A VERTICAL LEG OF THE PLANK. DRILL Ø7/16" HOLES (FOR 3/8" BOLT). ASSEMBLE AS SHOWN IN ABOVE SPECIFIC DETAILS USING GALVANIZED BOLTS, FLAT WASHERS, AND FLANGE NUTS.





**FROM:** City of Aurora  
City Clerk's Office  
2 W Pleasant  
P.O. Box30  
Aurora, MO 65605  
Telephone: (417) 678-5121 Ext. 23

Date: September 27, 2016  
**Date and Time Returnable:**

Buyer:  
Facsimile: (417) 678-6599

**THE CITY OF AURORA, MISSOURI INVITES YOU TO BID ON  
THE SUPPLY AND DELIVERY OF A 8 ROW 27' BLEACHER FOR  
THE LEGION FILED**

**SEALED BIDS MUST BE PHYSICALLY RECEIVED IN THE CITY CLERK'S  
OFFICE PRIOR TO 9:00 A.M. ON October 18, 2016.** Bids will be opened at the  
specified date and time of receipt.

- Bids shall be submitted on the forms provided and must be manually signed by the individual authorized to legally bind the company.
- Bids shall be submitted with the Bid name clearly indicated on the outside of the mailing envelope.
- Bids received after the opening date and time will be rejected.
- *FAXED BIDS WILL NOT BE ACCEPTED.*

You are invited to submit your bid to furnish the materials and/or services described herein.

Please submit your prices/fees net of all discounts.

*See attached Instructions, General Conditions, Specifications, and Bid Form for detailed information*

*The articles to be furnished hereunder shall be delivered with all transportation charges paid by the bidder to destination.*

It is the intent of the City that this Request for Bid promotes competitive bidding. It shall be the Vendor's responsibility to advise the City if any language, requirements, etc. any combination thereof, inadvertently restricts or limits the requirements stated in the Request for Bid to a single source. Such notification must be submitted in writing and must be received by the City not later than three (3) days prior to the bid opening date.

## CITY OF AURORA INSTRUCTION TO BIDDERS

- 01. Opening Location.** Bids will be opened at the City of Aurora, City Clerk's Office, 2 W Pleasant, Aurora, Mo. 65605 in the presence of purchasing department official at the due date and time indicated on the RFB. All bidders or their representatives are invited to attend the opening of the RFB.
- 02. RFB Delivery Requirements.** Any Bids received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have their Bid delivered to the City Clerk's Office for receipt on or before the due date and time indicated. If a Bid is sent by U.S. mail, the bidder shall be responsible for its timely delivery to the City Clerk's Office. Bids delayed by mail shall not be considered, shall not be opened, and shall be rejected. Arrangements may be made for their return at the bidder's request and expense. Bids sent by email or fax will not be accepted.
- 03. Sealed and Marked.** If sent by mail or delivered, all bids must be delivered to: City of Aurora, City Clerk's Office, 2 W Pleasant, P.O. Box 30, Aurora, MO. 65605. Bids must be sealed and clearly marked on the outside of the envelope with the name of the Request for Bid.
- 04. Legal Name and Signature.** Bids shall clearly indicate the legal name, address, and telephone number of the bidder (company, firm, corporation, partnership, or individual). Bids shall be manually signed above the printed name and title of signer on the Pricing Page. The signer shall have the authority to bind the company to the submitted Bid. Failure to properly sign the Bid form shall invalidate same, and it shall not be considered for award.
- 05. Corrections.** No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the Bid.
- 06. Clarification and Addenda.** Each bidder shall examine all Request for Bid documents and shall judge all matters relating to the adequacy of such documents. Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the Request for Bid shall be made through the City Clerk's Office in writing or through email. The City Clerk's Office shall not be responsible for oral interpretations given by City employee, representatives, or others. The issuance of written addenda is the official method whereby interpretation, clarification, or additional information can be given. It shall be the responsibility of each bidder, prior to submitting their Bid, to contact the City Clerk's Office at phone number 417-678-5121 Ext. 23, to determine if addenda were issued and to make such addenda a part of their Bid.
- 07. RFB Expenses.** All expenses for making Bids to the City are to be borne by the Bidder.
- 08. Irrevocable Offer.** Any Bid may be withdrawn in writing up until the due date and time set for opening of the RFB. Any Bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a minimum period of 90 days to sell to the City the goods and services set forth in the RFB, until one or more of the Bids have been duly accepted by the City.
- 09. Responsive and Responsible Bidder.** To be responsive, a bidder shall submit a Bid which conforms in all material respects to the requirements set forth in the Request for Bid. To be a responsible bidder, the bidder shall have the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment and credit which will ensure good faith performance. The lowest and best

*responsible bidder shall mean the bidder who make the lowest Bid to sell goods and services of a quality which conforms closest to the quality of goods or services set forth in the specifications or otherwise required by the City and who is known to be fit and capable to perform the Bid as made.*

**10. Reserved Rights.** *The City reserves the right to make such investigations as it deems necessary to make the determination of the bidder's responsiveness and responsibility. Such information may include, but shall not be limited to: current financial statement, verification of availability of equipment and personnel, and past performance records.*

**11. The Right to Audit.** *The bidder agrees to furnish supporting detail as may be required by the City to support charges or invoices, to make available for audit purposes all records covering charges pertinent to the purchase, and to make appropriate adjustments in the event discrepancies are found. The cost of any audit will be paid by the City. The City shall have the right to audit the bidder's records pertaining to the work/product for a period one (1) year after final payment.*

**12. Applicable Law.** *All applicable laws and regulations of the State of Missouri and the City will apply to any resulting agreement, contract, or purchase order.*

**13. Right to Protest.** *Protestors shall seek resolution of their complaints initially with the City Manager. Any protest shall state the basis upon which the solicitation or award is contested and shall be submitted within ten (10) calendar days after such aggrieved person knew or could have reasonably been expected to know of the facts giving rise thereto.*

**14. Collusion.** *By offering a submission to the Request for Bid, the bidder certifies the bidder has not divulged, discussed, or compared the Bid with other bidders and has not colluded with any other bidder or parties to the RFB whatsoever. Also, the bidder certifies, and in the case of a joint Bid, each party thereto certifies as to their own organization, that in connection with this RFB:*

*a. Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and/or costs data, with any other bidder or with any competitor.*

*b. Any prices and/or cost for this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor.*

*c. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.*

*d. The only person or person interested in the Bid, principal or principals are named therein and that no person other than therein mention has any interest in this Bid or in the contract to be entered into.*

*e. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee exempting bona fide employees or established commercial agencies maintained by the Purchaser for the purpose of doing business.*

**15. Contract Forms.** Any agreement, contract, or purchase order resulting from the acceptance of a Bid shall be on forms either supplied by or approved by the City.

**16. Liability and Indemnity.**

a. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The Maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.

b. The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract there under (the Contractor hereby assuming full responsibility for relations with subcontractors), including but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to the Contractor.

c. The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorney's fees and cost in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.

**17. RFB Forms, Variances, Alternates.** Bids must be submitted on attached City RFB forms, although additional information maybe attached. Bidders must indicate any variances from the City requested specifications and/or terms and conditions, on the RFB Affidavit of Compliance. Otherwise, bidders must fully comply with the City requested specifications and terms and conditions. Alternate Bids may or may not be considered at the sole discretion of the City.

**18. Bid Form.** All blank spaces must be completed with the appropriate response. The bidder must state the price, written in ink, for what is proposed to complete each item of the project. Bidders shall insert the words "no bid" in the space provided for an item for which no bid is made. The bidder shall submit an executed Bid form, affidavit of compliance with other requested documents.

**19. Modifications or Withdrawal of Bid.** A modification for a Bid already received will be considered only if the modification is received prior to the time announced for opening of Bids. All modifications shall be made in writing, executed, and submitted on the same form and manner as the original Bid. Modifications submitted by telephone, fax, or email will not be considered.

**20. Error in Bids.** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitted Bids; failure to do so will be at the bidder's own risk. Neither law nor regulations make allowance for errors wither of omission or commission on the part of bidders. In case of error of extension of prices in the Bid, the unit price shall govern.

**21. Prices Bid.** Give unit price, extended total or both if applicable. Price must be stated in units of quantity specified in the bidding specifications. In case of discrepancy in computing the

*amount of the Bid, the unit price of the Bid will govern. All prices shall be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. If a bidder offers a discount on payment terms, the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified. Payment terms shall be Net 30 if not otherwise specified. Pre-payment terms are not acceptable.*

**22. Discounts.** *Any and all discounts except cash discounts for prompt payments must be incorporated as a reduction the Bid price and not shown separately. The price shown on the Bid shall be the price used in determining the award(s).*

**23. Descriptive Information.** *All equipment, materials, and articles incorporated in the product/work covered by the RFB are to be new and of suitable grade for the purpose intended. Brand or trade names referenced in specifications are for comparison purposes only. Bidders may submit Bids on items manufactured by other than the manufacturer specified when an "or equal" is stated.*

**24. Deviations to Specifications and Requirements.** *When bidding on an "or equal," Bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the Affidavit of Compliance form, at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the City may be grounds for rejection of the material and/or equipment when delivered.*

**25. Samples (if required).** *For certain types of procurements, samples may be required. If samples are required it will be stated in the RFB. The following conditions and requirements apply to all samples submitted.*

*a. The samples submitted by bidders on items for which they have received an award may be retained by the City until the delivery of contracted items is completed and accepted. Bidders whose samples are retained may remove them after delivery is accepted.*

*b. Samples not retained must be removed as soon as possible after award has been made on the item or items for which the samples have been submitted. The City will not be responsible for such samples not removed by the bidder within 30 days after the award has been made. The City reserves the right to consume any or all samples for testing purposes.*

*c. Bidders shall make all arrangements for delivery of samples to place designated as well as the removal of samples. Cost delivery and removal of samples shall be borne by the bidder.*

*d. All samples packages shall be marked "Sample for City Clerk" and each sample shall bear the name of the bidder, item number, Bid name, and shall be carefully tagged or marked in a substantial manner. Failure of the bidder to clearly identify samples as indicated must be considered sufficient reason for rejection of Bid.*

e. *Do not send samples unless requested to do so unless indicated on the RFB.*

**26. Quality Guaranty.** *If any product delivered does not meet applicable specifications or if the product will not produce the effect that the bidder represents to the City, the bidder shall pickup the product from the City at no expense. Also, the bidder shall refund to the City any money which has been paid for same. The bidder will be responsible for attorney fees in the event the bidder defaults and court action is required.*

**27. Quality Terms.** *The City reserves the right to reject any or all materials if, in its judgment the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.*

**28. Tax Exempt.** *The City is exempt from sales taxes and Federal Excise Taxes.*

**29. Awards.**

a. *Unless otherwise stated in the Request for Bid, cash discounts for prompt payment of invoices will not be considered in the evaluation of prices. However, such discounts are encouraged to motivate prompt payment.*

b. *As the best interest of the City may require, the right is reserved to make awards by item, group of items, all or non, or a combination thereof; to reject any and all Bids or waive any minor irregularity or technicality in Bids received.*

c. *Awards will be made to the Bidder whose Bid (1) meets the specifications and all other requirements of the Request for Bid (2) is the lowest and best Bid, considering price, delivery, responsibility of the bidder, and all other relevant factors.*

**30. Authorized Product Representation.** *The successful bidder(s) by virtue of submitting the name and specification of a manufacturer's product will be required to furnish the named manufacturer's product. By virtue of submission of the stated documents, it will be presumed by the City that the bidder(s) is legally authorized to submit and the successful bidder(s) will be legally bound to perform according to the documents.*

**31. Regulations.** *It shall be the responsibility of each bidder to assure compliance with OSHA, EPA, Federal and State of Missouri, and City rules, regulations, or other requirements, as each may apply.*

**32. Termination of Award.** *Any failure of the bidder to satisfy the requirements of the City shall be reason for termination of the award. Any bid may be rejected in whole or In part for good cause when in the best interest of the City.*

**33. Royalties and Patents.** *The successful bidder(s) shall pay all royalties and license fees for equipment or processes in conjunction with the equipment being furnished. Bidder shall defend all suits or claims for infringement of any patent right and shall hold the City harmless from loss on account or cost and attorney's fees incurred.*

**34. Equal Employment Opportunity Clause.** *The City of Aurora, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all bidders that affirmatively ensure that in any contract entered into pursuant to this advertisement that minority businesses will be afforded full opportunity to submit Bids in response to this*

*advertisement and will not be discriminated against on the grounds of race, color, or national origin in consideration for award.*

**35. Bid Tabulation.** *Bidders may request a copy of the bid tabulation of the Request for Bid through the City Clerk's Office.*

**36. Budgetary Constraints.** *The City reserves the right to reduce or increase the quantity, retract any item from the Bid, or upon notification, terminate entire agreement without any obligations or penalty based upon availability of funds.*

**37. Additional Purchase by Other Public Agencies.** *The bidder submitting a Bid authorizes other public agencies to "Piggy-Back" or purchase equipment and services being proposed in this Request for Bid unless otherwise noted on the Affidavit of Compliance Form.*

**38. Order of Precedence.** *Any and all Special/General Conditions and Specifications attached hereto, which varies from the instruction to bidders, shall take precedence.*

**39. Affidavit for Service Contracts.** *The Bidder represents, in accordance with RSMO 285.530.2 that they have not employed, or subcontracted with, unauthorized aliens in connection with the scope of work to be done under the RFB and agrees to provide an affidavit to the City of Aurora affirming that they have not, and will not in connection with the RFB, knowingly employ, or subcontract with, any person who is an unauthorized alien.*

**40. Inspection and Acceptance.** *No item(s) received by the City pursuant to this contract shall be deemed accepted until the City has had reasonable opportunity to inspect the item(s). Any item(s) which are discovered to be defective of which do not conform to any warranty of the Seller upon inspection may be returned at the seller's expense for full credit or replacement. It at a later time, the defects were not ascertainable upon the initial inspection may also be returned at the Seller's expense for full credit or replacement. The City's return of defective items shall not exclude any other legal, equitable or contractual remedies the City may have.*

**General Terms and Conditions**  
**For Purchases Bid**  
**Exhibit 2**

1. **Scope of Work.** The City agrees to engage the work of the Seller and the Seller agrees to provide the commodities hereinafter set forth in the scope of work.
2. **Quantities.** The City of Aurora assumes no obligations for articles or materials shipped in excess in the quantity ordered. Any unauthorized quantity is subject to the City's rejection and returned at the Seller's expense.
3. **Delivery.** Time is of the essence of each order. If deliveries are not made within the time indicated in the bid documents, the City reserves the right to cancel or to purchase elsewhere and hold Seller liable for any re-procurement costs.
4. **Shipment. Deliveries shall be FOB: Destination** unless otherwise specified by the City.
5. **Invoices.** An original of the invoice shall be submitted and shall show the purchase order number and contain a full descriptive information of item or services furnished.
6. **Inspection and Acceptance.** No material received by the City pursuant to this contract shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein upon inspection, or at a later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at the Seller's expense for full credit or replacement. Such right to return offer to the City arising from the City's receipt of defective goods shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
7. **Warranty.** Seller expressly warrants that all articles, materials and work covered by this contract will conform to each and every specification, drawing, sample or other description on which is furnished to or is adopted by the City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. Such warranty shall not be deemed waived with by reason of the City's acceptance of said material or goods or by payment for them.
8. **Patents.** Seller guarantees that the sale or use of the articles described herein will not infringe upon any U.S. or foreign patent and Seller covenants that he will, at his own expense, defend every suit which may be brought against the City, or those selling or using City's product for any alleged infringement of any patent be reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.

9. **Bankruptcy or Insolvency.** In the event of any proceedings by or against either party, voluntary or involuntary, in bankruptcy or insolvency, or for the appointment of a receiver of trustee or an assignee for the benefit of creditors, of the property or Seller, or in the event of breach of any of the terms hereof including in the warranties of the Seller, City may cancel this contract or affirm the contract and hold Seller responsible in damages.
10. **Compliance with Applicable Laws.** The Seller warrants it has complied with all Applicable laws, rules and ordinances of the United States, or any state, municipality or any other governmental authority or agency in the manufacture or sale of the items covered by this contract, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended.
11. **Interpretation of Contracts and Assignments.** The contract shall be construed according to the laws of the State of Missouri. Seller hereunder may not assign the contract, or any right, obligations or duties without City's written consent or any attempted assignment without such consent shall be void.
12. **Termination of Contract.** The City reserves the right to terminate the contract at any time if any of the provisions of the contract are violated by the Contractor or by any of his Subcontractors, in the sole judgment and discretion of the City. In the event of such termination, the Contractor shall be liable for any excess costs incurred by the City. If the contract is so terminated, the City may purchase upon such terms and in such manner as the City Manager may deem appropriate, supplies or services similar to those so terminated, and that the Contractor will be liable for excess costs occasioned thereby.
13. **Non-Discrimination Employment.** The contractor agrees not to discriminate against any client. Employee or applicant for employment or for services, because of race, color, religion, national origin, sex, military status, age, disability or any other characteristic protected by law with regard to, but not limited to, the following: employment upgrading; demotion or transfer, recruitment or recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection of training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.
14. **Provisions by Law Deemed Inserted.** Each and every provision of the law and clauses required by law to be inserted in this contract will be deemed to be inserted in this contract will be deemed to be inserted herein and will read and enforced as though it were included herein, and if through mistake, or otherwise any such provision is not inserted, then upon the application of either party the contract will be physically amended to make such insertion or correction.
15. **Tax-Exempt.** The City of Aurora is exempt from Sales Tax and Federal Excise Tax.
16. **Conflicts.** Any bidder or signer of this contract shall disclose any financial relationship (direct or indirect) to any salaried officer, employee of the City or

member of the City Council in writing at the time of the execution of this contract. A violation of this provision renders the contract void. Any federal regulations, and applicable provisions in Section 105.450 et esq. RSMo. shall not be violated. Service Provider covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of work to be performed under the contract. The Service Provider further covenants that in the performance of the contract no person having such interest shall be employed.

17. **Jurisdiction.** This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be litigated, venue shall be proper only in the Circuit Court of Lawrence, County, Missouri.
18. **Missouri Immigration Law Affidavit.** The bidder is informed pursuant to Section 285.530, of the Missouri Revised Statutes as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00) the successful bidder shall be sworn affidavit and provision of documentation, affirm the business entity is enrolled and participating in a federal work authorization program with respect to its employees who work in connection with the contracted services. TO that end, the bidder will furnish a signed affidavit (attached) affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
19. **Contact Information.**
  - City of Aurora
  - Attn: City Clerk's Office
  - 2 W Pleasant
  - P.O. Box 30
  - Aurora, Missouri 65605
  - 417-678-5121 Ext. 23
  - Fax: 417-678-6599 Attn: City Clerk's Office

**PLEASE NOTE THAT ONCE THE BID IS AWARDED, A CONTRACT (IN TRIPLICATE) WILL BE MAILED TO THE VENDOR FOR SIGNATURE. VENDOR WILL RETURN TWO COPIES OF THE CONTRACT TO THE CITY CLERK'S OFFICE ALONG WITH A CURRENT COPY OF THEIR LIABILITY INSURANCE CERTIFICATE NAMING THE CITY OF AURORA AS AN ADDITIONAL INSURED IF APPLICABLE.**

## BIDDERS LIST

Erik Rios  
BSN SPORTS  
National Project Manager  
800-527-7510 Ext. 7310  
214-868-2253 Cell  
866-316-5277 Fax  
[erios@BSNSPORTS.com](mailto:erios@BSNSPORTS.com)  
[www.BSNSPORTS.com](http://www.BSNSPORTS.com)

Aluminum Bleachers  
3350 NW Boca Raton Blvd., Suite B2  
Boca Raton, FL 33431  
1-877-960-0568  
[sales@aluminumbleachers.com](mailto:sales@aluminumbleachers.com)

Belson Outdoors, LLC  
111 North River Road  
North Aurora, IL 60542  
Phone: (630) 897-8489  
Fax: (630) 897-0573  
Toll Free: (800) 323-5664  
Email: [sales@belson.com](mailto:sales@belson.com)

The Park Catalog  
[customerservice@theparkcatalog.com](mailto:customerservice@theparkcatalog.com)  
Highland Products Group  
3350 NW Boca Raton Blvd., Suite B2  
Boca Raton, FL 33431  
855-694-4582 x4 toll free, 561-620-7878 x4 direct, 561-620-8668 fax

Kay Park Recreation  
[sales@kaypark.com](mailto:sales@kaypark.com)  
844-457-3974

GSA  
Joshua Lowery: [joshl@jorgensoncompanies.com](mailto:joshl@jorgensoncompanies.com)  
Toll-Free Direct: 855-351-7860  
Phone: 801-214-7376

Anthem Sports  
2 Extrusion Dr.  
Pawcatuck, CT 06379

Tel: (800) 688-6709

Fax: (860) 599-8448

[info@anthem-sports.com](mailto:info@anthem-sports.com)

## GENERAL CONTRACTORS

Doug's Construction  
Doug Medlin  
262 Stripper Road  
Billings, MO 65610

Mc Glothlin Brothers Construction  
1604 S. Elliott  
Aurora, MO  
417-440-4433  
[mcglothlinbroconstruction@yahoo.com](mailto:mcglothlinbroconstruction@yahoo.com)

Vaught Construction           678-2517  
Chris Vaught  
23565 Lawrence 1180  
Verona, MO 65769  
[svaught@outlook.com](mailto:svaught@outlook.com)

Hillhouse Construction  
21009 Lawrence 1160  
Verona, MO 65769  
[Hillhouse10@windstream.net](mailto:Hillhouse10@windstream.net)

Singer Construction           678-3871  
1701 Jordan           fax 678-4061  
Aurora, MO  
[jsparks1077@yahoo.com](mailto:jsparks1077@yahoo.com)

Bumgarner Trucking  
417-872-5672  
[jbumgarnerco@aol.com](mailto:jbumgarnerco@aol.com)

Conway Construction  
10736 Lawrence 2120  
Mt. Vernon, MO 65712  
417-466-5970  
[conwayconstruction417@gmail.com](mailto:conwayconstruction417@gmail.com)

Sunbelt Environmental Services  
621 North Prince Lane  
Springfield, MO 65802  
831-5052  
[lsmalley@sunbeltenv.com](mailto:lsmalley@sunbeltenv.com)

CRL Enterprises  
2351 W Norton Rd  
Springfield, MO 65803

Young/Kerans  
14475 Lawrence 1220  
Marionville, MO 65705  
[youngkeransconstruction@gmail.com](mailto:youngkeransconstruction@gmail.com)

MDP Contracting LLC  
PO Box 1317  
Nixa, MO 65714  
Michael Paris  
417-844-1196  
[mikep2441@msn.com](mailto:mikep2441@msn.com)

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: City Manager

Agenda Item: Discussion/Vote on signage for City Council Chambers

Agenda No. IX (C)

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## AGENDA ITEM DESCRIPTION

Discussion/Vote on signage for City Council Chambers

**NOTES:**



Phone: 417-678-0180  
Toll free: 800-280-0180  
Cell: 417-235-4476  
Email: signpro@signtecaurora.com

## Job Proposal

**Customer: City of Aurora Phone: 417-678-5121 Date: 09/27/16**

**Street: City Hall Bldg. City: Aurora State: Missouri Zip: 65605**

**Customer Representative: Trent White**

**We propose to furnish labor and materials necessary for the completion of:**  
Three options for mounting dimensional letters on the wall in back of the meeting room at Aurora City Hall.  
(See pages 2 and 3 attached)

We propose hereby to furnish labor & materials complete in accordance with the above specifications, for the sum of (to be determined).

Payment to be made as follows: **50% down/balance due upon completion.**

All work and material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written authorization, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. All license, fees and permits are the sole responsibility of the customer, unless otherwise stated in this document. If in the event that Signtec is forced to bring legal action to recover any sums due under this agreement, or to enforce the terms of the agreement, or to enforce the terms of the agreement, the customer agrees to pay any and all SignTec's attorney fees, court & collection costs. All unpaid balances more than 30 days past due will be assessed an interest penalty of 1.5% per month. Deposits will not be applied to past due balances.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

**Terms hereby accepted by: Customer: City of Aurora, MO**

**Agent:** \_\_\_\_\_

**Contractor: SignTec**

**Agent:** *Junior Hallock*

**Date:** *9/27/2016*

Thanks For Giving Us The Opportunity To Serve You!

**Metallic Silver Sheet flat cut acrylic**

1/4" Acrylic, 12" High .....\$92.74 NET

CITY OF

1/4" Acrylic, 18" High .....\$171.87 NET

AURORA

1/4" Acrylic Bar .....\$52.98 NET

Qty 1) 1" tall x 96" long bar.

Bar will need to be made in pieces due to length.

Template for Installation .....\$50.40

Shipping.....\$24.99

Installation labor.....\$195

**Total Price.....\$587.98**

**Custom Formed Plastic Letters**

Custom Formed Plastic, 12"high.....\$295.05 NET

CITY OF

Custom Formed Plastic, 18"high.....\$338.67 NET

AURORA

Formed Bar - 48" long x 1"wide .....\$28.23 NET

Bar will need to be made in pieces due to length.

Template for Installation .....\$50.40

Shipping.....\$24.99

Installation labor.....\$195

**Total Price.....\$936.34**

**1/4" Flat Cut Aluminum Letters**

1/4" Aluminum, 12" High ....\$248.48 NET

**CITY OF**

1/4" Aluminum, 18" High .....\$394.63 NET

**AURORA**

1/4" Aluminum, Custom Bar ....\$51.04 NET

Up to 1"Bar-Up to 96"L(in pcs)

**Qty 1) 1" tall x 96" long bar.**

**Bar will need to be made in pieces due to length.**

Template for Installation .....\$50. NET

Installation labor.....\$195

**Freight: 38.99**

**Total Price : \$ 978.14**

## GemLite-Form Channel Letters

Channel letters, 12" High .....\$749

CITY OF

Channel letters, 18" High ..... \$1194

AURORA

1 1/2" Formed channel bar .....\$575

Qty 1) 1 1/2" tall x 96" long bar.

Bar will need to be made in pieces due to length. 1 1/2" is the minimum width the lighted bar can be.

Template for Installation .....\$9

LED Lit Package (UL labels, documents and 2 ea. 60 watt class power supplies)...\$105

Shipping....\$57.99

Note: Installation will be separate.

**Total Price.....\$2689.99**

Response from Diana Werner

**From:** Richard Werner [<mailto:wernerar@yahoo.com>]  
**Sent:** Wednesday, September 28, 2016 5:11 PM  
**To:** Trent White <[binspector@aurora-cityhall.org](mailto:binspector@aurora-cityhall.org)>  
**Subject:** Re: questions about council chambers renovation

Great to hear its looking better! Your size on lettering sounds correct with 12" and 18". I like the brushed aluminum for the

letters and 1 1/2" size for the 3D look. If you have the budget to light the sign it would look great!!!! and I like the idea of a

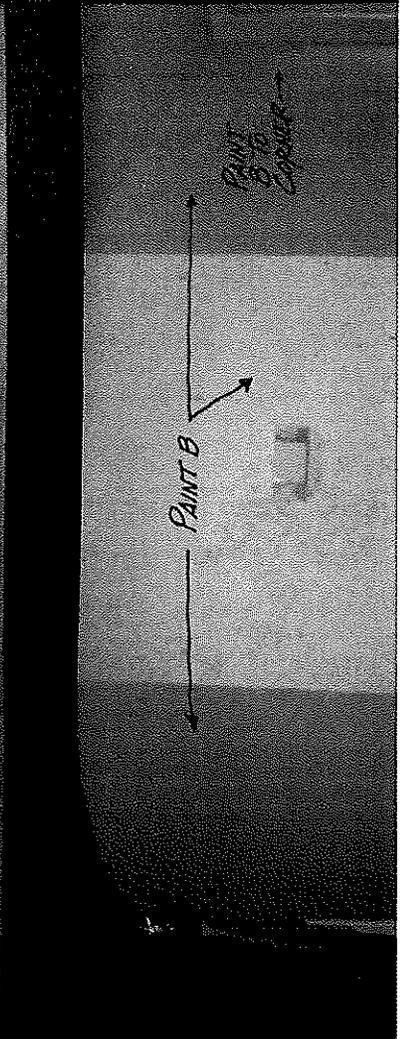
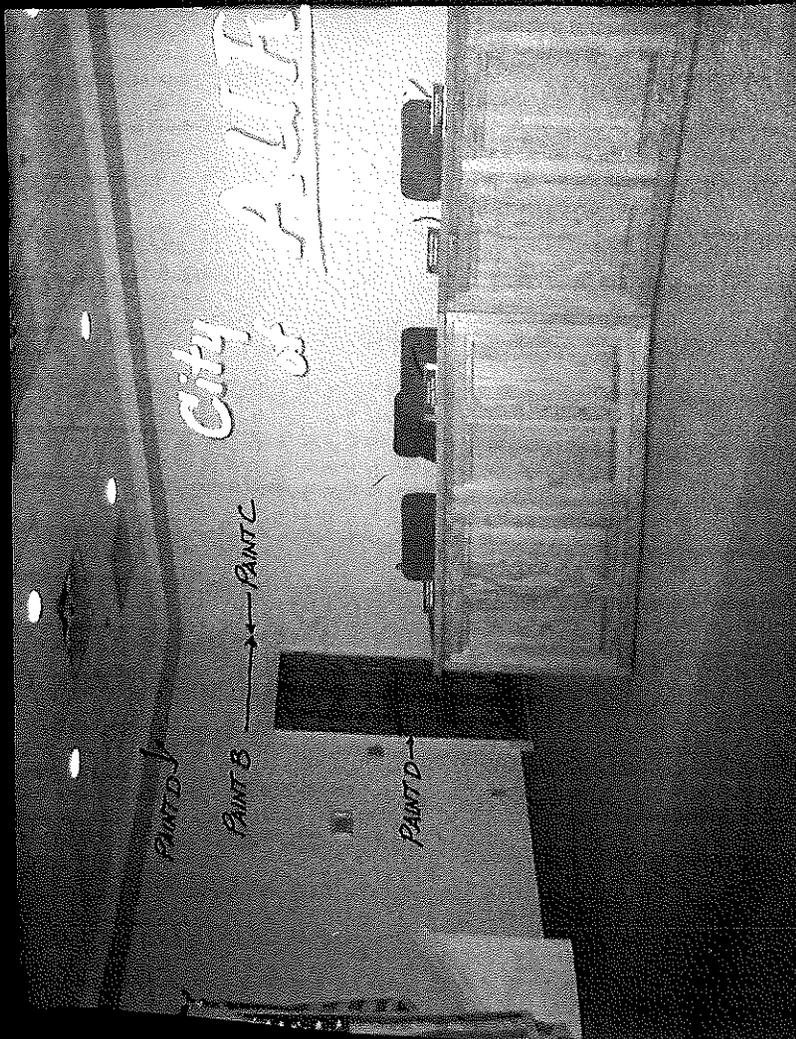
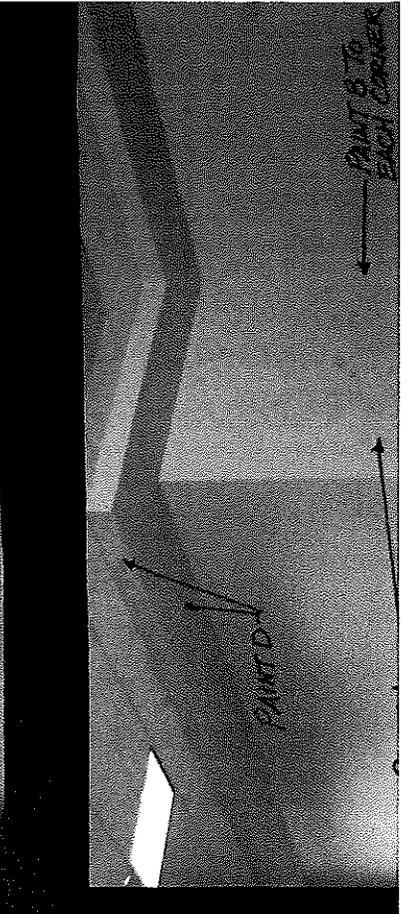
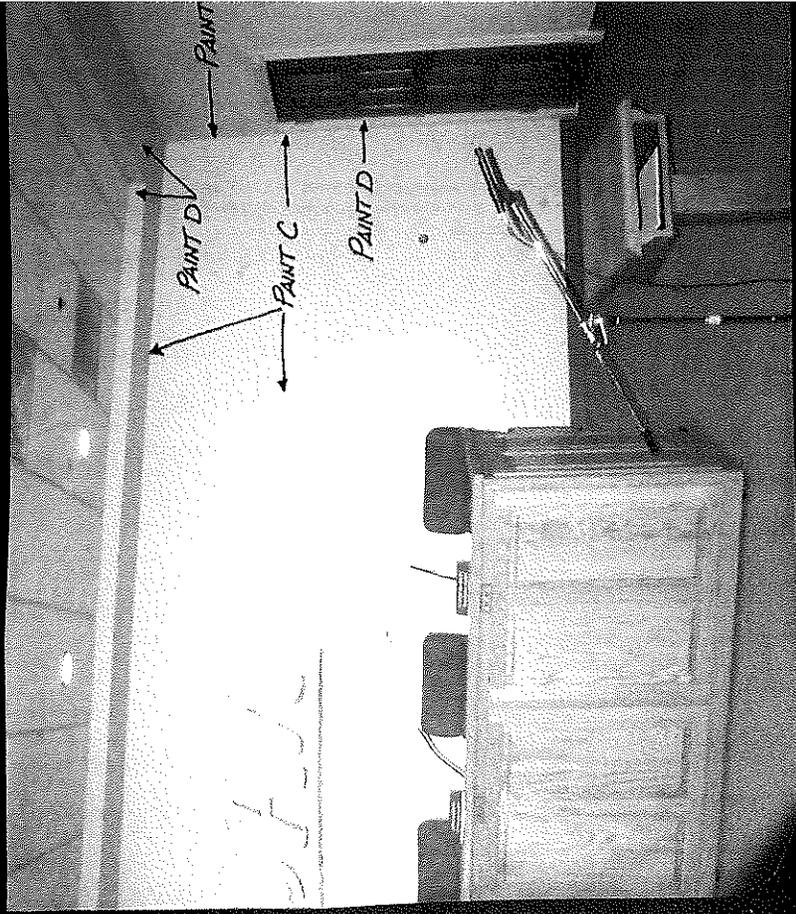
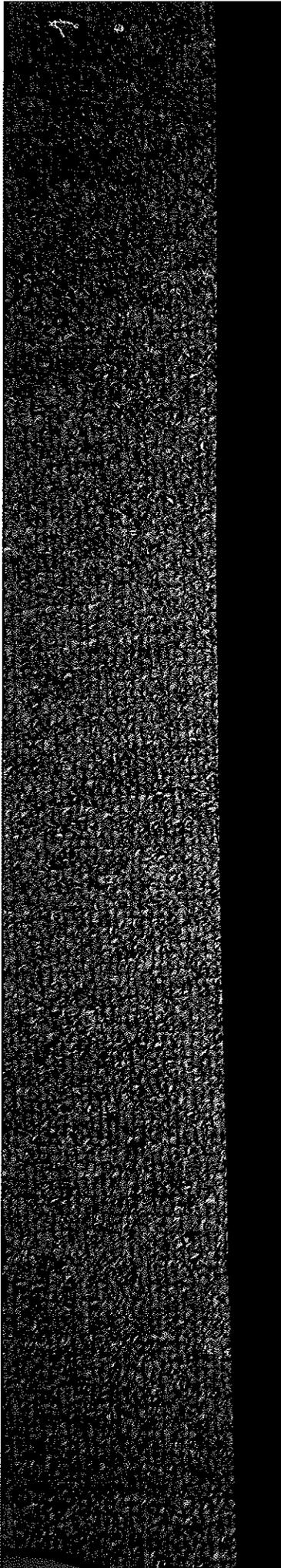
dimmer switch.

I think its going to look very different in a good way!!!

Call or email if you have any questions, or I can help anyway.

Thanks Diana

Richard E. Werner, Architect, NCARB R. E. Werner, Architect, LLC 417 860 3284





*"Pride Through Quality"*

3160 W. Kearney • Springfield, MO 65803  
(417) 862-1778 / (800) 788-1778 • FAX: (417) 865-9237

City of Aurora  
2 West Pleasant Street  
Aurora MO 65605  
Trent White, Building Inspector  
417-678-5121 ext 32

#### **Option 1**

**Manufacture and install One (1) set of computer routed 1/4" plate aluminum FCO letters brushed aluminum finish, stud mounted from interior wall, Non-illuminated**

We hereby propose to furnish labor and materials for the  
Two Thousand One Hundred Ninety-Eight Dollars and 50/100

SUM OF: \$2,198.50\*

\*plus applicable taxes

**With payment to be made as follows: 50% \$1,099.25 deposit and 50% plus applicable taxes upon delivery.**

#### **Option 2**

**Manufacture and install One (1) set of Reverse Halo LED Illuminated Letter painted Silver Metallic with white LED illumination, stud mounted to interior wall. Power supplies in remote box.**

We hereby propose to furnish labor and materials for the  
Four Thousand Eight Hundred Thirty-Eight Dollars and 17/100

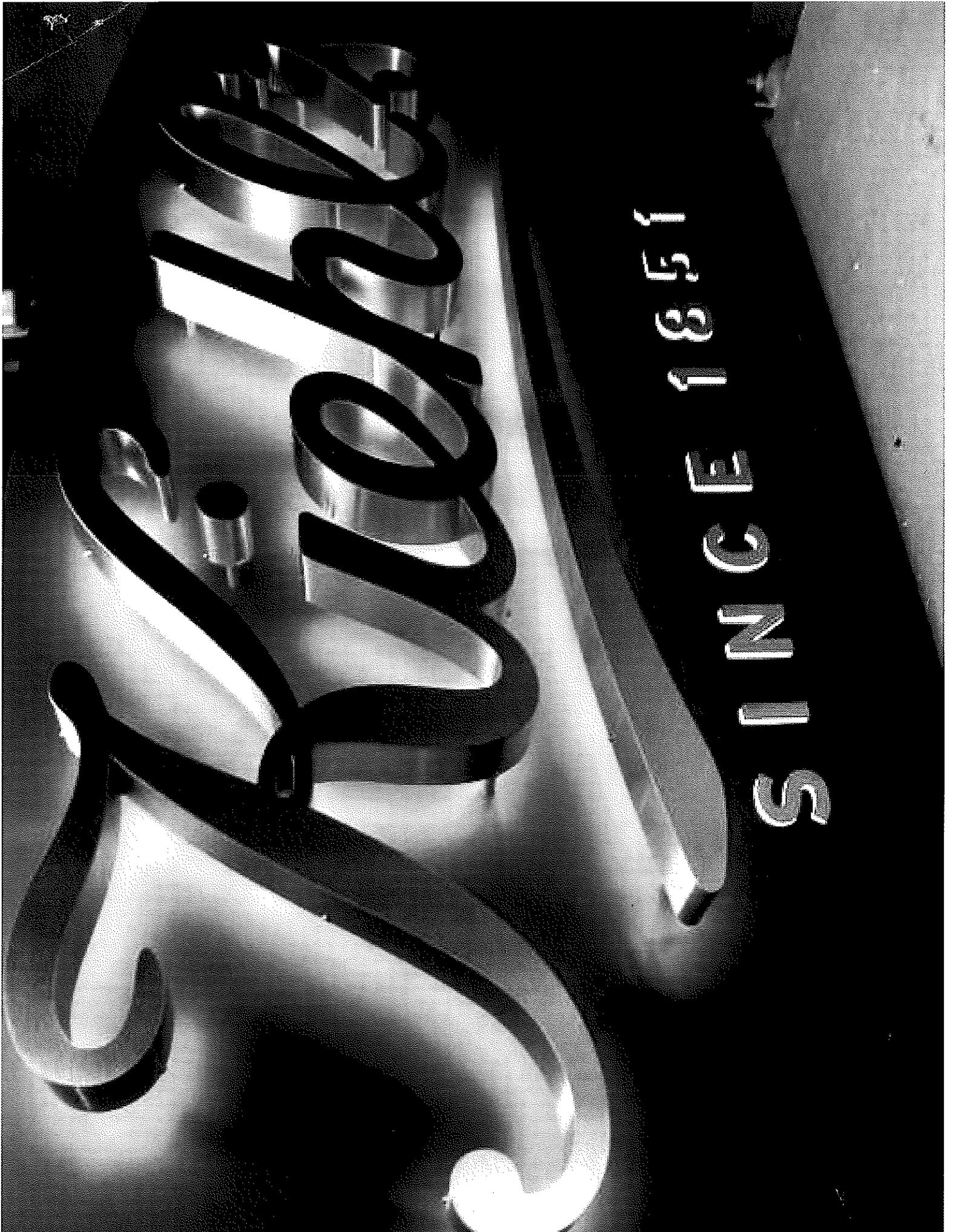
SUM OF: \$4,838.17\*

\*plus applicable taxes

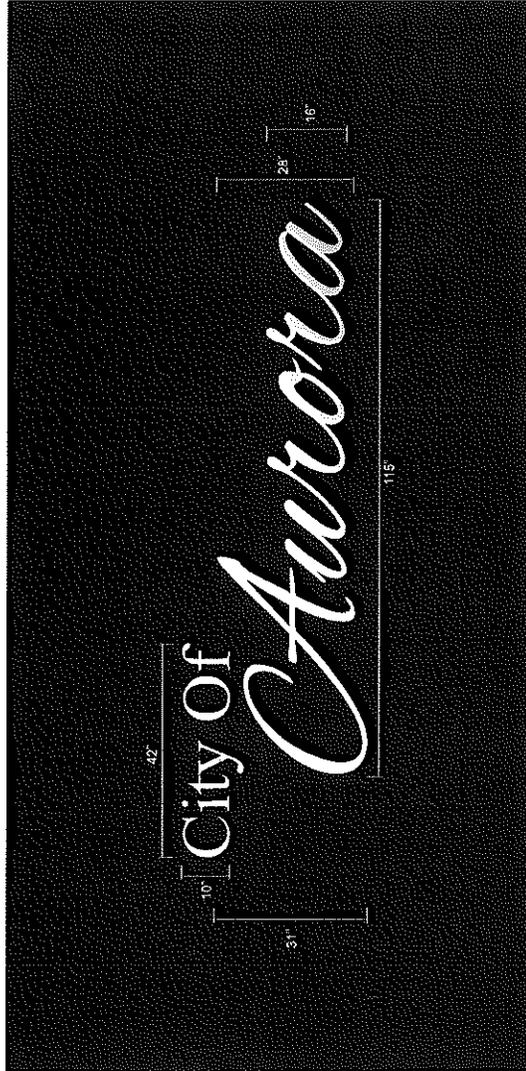
**With payment to be made as follows: 50% \$2,419.09 deposit and 50% plus applicable taxes upon delivery.**

We are excited to work with you on this project. Please feel free to be a part of the design process and provide us with your ideas and suggestions to make this the perfect sign concept for your needs.

Contact: Vernon Boyce 417-291-3778 email: [vboyce@signlink.com](mailto:vboyce@signlink.com)



City Of Aurora



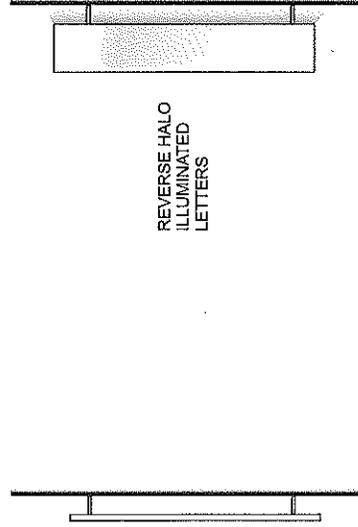
**OPTION 1**

COMPUTER ROUTED PLATE ALUMINUM LETTERS  
BRUSHED ALUMINUM FINISH  
STUD MOUNTED FROM INTERIOR WALL  
NON-ILLUMINATED

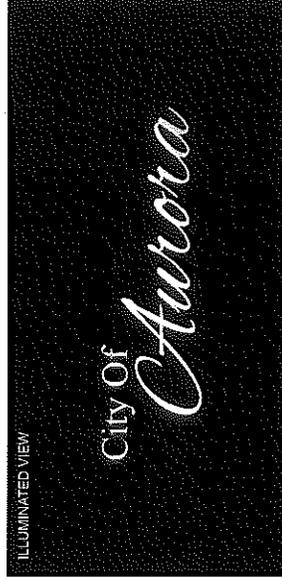
**OPTION 2**

REVERSE HALO LED ILLUMINATED LETTERS  
PAINTED SILVER METALLIC  
BLUE LED ILLUMINATION  
STUD MOUNTED TO WALL

COMPUTER ROUTED  
PLATE ALUMINUM LETTERS



REVERSE HALO  
ILLUMINATED  
LETTERS



**SIGNOLINK**  
Quality & Reliability A Tradition Since 1934  
(417) 862.1778 1.800.788.1778 FAX (417) 865-9237

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customer acknowledgment.

Customer Approved:  
Date: \_\_\_\_\_  
Client approval figure that spelling, colors & specifications  
for signage & design meets their satisfaction.

Date: 10-4-16  
Revision #  
**UL** Approved  
Manufacturer



# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: City Manager

Agenda Item: Discussion/Vote on amending Section 130.230 "Qualifications for Employment" of the City of Aurora's personnel policy

Agenda No. IX (D)

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## AGENDA ITEM DESCRIPTION

Discussion/Vote amending Section 130.230 "Qualifications for Employment" of the City of Aurora's personnel policy

## NOTES:

## SECTION 130.230: QUALIFICATIONS FOR EMPLOYMENT

- A.** All new applicants for any position with the City shall meet the minimum qualifications for the position as set forth in the class **job** description. Each applicant shall complete a job application form **on forms provided by the Human Resources Department. All applicants shall submit complete information relating to experience, training, residence and other necessary information. Applicants may be required to pass a background check before eligibility for employment is determined.** The applicant also shall successfully pass a physical examination and other tests when deemed necessary by the City Manager.
- B.** **Failure to accurately and fully complete the application form(s) may be reason for disqualification or dismissal.**
- C.** **Completed application forms, including resumes and other documents and correspondence, shall become the property of the City and shall not be returned to applicants.**

### **SPECIAL REQUIREMENTS**

**The City may require applicants to meet and maintain specific standards and possess special experience and training necessary to perform the duties of the position.**

### **DISQUALIFICATIONS**

- A.** **Applications may be rejected if the applicant has made any misstatements of any material fact; has practiced any deception or fraud regarding the application; or has been convicted of a crime which is detrimental to the conduct of business in the position for which applying.**
- B.** **Defective applications may be returned to the applicant with notice to amend the same. Failure to submit the application within the time limit prescribed by the Human Resources Department shall be cause for disqualification.**

### **EQUAL EMPLOYMENT OPPORTUNITY**

**The City of Aurora will comply with all Equal Employment Opportunity guidelines as established by the Equal Employment Opportunity Commission.**

**The City of Aurora expressly prohibits any form of workplace harassment. Improper interference with the ability of the City of Aurora's employees to perform their job duties may result in discipline up to an including discharge.**

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: City Manager

Agenda Item: **Resolution No. 2016-1514**

Agenda No. IX (E)

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## AGENDA ITEM DESCRIPTION

**Resolution No. 2016-1514**

A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to enter into an agreement with Williams CPA & Associates for financial reporting services

### NOTES:

**RESOLUTION NO. 2016-1514**

**A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WILLIAMS & ASSOCIATES FOR FINANCIAL REPORTING SERVICES**

**WHEREAS**, the city has determined the need to have outside technical support to prepare for its annual audit; and

**WHEREAS**, duties the auditor used to perform for the city, because of changes in auditing standards, they can no longer do for the city; and

**WHEREAS**, during the cities last audit Marshall Decker, CPA recommended the city hire an additional outside consultant to help the city bring its information and records together in preparation for the final audit; and

**WHEREAS**, staff is recommending to city council to consider Williams CPA & Associates; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI as follows:** The City Council hereby authorizes the City Manager to execute an agreement with Williams CPA and Associates for financial reporting services to bring city records into compliance before the annual audit each year.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI THIS 25th DAY OF OCTOBER, 2016.**

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk, MMC/MPCC

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **Resolution No. 2016-1515**

Agenda No. IX (F)                      NEW BUSINESS

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## AGENDA ITEM DESCRIPTION

**Resolution No. 2016-1515**

A Resolution of the city of Aurora, Missouri authorizing and Directing the City Manager to execute an agreement with General Code for recodification

## NOTES:

**RESOLUTION NO. 2016-1515**

**A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH GENERAL CODE FOR RECODIFICATION**

**WHEREAS**, it has been twenty years since the last recodification of the City of Aurora's codes; and

**WHEREAS**, with changes coming from SB 491 the city will be required to change its codes to reflect those changes which are effective January 1, 2017; and

**WHEREAS**, the cost to change the cities codes for SB 491 requirements is \$1,000. If the city agrees to recodify at this time the price will be all inclusive of those changes at \$14,900; and

**WHEREAS**, the police department, municipal court and planning and zoning are facing challenges everyday with outdated codes it is staff's recommendation to encourage the city council to act on the recodification proposal; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI as follows:** The City Council hereby authorizes the City Manager to execute an agreement with General Code for recodification of all city codes.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI THIS 25th DAY OF OCTOBER, 2016.**

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk, MMC/MPCC

## Services Included

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The Codifier will provide the City of Aurora with professional codification services and solutions designed to meet the specific needs of your community, based on your requirements and over 50 years of experience working with local governments. We will provide you with a variety of options for publishing the Code of the City of Aurora, including posting on the Internet and traditional print formats.



### **Publication of New Code Volumes**

The base price includes the publication of 10 new Code volumes in high-quality, custom-imprinted post binders, which shall be blue with gold silk-screen lettering. The Code pages will be designed in an 8 ½-by-11-inch page size, using an 11-point Times New Roman font in a single-column format on 100% recycled paper. Each Code will also include a set of Title tab dividers for ease of reference. Each copy of the Code will be serial-numbered, and we will provide forms for you to keep track of the distribution of the Codes.

### **Index**

The codifier will prepare and publish an Index for the Code. The Index is specifically designed to be easy to use, so that the information in the Code can be quickly located.

### **Code Adoption Legislation**

The editor assigned to your codification project will prepare adoption legislation for the proposed Code. This material will be furnished to the City Attorney for review and enactment by the governing body. If the Code adoption legislation is enacted and returned to us within 90 days of submission, we will include this material in the Code free of charge. Once the Code is adopted, it can be amended directly to change, add or delete material.

### **Disposition List**

The Disposition List sets forth, in chronological order, the subject matter, date of adoption and disposition of each item of new legislation reviewed with the project and indicates its inclusion in or omission from the Code. The Disposition List is designed to assist you in locating not only legislation that is included in the Code but also legislation that is not included.

### **Updated eCode360**

The City's current online Code will remain available for the City's staff and general public for the duration of this project. Once the project has been completed, General Code will update the City's eCode360 with the new version of the City's Code.

The annual maintenance fee for eCode360 is an annual recurring flat fee. Therefore it is our recommendation that the City should continue to budget for this service each year. The fee covers annual licensing and web hosting. Please note that this does not include the cost for codifying new legislation.

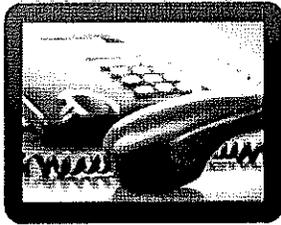
# The Codification Process



## Including You in the Process

The unique project workflow that the codifier has developed engages the City with a Code editor at key stages throughout the process. Our Code editors bring a breadth of knowledge and expertise acquired over the half century we've invested in working with local governments. Combining our experience with your involvement ensures that your Code will accurately reflect your community's particular needs and requirements for a reliable resource tool.

## Process Outline

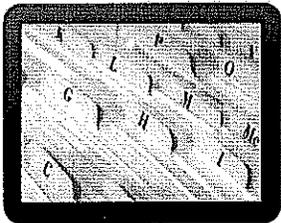


### Beginning a Code Project

To begin the project, the City of Aurora has provided the source materials for the new Code. For more detail, see the description of the source materials listed on page 5.

### Preliminary Telephone Conference

At the beginning of the project, the codifier will consult with the City's designated contact person to review the project generally and to clarify any initial questions for both the codifier and the City.



### Organizational Analysis

The first part of the analysis of the City's legislation will be the preparation of an Organizational Analysis for the City to review. The editor will submit the Model Code Table of Contents and a listing of additional legislation reviewed, along with any missing material and adoption dates, and any other questions pertaining to the completeness of materials being reviewed. ("Additional legislation" shall mean ordinances pertaining to zoning, business, publicly operated utilities or other subjects unique to the City and not covered by the provisions of the Model Code, which will consist of seven titles: Government; Public Health, Safety and Welfare; Traffic; Land Use; Building and Construction; Business and Occupations; and Utilities, when applicable. See the Appendix for a proposed Table of Contents and more information.)

The City will review the Organizational Analysis and make whatever changes it feels are necessary. An editor will incorporate the feedback they receive into the project and move forward to the preparation of the Manuscript and the Editorial and Code Analysis.

## Manuscript

As applicable, a Manuscript will be prepared using the Model Code and the materials obtained from the City. The Manuscript organizes the Model Code and your legislation into titles and, within each title, into chapters. Amendments will be incorporated into the Manuscript, and repealed or superseded material will be noted.

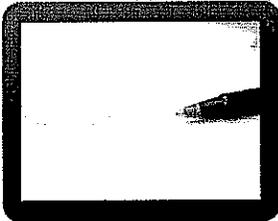


## Editorial and Code Analysis

For the second part of the analysis of the City's legislation, an Editorial and Code Analysis will be prepared for your review. Our staff of editors and attorneys works with hundreds of communities. They will provide you with the benefit of their experience and with information that you can use to determine how your legislation can be revised and improved. The project team will do a thorough review and analysis of your legislation and provide specific recommendations and input for improvement. The Analysis will be compiled into a report for the use of City officials, including the Attorney, who will have the final decision-making authority for the resolution of any and all issues.

The City will review the Editorial and Code Analysis and make the final decisions on any changes that are deemed necessary. All final decisions regarding the sufficiency of the legislation which is to be codified, and any changes to be made to said legislation, shall be the province of the City officials and the City Attorney. Michael Perry is available to meet with the City to discuss the Editorial and Code Analysis upon request by the City.

A review period is set by the performance schedule. We stress the importance of staying within the allotted time period to avoid disruptions in the production process and delays in the delivery of the Code.



## Final Editing of the Manuscript

Once the Editorial and Code Analysis is returned, an editor will begin the final editing process. During the editing process, we will edit the text to incorporate any revisions and additions previously approved in the Editorial and Code Analysis phase. We will also prepare the proposed Code adoption legislation and/or any other necessary information to establish the Code as an official document. This material will be furnished to the City Attorney for review and enactment by the governing body.

## Draft

The codifier will submit a Draft of the Code for final review by the City. Any specific questions that arise during the editing process shall be submitted with the Guidelines for Draft Review. Such questions may include missing wording or incomplete information, conflicts with incorporating new ordinances, and inconsistencies within chapter provisions. Minor changes in content as a result of the City's review may be made. Any substantial changes in organization or content shall be subject to additional charges. Once the content of the Code is finalized, the index will be created for the final output.

## Code Delivery; Recordkeeping; Supplement Distribution

After the Code is delivered, we will review the project with the City to ensure that everything meets your expectations. At that time, we will work with you to set up an effective recordkeeping system to keep track of the distribution, sale and maintenance of Codes and supplements.

## Performance and Payment Schedule

### Performance Schedule

Deliverable	Delivery Date
Preliminary telephone conference	Within 30 days of contract signing
Submission of the Organizational Analysis	Within 80 days of contract signing and receipt of the materials; the City has 30 days for review
Submission of the Manuscript and Editorial and Code Analysis	Within 180 days of receipt of the responses to the Organizational Analysis; the City has 100 days for review
Submission of Draft	Within 145 days of receipt of responses to the Editorial and Code Analysis; the City has 45 days to review
Delivery of the Code	Within 40 days of approval to proceed with the publication of the Code

*Performance schedule reflects business days excluding legal holidays.*

### Payment Schedule

Percentage of Total Project Price	Milestone
20%	Invoiced within 30 days of contract signing
20%	Invoiced upon submission of the Organizational Analysis
20%	Invoiced upon submission of the Manuscript and Editorial and Code Analysis
20%	Invoiced upon submission of the Draft
Remaining Balance	Invoiced upon delivery of the Code

# Investment Detail and Options



Base Codification Project Price \$ 6,500

**Your base codification project includes the following:**

- ♦ A Model Code consisting of 7 Titles
- ♦ Includes the First 50 Pages of Additional Legislation
- ♦ Preliminary Telephone Conference
- ♦ Codify Legislation Through the present and Incorporate Additional Ordinances\* Into Model Code
- ♦ Organizational Analysis
- ♦ Editorial and Code Analysis
- ♦ Manuscript
- ♦ Editorial Work
- ♦ Proofreading
- ♦ Draft
- ♦ Duplication and Publication of 10 Code Volumes in a Standard Imprinted Post Binder
- ♦ Index
- ♦ Disposition List
- ♦ Title Tabs
- ♦ Code Adoption Legislation
- ♦ Updated eCode360 Lite
- ♦ Statutory Updates (Current Year)
- ♦ Shipping

**Estimated Additional Pages Over the Model Code Pages at \$20.00 per page \$ 8,400 \***

\*Please note: Includes first 50 pages of additional ordinances at no additional charge. Pages after first 50 will be charged at the rate of \$20 per page. We estimate 420 additional pages in excess of the 50 included in the base price. The estimated extra page cost will therefore be \$8,400. A "page" shall be defined as the printed area on one side of a sheet of paper; a sheet of paper may include two pages.

## Optional Components

The following is available to you at an additional charge:

*Please note: Additional Code books (in addition to the 10 Code books included in the base price) may also be ordered; pricing is available upon request.*

## Future Services

### Supplementation Services

For a period of three years following the completion of the Code project, we will do all necessary editorial work and will print 10 copies of all supplemental or replacement pages at the rate of \$18 per page.

### Code Watch - No Charge

This is an annual state law review which reports on the passage of new statutes that make it necessary to revise corresponding local ordinances, provided at no charge to our customers.

### Future Statutory Updates \$795

This is a subscription service enabling the City to stay up to date with the latest statutory changes and providing supplemental pages reflecting new state laws.

Prices noted are valid for 6 months from the date of this proposal.

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **First Reading of Bill No. 2016-3088**

Agenda No. IV (G)

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## AGENDA ITEM DESCRIPTION

**First Reading of Bill No. 2016-3088**

An Ordinance of the City of Aurora, Missouri amending Chapter 605 "Licenses and Business Applications" by adding Article III "Special Events" to the Municipal Code of Ordinances

### NOTES:

BILL NO. 2016-3088

ORDINANCE NO. 2016-3088

**AN ORDINANCE OF THE CITY OF AURORA, MISSOURI AMENDING CHAPTER 605 "LICENSES AND BUSINESS APPLICATIONS" BY ADDING ARTICLE III "SPECIAL EVENTS" TO THE MUNICIPAL CODE OF ORDINANCES**

*Whereas; Section 605.020, "Merchant's License", of the City of Aurora Municipal Code outlines the requirements for a Merchants license for many professions (including "merchants of all kinds) and;*

*Whereas; The City has created a "Special Events" category that outlines specific requirements for those professions engaged as a part of a "Special Event" and;*

*Now Therefore, a new Article III is added to Section 605 "Licenses and Business Regulations" of the Aurora Municipal Code to read as follows:*

**Article VIII. Special Events**

**Section 605.370. Special Event Permit Required**

Any special event held within the City of Aurora shall require a special event permit and is subject to the terms and conditions of the approved plan. Obtaining a special use permit shall not relieve the applicant of the need to obtain all permits and authorizations necessary to comply with federal, state and local rules and regulations including applicable zoning requirements. Failure to obtain required authorizations and permits may result in the denial of or suspension of the permit.

**Section 605.380. Definitions.**

***Municipal Services.*** Services typically provided by police, fire, EMS, public works, parks, or other city departments.

***Vender(s).*** Vendors include all sellers of merchandise; service, or food/beverages, and carnival/amusement ride services. All vendors, if selling at retail to the public are responsible for collecting and remitting Missouri sales tax in accordance with Missouri State Statutes.

***Special Event.*** Any public or private event held within the corporate limits of the City whether on public or private property that is in the category of events including, but are not limited to, concerts, carnivals, fairs, festivals, or similar events, parades, rallies, sporting events or events that are reasonably expected to have more than a minimal impact on municipal services as determined by the city. Such events shall not exceed 3 days in length. The City at its sole discretion may limit the number of Special Events held by any one individual or group in any given year.

A Special Event might involve one or more of the following activities on public property or on private property, where otherwise prohibited by law:

1. Closing **or blockage** of a street.
2. Blocking or restriction of public property.
3. Sale of merchandise, food or beverage.
4. Erection of a tent 400 square feet or larger.
5. Installation of a stage, band shell, trailer, van, portable building or toilet, grandstand, or bleacher for public use.
6. Placement of temporary no-parking, directional, over-size or identification signage or banners.
7. Use of the City Hall Square.

### **Section 605.390. When a Permit is Required**

A Special Event Permit is required for a Special Event.

If your event is a **"Walk, Run or Parade"**, you are required to attach a Route Map upon the submission of your application outlining each street that will be affected. Your application will not be processed without the Route Map.

### **Section 605.400. Exceptions.**

No special event permit are required for the following events:

- Events authorized by the City Council.
- City activities approved by the City Manager.
- An event for which the City is a primary sponsor.
- Regularly scheduled school activities or school events.
- Sporting events hosted by the Little League, Lawrence County Youth Soccer Association and the YMCA and Babe Ruth.

### **Section 605.410. Fees**

#### **Special Event Permit Fee**

Sections 605.010-605.130 of the Aurora Municipal Code outline the fees required for Merchant Licenses. Section 605.010, "License, Payment of License Fee Required" states,

*"No person, either as principal or agent, shall pursue, conduct, carry on or operate within the City any trade, calling, business, vocation, occupation or profession hereinafter named in Chapter, without first obtaining a license therefor and without paying in advance the license fees hereinafter prescribed"*

Section 605.020, "Merchant License", (B) states, **"Any merchant issued a license to do business in the City of Aurora, Missouri, shall be charged a fee of twenty-five dollars (\$25.00) for such license to do business."**

Exceptions to certain fee charges are granted under Federal, State or local statutes.

### **Section 605.420. Public Notifications**

If the estimated number of participants and spectators exceed 500 during any day of the special event, the applicant shall, at least 30 days before the special event begins, deliver written notice to all owners or occupants of real property abutting the boundaries of the area in which the special event will be conducted, including all owners or occupants of real property abutting the route of a progressive event such as a special event parade or run/walk event. The notice must include the following information:

- event date, time and location;
- an application for a special event permit has been filed;
- interested persons may contact the City of Aurora, PO Box 30, 2 West Pleasant, Aurora, Missouri 417-678-5121.

### **Section 605.425. Vendors**

#### **Vendors**

Vendors include, but are not limited to, all sellers of merchandise; service, or food/beverages, and carnival/amusement ride services. All vendors, if selling at retail to the public are responsible for collecting and remitting Missouri sales tax in accordance with Missouri State Statutes.

The City requires a promotor to submit a Vendor List as part of the Special Event Application. The Vendor List must include the following information:

- (1) Trade name of vendor
- (2) Contact Information
- (3) Sales Tax ID#
- (4) Indicate generally what the vendor will be selling
- (5) Lawrence County Health Department Permit # (Food/Beverage vendors only)
- (6) Insurance Certificate (if applicable)

The promotor of the event will be responsible to hand out Missouri Department of Revenue forms to vendors and to turn in a copy of the completed forms along with the special events application to the City of Aurora.

For an individual – FORM 2643S (individuals send to Missouri Department of Revenue)

For a corporation or LLC – FORM 2643A – (individuals send to Missouri Department of Revenue)

For craft persons over the age of 65 – FORM 2478 (This form must be posted in the booth and it exempts the vendor from tax)

### **Section 605.430. Insurance**

**Commercial General Liability Insurance:** Must be provided with combined single limits of liability for bodily injury and property damage of not less than \$500,000 for each occurrence if the estimated attendance is between 2,501 and 4,999, and \$1,000,000 for each occurrence if the estimated attendance is 5,000 or more. The City of Aurora, its officers, employees and appointed representatives shall be listed as additional insured.

**Liquor Liability Insurance:** If any alcoholic beverage is sold, served, or otherwise made available at the special event, Liquor Liability Insurance must be provided by the alcoholic beverage license holder in an amount of not less than \$1,000,000 for each claim.

**Fireworks / Special Effects:** If any fireworks or other special effects are used then minimum limits of a)1,000,000 per occurrence; b)2,000,000 general aggregate; c)250,000 fire legal liability is required.

If a special event includes **vehicles, aircraft, or other equipment, devices or activities that are excluded from coverage in the general liability insurance policy**, then separate additional liability insurance coverage for the applicable exclusion(s) must be provided with the same combined single limits of liability for bodily injury and property damage as outlined in the paragraph above for commercial general liability insurance.

**Special Event Banners on Street Light Poles:** Commercial general liability insurance must be provided with combined single limits of liability for bodily injury and property damage of not less than \$1,000,000 for each occurrence.

**Animals:** Provide the City of Aurora with a certificate of general liability covering any bodily injury and property damage caused by animals in the minimum of \$500,000 showing the City of Aurora, its officers, employees and appointed representatives as additional insured.

### **Section 605.440. Security, Crowd Control, & Traffic Control**

The applicant may be required to provide police officers for security, crowd control, and traffic control at the special event. The total number of police officers working at the special event is determined by the City, and in some cases, the Aurora Police Department, using planning variables, including but not limited to: (1) the estimated number of participants and spectators; (2) the availability of alcoholic beverages; (3) topography and size of the event location; (4) weather conditions; (5) the time of day during which the special event is conducted; (6) the need for street closures or rerouting of vehicular or pedestrian traffic; and, (7) the history of the particular special event.

### **Section 605.450. Denial or Revocation**

The City shall deny or revoke a special event permit if the applicant makes a false statement of material fact on the application or fails to comply with or the special event is in violation of any provision of the special event permit, Article VIII, "**Special Events**" of the Aurora City Code, or any other applicable law.

The special event permit shall also be denied or revoked if the City Manager, Chief of Police department, or the Chief of the Fire Department determines the special event poses a serious threat to public health, safety or welfare.

#### Section 605.451. Usage of City Property

If the organizer of the event is requesting the usage of city property such as picnic tables, road barriers, etc. he/she must submit a written proposal to the city manager when application for the event is made.

#### Section 605.452. Sanitation Guidelines

##### Trash and Recycling

- The City requires a Clean-Up Plan as part of the Special Event Application.
- The organizer will be responsible for addressing trash handling and how they will provide trash receptacles for the event.
- The organizer is responsible for periodically emptying the trash barrels as they become full, replacing them with a plastic liner, and hauling away the full bags. Additional trash bags are the responsibility of the event coordinator.

#### Section 605.453. Portable Toilets

The City requires a Restroom Plan as part of the Special Event Application. For each 500 person, a public event must have at least 4 toilets (one to be handicapped accessible) and an adequate hand washing station.

If the event duration is for more than 6 hours, the restroom units will likely need to be cleaned and res-stocked with supplies. This service is the responsibility of the event coordinator.

#### Section 605.454. Roadway and Parking Lot Closings

- Street and parking lot closures are only permitted if approved by the City of Aurora.

#### Section 605.455. Parking and Transportation

- Parking space is limited in the downtown business area. Existing parking ordinances will be enforced.
- If the event is in a location with limited parking availability, the event organizer will be required to develop a Parking Plan as part of the Special Event Application in conjunction with the Aurora Police Department. This plan displays how people will get to

and from the event. Shuttle bus service is recommended for transportation of persons from remote parking areas to the event.

#### Section 605.456. Site Plan

The City requires a Site Plan as part of the Special Event Application. This should be a detailed narrative map including a description of activities in the event, such as event entry and exit, water stations, first aid, start/finish lines, inflatables, and a time line of you event.

#### Section 605.457. First Aid

The City of Aurora requires a First Aid Plan as part of the Special Event Application. Coverage can be provided by either a private entity, the Aurora Fire Department, or qualified individuals from the event staff.

#### Section 605.460. Offenses

An applicant/person commits an offense if he/she commences or conducts a special event without a special event permit or in violation of any provision of the special event permit, Article VIII, "Special Events" of the Aurora City Code, or any other applicable law.

#### Section 605.470. Indemnification

As a condition of a Special Event Permit being issued, the permit holder agrees to indemnify, defend and hold harmless the City of Aurora and all of its officers and employees against any and all suits, causes of action or claims for injuries, damages, costs and expenses to persons or property, whether public or private, that may arise out of, or be constituting a part of the special event, or any activity constituting a part of the special event, or any act, omission or misconduct of the permit holder or his agents, representatives, contractors, or employees. The permit holder agrees to discharge any and all judgments that may be rendered against the City of Aurora or its officers and employees in connection with any suit, cause of action, or claim after the judgment becomes final and unappealable.

**Please Note:** *Per FAA Policy, Unmanned Aerial Vehicles (UVA's) or drones are not permitted in Class B Airspace. UVA's, drones and model aircrafts with cameras attached are strictly prohibited in Class B Airspace unless granted a waiver from the FAA.*

#### Section 605.480. Protests, Demonstrations and Rallies

Protests, demonstrations, and rallies are considered a First Amendment right; therefore, a Special Event Permit may not be issued for these types of events. Organizers are asked to contact the City to verify that no events are scheduled in the areas where protests are being planned and to ensure public safety precautions are in place.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA,  
MISSOURI ON THIS 8th DAY OF NOVEMBER 2016.**

**APPROVED:**

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Rick Boyer, Mayor

**ATTEST:**

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Kathie Needham, City Clerk

DRAFT

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **Resolution No. 2016-1516**

Agenda No. IV (H)

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## AGENDA ITEM DESCRIPTION

Resolution No. 2016-1516

A Resolution of the City of Aurora, Missouri authorizing and directing the City Manager to execute an agreement with Allgeier, Martin and Associates Inc. for storm water improvements of S. Lincoln Ave.

**NOTES:**

**RESOLUTION NO. 2016-1516**

**A RESOLUTION OF THE CITY OF AURORA, MISSOURI AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ALLEGEIER, MARTIN AND ASSOCIATES INC FOR STORMWATER IMPROVEMENTS ON SOUTH LINCOLN AVE.**

**WHEREAS**, the city has determined the need to have an engineering and design plan for storm water improvements on S. Lincoln Ave.; and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI as follows:** The City Council hereby authorizes the City Manager to execute an agreement with Allegeier, Martin & Associates Inc. for the planning and design of the storm water improvement project on S. Lincoln Ave.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AURORA, MISSOURI THIS 25th DAY OF OCTOBER, 2016.**

**APPROVED:**

\_\_\_\_\_  
Rick Boyer, Mayor

**ATTEST:**

\_\_\_\_\_  
Kathie Needham, City Clerk, MMC/MPCC

**ENGINEERING SERVICES  
WORK AUTHORIZATION AGREEMENT**

Allgeier, Martin and Associates, Inc., (hereinafter called the Engineer) is pleased to provide the engineering services described herein. This Agreement provides authorization to proceed with the work and confirms the terms and conditions under which the services are provided.

Compensation will be based on the attached rate schedule and as outlined in the attached Estimate of Costs. If it is necessary to modify the scope of the project during the execution of the work, we will promptly seek a mutually agreeable revision of the scope of work and the associated fees.

Estimated Fee: \$45,000

By:   
Michael Atkinson, P.E., Vice President

Date: September 26, 2016

**ALLGEIER, MARTIN and ASSOCIATES, INC.  
JOPLIN, MISSOURI**

PROJECT NAME: South Lincoln Avenue Stormwater Improvements

PROJECT LOCATION: Aurora, MO

FOR PAYMENT OF CHARGES: Invoice to the Account of: (hereinafter called the Client)

CLIENT: City of Aurora, Missouri  
ATTN: Mr. Mike Randall  
STREET ADDRESS: 2 West Pleasant  
CITY: Aurora STATE: MO ZIP CODE: 65605

<b>WORK AUTHORIZED BY:</b>
_____
Date
_____
Mike Randall, City Manager
Name and Title
_____
Signature

**SCOPE OF WORK:**

- Attachment Number 1 – Scope of Work
- Attachment Number 2 – Estimate of Design Costs
- Attachment Number 3 – Rate Schedule
- Attachment Number 4 – Project Boundary

## GENERAL CONDITIONS

**PAYMENT TERMS** - Unless otherwise agreed in writing, payment is due within ten days of receipt of our invoice. If payment is not received within thirty days from the invoice date, the Client agrees to pay late fees of 1.5% per month (if this exceeds the maximum allowed by law, the charge shall automatically be reduced to the maximum legally allowable), and reasonable attorneys fees and costs of collection. Claims for unpaid fees or compensation may be determined in any state or federal court for Jasper County, Missouri.

In the event Client requests termination of this Agreement prior to completion, the Client will fully compensate the Engineer for all costs incurred up to the termination date plus a 10% termination charge.

**INSURANCE** - The Engineer maintains Worker's Compensation and Employer's Liability Insurance in conformance with applicable state law. In addition, we maintain professional liability insurance with coverage of \$2,000,000. Comprehensive General Liability Insurance with coverage of \$1,000,000, and Automobile Liability Insurance with coverage of \$1,000,000. Certificate of Insurance can be supplied evidencing such coverage. Cost of the coverage is included in our quoted fees.

**STANDARD OF CARE** - The only warranty or guarantee made by the Engineer in connection with the services performed hereunder is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by our furnishing oral or written reports.

**LIMITATION OF LIABILITY** - The Engineer's maximum aggregate liability for damages connected with the project is limited to the compensation paid by the Client to the Engineer for project services.

**RIGHT-OF-WAY** - Unless otherwise agreed, Client will furnish right-of-entry on the property for us to make the necessary surveys, test, and/or explorations. We will take reasonable precautions to minimize damage to the property caused by our operations, but we have not included in our fee the cost of restoration of damage, which may result.

**OWNERSHIP OF DOCUMENTS** - All documents, including, but not limited to drawings, specifications, reports, field notes, calculations and estimates, prepared by the Engineer as instruments of service pursuant to this Agreement, shall be the sole property of the Client. Client agrees that all documents of any nature furnished to Client or Client's agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by the Engineer, pursuant to this Agreement, be used at any location or for any project not expressly provided for in this Agreement without the written permission of the Engineer. At the request and expense of Client, the Engineer will provide Client with copies of documents created in the performance of said work.

**SAFETY** - Should Engineer provide periodic observations or monitoring services at the job site during construction, Client agrees that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by the Engineer is not intended to include review of the adequacy of the contractor's safety measures in, adjacent to, or near the construction site.

**GOVERNING LAW** - This agreement shall be governed in all respects by the laws of the State of Missouri.

**ATTACHMENT NUMBER 1  
SCOPE OF WORK**

1.1 General

1.1.1 ENGINEER shall perform professional design and preparation of construction plans as hereinafter stated which include customary civil engineering services.

1.1.2 Coordinate the planning and design of the planned stormwater improvements project with the OWNER.

1.1.3 In general, the Project consists of the following:

1.1.3.1 Drainage improvements extending from the box culvert under Highway 39 east to the intersection of South Lincoln Avenue then south to West Locust Street consisting of approximately 500 linear feet of stormwater culvert replacement.

1.1.3.2 Design of storm sewer lines as need and associated inlet upgrades and additions within the project area boundary including the preparation of plans and specifications to construct said work. It is anticipated that the stormwater improvements will be constructed by City forces.

1.2 Planning and Design Phases.

ENGINEER shall provide the following planning and design services for the project, as follows:

1.2.1 Meet with OWNER and OWNER's representatives to discuss recommendations, project expectations, and costs.

1.2.3 Conduct topographic surveys to the extent necessary for design of the project facilities.

1.2.3.1 Conduct hydrological analysis to determine design stormwater discharge flow rates for the purpose of sizing and determining the necessary stormwater facilities.

1.2.3.2 Secure construction permit for occupying MoDOT right of way as needed to construct project.

1.2.3.3 Prepare easement documents consisting of either Temporary or Permanent easements necessary to construct project.

1.2.4 Utilities: Conduct research and investigation into existing utilities located within the project boundaries. Engineer shall:

1.2.4.1 Make notification to utilities during conceptual phase/preliminary design process. Notification to be made in a specific, documentable format.

1.2.4.2 Based on specific utility feedback, and field observation, identify potential high expense utility relocation issues.

1.2.4.3 American Society of Civil Engineers (ASCE) National Consensus Standard titled ASCE C-138-02, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data, shall be utilized as a guideline for classifying, coordination and research of existing subsurface utilities.

1.2.4.3.1 Classification of the quality of existing subsurface utility data shall be made for the project. Such a classification will allow the project owner, engineer, and constructor to develop strategies to reduce risk, or at a minimum, to allocate risk due to existing subsurface utilities in a defined manner.

1.2.4.3.2 This project shall be considered a small project, where few subsurface utilities are anticipated to be present, and/or where information about subsurface utilities is believed to be generally accurate and comprehensive. Readily available information will be utilized, along with standard utility coordination efforts, to plan and design the improvements that are to be part of this project.

1.2.4.4 The ENGINEER will advise the OWNER of utility risks discovered during preliminary coordination and research efforts and recommend appropriate quality level of utility data for a given project area during the planning stages of the project and prior to completion of the final design of the project. Quality level recommendation will take into account such items as type of project, expected utilities, available rights-of-way, project timelines, and any other information determined necessary by the ENGINEER.

1.2.4.4.1 Upon receipt of the quality level recommendation level from the ENGINEER, the OWNER will specify to the ENGINEER the desired quality level of utility data to be utilized for the project.

1.2.4.5 The ENGINEER will furnish the desired utility quality level to the OWNER in accordance with typical industry standard of care.

1.2.4.6 If determined necessary after preliminary review of potential utility conflicts, consultation with the OWNER and assigning of desired utility quality level by the OWNER, a plan shall be prepared and presented for the OWNER to review. Said plan shall detail significant utility conflicts and proposed pothole locations and associated costs for verifying existing utilities. Potholing process, if determined necessary (to be performed by others), will include both horizontal and vertical alignment and depth details. Such details will be included in 30 percent plan completion. The ENGINEER shall make efforts to provide such information in accordance with the typical industry standard of care.

1.2.4.7 Submit utility report to include representatives contacted, meeting dates, and a summary of discussions, requests, observations and/or concerns.

1.2.5 Prepare preliminary design documents consisting of final design criteria and preliminary drawings, and review same with OWNER.

1.2.6 Based on the information contained in the preliminary design documents, submit to the OWNER an opinion of probable project costs.

1.2.7 On the basis of the accepted preliminary design documents and the opinion of probable project cost, prepare for incorporation in the contract documents final drawings and specifications to show the character and extent of the Project.

1.2.8 Advise OWNER of any adjustments to the latest opinion of probable Project cost caused by changes in extent or design requirements of the Project or construction costs and furnish a revised opinion of probable Project cost based on the drawings and specifications.

1.2.9 Furnish five (5) copies of plans and specifications to the OWNER for use in securing materials and surveying to stake the project.

ATTACHMENT NUMBER 2  
ESTIMATE OF COST  
9/28/16

	HOURS	RATE	EXTENDED COST
<b><u>Surveying</u></b>			
<i>(Topographic Survey, Prop Lines, Utility Location)</i>			
Registered Land Surveyor II	20	\$160.00	\$3,200.00
Two Man GPS Survey Crew	16	\$175.00	\$2,800.00
Designer/Technician II	40	\$92.00	\$3,680.00
<b><u>Preliminary Engineering Design Phase</u></b>			
<i>(Hydrologic Analysis, Drainage System Requirements, Preliminary Cost and Plan Development)</i>			
Engineer III	80	\$170.00	\$13,600.00
Designer/Technician II	50	\$92.00	\$4,600.00
<b><u>Final Engineering Design Phase</u></b>			
<i>(Final Plan Production, Permitting, Esmt Acquisition, Utility Coord.)</i>			
Engineer III	60	\$170.00	\$10,200.00
Designer/Technician II	70	\$92.00	\$6,440.00
<b>Subtotals</b>	<b>260</b>		<b>\$44,520.00</b>
<b><u>Other Direct Costs</u></b>			
Travel @ \$0.54/Mi.		800 miles	\$432.00
Printing			\$300.00
<b>Subtotals</b>			<b>\$732.00</b>
<b>ESTIMATED TOTAL FOR DESIGN PHASE</b>			<b><u>\$45,252.00</u></b>
<b>CONTRACT CEILING FOR DESIGN PHASE</b>			<b><u>\$45,000.00</u></b>

ATTACHMENT NUMBER 3

ALLGEIER, MARTIN and ASSOCIATES, INC.

Consulting Engineers and Surveyors

RATE SCHEDULE  
2016-2017

LABOR RATES

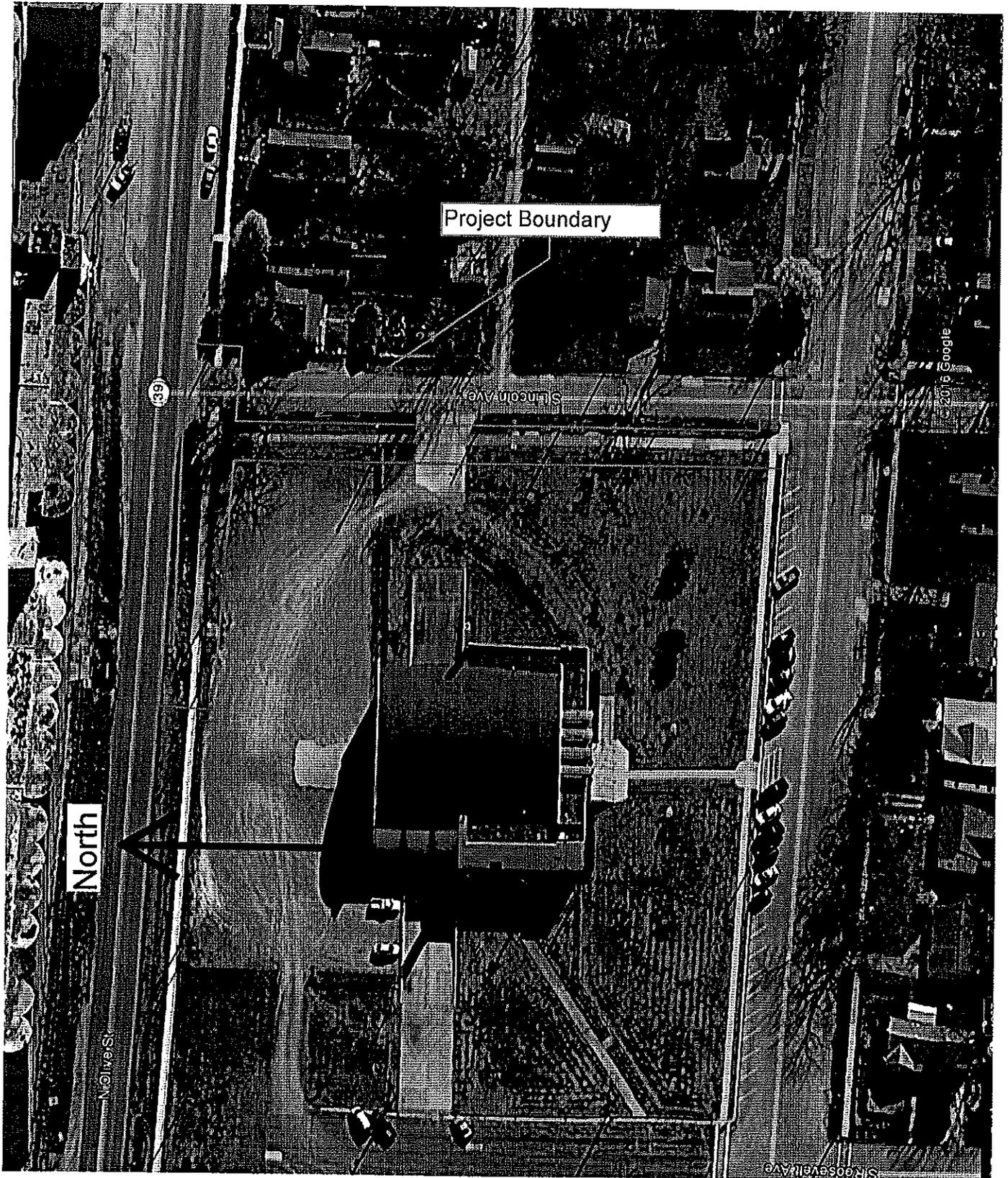
<u>Classification</u>	<u>Hourly Billing Rate</u>	
	01/01/2016 thru 12/31/2016	01/01/2017 thru 12/31/2017
Principal/Engineer IV	\$185	\$191
Principal/Engineer III	\$170	\$175
Principal/Engineer II	\$150	\$155
Principal/Engineer I	\$135	\$140
Designer III/GIS Specialist	\$124	\$128
Designer/Technician III	\$104	\$108
Designer/Technician II	\$92	\$95
Designer/Technician I	\$86	\$88
Two-Man GPS Survey Crew	\$175	\$181
One-Man GPS Survey Crew	\$135	\$140
Three-Man Survey Crew	\$190	\$201
Two-Man Survey Crew	\$150	\$155
Registered Land Surveyor II	\$160	\$166
Registered Land Surveyor I	\$140	\$145
Survey Party Chief	\$86	\$88
Survey Crew Member	\$69	\$72
Right of Way Specialist	\$108	\$112
Construction Inspector III	\$104	\$108
Construction Inspector II	\$92	\$95
Construction Inspector I	\$84	\$88
Secretary/Word Processor	\$69	\$72
Print Specialist	\$69	\$72

Note: All pre-approved overtime hours shall be invoiced at 1½ times the hourly billing rate shown above.

NON-LABOR RATES

<u>Item</u>	<u>Rate</u>
Travel	\$0.54 per mile (or current IRS rate)
Subsistence	Actual Cost
Lodging	Actual cost
Special Postage or Shipping	Actual cost
Printing	Actual cost
Surveying Materials	Actual cost
Subcontract Specialty Services	Cost + 10%

Attachment Number 4  
Project Boundary Map



# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **REPORTS**

Agenda No. X

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## AGENDA ITEM DESCRIPTION

### REPORTS

- A. Board Liaison Reports
- B. City Attorney Report
- C. City Manager Report

### NOTES:

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **CLOSED SESSION pursuant to 610.021 (1)**

Agenda No. XI

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## AGENDA ITEM DESCRIPTION

**CLOSED SESSION pursuant to 610.021 (1)**

Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

## NOTES:

# COMMUNICATION PAGE

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Date: October 25, 2016

Presented By: Mayor

Agenda Item: **ADJOURNMENT**

Agenda No. XII

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## AGENDA ITEM DESCRIPTION

**ADJOURNMENT**

**NOTES:**

CITY OF AURORA FINANCIAL STATEMENT

3rd Quarter  
2016

REVENUES	General Fund	Transportation Fund	Park Fund	UDAG Fund	Sewer Fund	Hospital Fund	PFF Fund	Park Stormwater
Property Taxes	51,883.41		17,015.08					
Sales Tax	889,925.51	444,952.09					444,853.96	323,041.06
Misc Taxes	41,105.20	221,914.85	15,985.36				800	
Franchise Fees	629,576.57							
Sewer Charges					708,063.11			
Licenses and Permits	29,576.70							30,662.54
Park Receipts								
E-911 Surcharge	39,385.52							
Fines and Forfeitures	97,324.75							
Interest	497.72							
Cemetery Receipts	28,200.00							
Grant Receipts	400.00	148,407.00	114,326.87		21,802.25			
Donations	4,548.00		21,303.45					
Miscellaneous	17,649.32	2,349.65	30.00		182.13	164,279.00		
Transfers In	106,225.00							
<b>Total Revenue</b>	<b>1,935,297.70</b>	<b>817,623.59</b>	<b>168,660.76</b>	<b>-</b>	<b>730,047.49</b>	<b>164,279.00</b>	<b>445,653.96</b>	<b>353,703.60</b>
<b>EXPENDITURES</b>								
Salaries/Benefits	1,566,970.62	382,613.49			169,981.60		8,722.48	99,271.99
Operations	398,622.84	132,923.50	49,430.60		236,839.37		262,986.03	47,661.81
Capital Outlay	55,012.39	167,222.64	159,892.96	94,900.00	22,773.98			
Grant Expense	4,439.56		2,611.48					
Debt Service:					155,000.16		335,123.44	
Transfers Out		21,000.06	9,117.77		57,749.94			
<b>Total Expenditures</b>	<b>2,025,045.41</b>	<b>703,759.69</b>	<b>221,052.81</b>	<b>94,900.00</b>	<b>642,345.05</b>	<b>-</b>	<b>606,831.95</b>	<b>146,933.80</b>
Excess (Deficit)	(89,748)	113,864	(52,392)	(94,900)	87,702	164,279	(161,178)	
Audited 2015 y/end Balance	2,073,822	354,874	129,490	118,602	697,377	1,510,098	515,145	
<b>Ending Balance</b>	<b>1,984,074</b>	<b>468,738</b>	<b>77,098</b>	<b>23,702</b>	<b>785,079</b>	<b>1,674,377</b>	<b>353,967</b>	<b>85,442</b>
<b>Bond/Lease Indebtedness</b>	<b>Loan</b>	<b>Payment</b>	<b>Balance</b>					
Sewer Revenue Bonds	1,330,000		1,330,000					
CAD	106,056		106,056					
2011 COP-Police-Fire Facility	2,445,000		2,445,000					
1996 Aerial Ladder Fire Truck	119,928	28,346	91,582					